

## How you can help

Neighborhood Services is committed to working closely with residents to keep neighborhoods looking their best! In addition to code enforcement, Neighborhood Services has programs designed to get residents involved and keep them informed.

## Volunteer Assistance Program

The purpose of the Volunteer Assistance Program is to unite owners who cannot properly maintain their property due to age, finance or disability with volunteer groups who wish to provide assistance. Neighborhood Services provides the expertise and experience needed during planning, implementing and evaluating stages of each volunteer project.

If you are interested in volunteering or know someone who would benefit from this service, please contact Neighborhood Services.

## Email Update Program

The purpose of the Email Update Program is to encourage communication between residents and Neighborhood Services so that information about ongoing code enforcement activity can be shared on a regular basis. Residents who register for the program receive an email every other week detailing code enforcement activity in their neighborhood. Residents are encouraged to contact staff with questions and to report possible violations that are not listed.

To join an existing Email Update Program or to start a program in your neighborhood, please contact Neighborhood Services.

## Graffiti Abatement Program

The purpose of the Graffiti Abatement Program is to eliminate graffiti on public and private property in a timely manner and at no cost to residents and business owners to minimize its negative impact.

To report graffiti or to request abatement service, please contact Neighborhood Services.

## What You Can Do

- Take pride in your neighborhood.
- Get involved and get to know your neighbors.
- Lead by example and keep you property violation free.
- Report violations to Neighborhood Services.

### Neighborhood Services Purpose

The mission of Neighborhood Services is to protect the vitality and integrity of Richardson by creating healthy neighborhoods through proactive yet fair and reasonable enforcement of codes and ordinances, by providing support and resources to residents' efforts to organize and positively affect their community, and by partnering with residents to put into action enhancement strategies that help realize a shared community vision.



City of Richardson  
Neighborhood Services Division  
411 W. Arapaho Road, Room 108  
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972-744-4166  
[www.cor.net/neighborhoodservices](http://www.cor.net/neighborhoodservices)



Neighborhood  
Services



## Working Together

The Neighborhood Integrity Program was established to compliment residents' efforts, maintain neighborhood desirability and encourage reinvestment. By working together we can keep Richardson an attractive, healthy, and safe place to live and work!

## Address Numbers

To enable the Police and Fire Departments to respond quickly to emergency calls, address numbers must be posted so that they are clearly visible from the street and alley. Numbers must be posted on the curb or curbside mailbox and on the front and back of a residence on the home, garage, fence, or other structure between 3 and 10 feet off the ground. Address numbers must be a minimum of 3 inches high so that they are easily seen.

## High Grass and Weeds



Residents are responsible for maintaining the grass and weeds at their property, including all adjacent parkways and alley easements. Grass and weeds are in violation when they reach a height of 12 inches.

## Vegetation

Trees, bushes and other vegetation must be kept trimmed 7 feet above sidewalks, 14 feet above streets and alleys, and 1 foot back from the alley pavement. All vegetation should also be kept trimmed so that it does not obstruct the view of motorists or pedestrians using public streets and alleys.

## Fences

Residents are responsible for maintaining the fence around their property. Fences should be maintained so that they do not lean severely and are not missing slats or sections. New fences or significant replacement of existing fences require a permit. Call the Building Inspection Department at 972-744-4180 for more information.

## Open Storage



Open storage is defined as the placement of an item that is not customarily used or stored outside, or that is made of a material that is not weather resistant in an unenclosed outdoor area for more than 24 continuous hours.

Open storage is prohibited in the front yard, on a front porch, under a carport, or any other unenclosed area. All items stored outdoors must be screened from adjacent properties, streets and alleys by a 6-foot, solid wooden fence. Outside storage is limited to one percent of a residential lot.

## Trash and Debris

Residents are responsible for ensuring their property, including all adjacent parkways and alley easements, is free of litter and debris. This includes not placing trash out for collection on non-collection days. To ensure timely collection, trash should be placed out before 7:00 am on collection days only.

## Brush And Bulky Item Collection



Brush and Bulky Item Collection (BABIC) is a free service offered to Richardson residents. The service is designed to help residents dispose of large amounts of brush and oversized items like unwanted appliances and

furniture that cannot be placed out for regular trash collection. Residents must request BABIC service prior to placing an item on the parkway for collection.

Requests for brush or bulky item collection service can be made 24-hours a day, 7-days a week by leaving a voice-mail message at (972) 744-4111 or by completing an on-line request form at [www.cor.net](http://www.cor.net).

If you wish to dispose of (rather than recycle) small bundles of branches, they should be cut to 3-foot lengths and placed out for regular trash collection.

## Minimum Property Standards



Residents are responsible for maintaining homes and businesses by keeping the exterior (brick, wood, siding, roof, windows, doors, etc.) free of holes and other defects. All wood surfaces must be painted and in good condition.

## Home Occupations/Garage Sales

Home businesses are permitted in Richardson so long as they are incidental to the primary use of the premises. If you want to operate a business from your home, please contact Neighborhood Services to ensure your business does not violate the home occupation ordinance.

A residence may conduct up to three garage sales per year. Each sale may last no longer than three consecutive days.

## Yard Parking

Residents may not park vehicles on grass between a front building wall and the street, or between a side building wall and the street on corner lots. In addition, vehicles may not be parked on vacant or unimproved lots.

## Junk Vehicles

Junked vehicles, which are vehicles that are wrecked, dismantled or inoperable and do not have a current registration or safety inspection sticker, cannot be parked in public view.

To report a violation please call  
Neighborhood Services at  
972-744-4166 or visit us online at  
[www.cor.net/NeighborhoodServices](http://www.cor.net/NeighborhoodServices)

