## CITY OF RICHARDSON CITY PLAN COMMISSION MINUTES – SEPTEMBER 17, 2013

The Richardson City Plan Commission met on September 17, 2013, at 7:00 p.m. at City Hall in the Council Chambers, 411 W. Arapaho Road, Richardson, Texas.

**MEMBERS PRESENT:** Barry Hand, Chairman

Gerald Bright, Vice Chair Janet DePuy, Commissioner Thomas Maxwell, Commissioner

Eron Linn, Commissioner Randy Roland, Commissioner

Bill Ferrell, Alternate Stephen Springs, Alternate

**MEMBERS ABSENT:** Marilyn Frederick, Commissioner

**CITY STAFF PRESENT:** Sam Chavez, Assistant Director – Dev. Svcs – Planning

Israel Roberts, Development Review Manager

Kathy Welp, Executive Secretary

## **BRIEFING SESSION**

Prior to the start of the regular business meeting, the City Plan Commission met with staff to receive a briefing on staff reports and agenda items. No action was taken.

## **MINUTES**

1. Approval of the minutes of the regular business meeting of September 3, 2013.

**Motion:** Commissioner Maxwell made a motion to approve the minutes as presented; second by Commissioner DePuy. Motion passed 7-0.

2. Reapproval of the minutes of the regular business meeting of August 20, 2013 (scrivener errors found after previous approval).

**Motion:** Commissioner Roland made a motion to approve the minutes as presented;

second by Commissioner Linn. Motion passed 7-0.

## **CONSENT AGENDA**

All items listed under the Consent Agenda are considered to be routine by the City Plan Commission and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless desired, in which case any item(s) may be removed from the Consent Agenda for separate consideration.

- 3. **Shiloh Business Park, Lot 4, Block B Advocare:** A request for approval of a final plat, site plan and landscape plan for 258,139 square foot office and distribution facility on 35.1 acres located at 2800 Telecom Parkway, on the east side of Telecom Parkway, south of Breckinridge Boulevard.
- 4. **West Campbell Office Park:** A request for approval of revised sit and landscape plans and elevations for a 4,900 square foot, one-story office building. The 3.19-acre site is located at 1050 W. Campbell Road, northwest corner of Campbell Road and Waterview Parkway.
- 5. **Brick Row Townhomes** (companion to Item 6): A request for approval of a site and landscape plan with building elevations for the development of thirteen (13) townhomes. The 0.36-acre site and 0.30-acre site are located at 552 and 628 Alexandria Avenue, north and south sides of Brick Row on the west side of Alexandria Avenue.

**Motion:** Vice Chair Bright made a motion to approve the Consent Agenda as presented; second by Commissioner DePuy. Motion approved 7-0.

#### **PUBLIC HEARING**

6. McKamy Park Addition, Lots 3-8, Block C and Lots 3-9, Block B (companion to Item 5): Consider and take necessary action on a request for approval of a replat of Lot 1B, Block C and Lot 1B, Block D of the McKamy Park Addition into thirteen townhome lots. The 0.36-acre site and the 0.30-acre site are located at 552 and 628 Alexandra Avenue, north and south side of Brick Row on the west side of Alexandra Avenue.

Mr. Roberts stated the applicant was requesting a replat to create thirteen (13) townhome lots, there were no new easements and the replat complied with all City design standards.

With no comments or questions from the Commission, Chairman Hand opened the public hearing.

Mr. Scott Witwer, representing CB Jeni Homes, 2805 N. Dallas Parkway, Plano, Texas, stated he was the applicant and available for any questions.

No questions were asked, and no further comments were made in favor or opposed and Chairman Hand closed the public hearing.

**Motion:** Commissioner Maxwell made a motion to approve Item 6 as presented; second by Commissioner Roland. Motion approved 7-0.

# **ADJOURN**

With no further business before the Commission, Chairman Hand adjourned the regular business meeting at 7:08 p.m.

Barry Hand, Chairman City Plan Commission