

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
Held at Civic Center – Conference Room 202
March 17, 2015
6:00 PM

Members Absent: Kevin Williams, Collin Hayes, Susan Fischer

City Council Liaison in attendance: Kendal Hartley

PARC Staff in attendance: Lori Smeby, Robbie Hazelbaker, Roger Scott, Sarah Burt

Attending Commission Members:

Kenan Brandes – Chairman

Jeremy Thomason, Vice Chairman

Pam Krause, Member

Jim Bailey - Member

Jeanne Hooker – Member

Gene Fitch, Jr. - Member

Visitors: None

1. Chairman Kenan Brandes declared a quorum and called the meeting to order at 6:04 p.m.
2. Chairman Kenan Brandes stated that there were no visitors in attendance.
3. On a motion from member Gene Fitch, Jr. and seconded by member Jeanne Hooker, the minutes from the February 10, 2015 meeting were approved.
4. Chairman's Report
 - Chairman Kenan Brandes did not have any updates on the 2015 Commission Initiatives.
 - Chairman Kenan Brandes led the Parks and Recreation Commission members in a discussion about the upcoming April 15th Priority List. Mr. Brandes gave the Commission members a copy of 2014's Priority List with highlighted changes and comments made at the February 2015 regular meeting. Mr. Brandes worked with members to identify specific areas that need improvement and which requests are the highest priorities in the upcoming year.
5. Parks & Recreation Department Director's Report
 - a) 2010 Bond Program/Capital Projects Update
 1. Playground Renovations
 - Assistant Director Roger Scott gave an update on the playground renovations that are currently underway. The playground at Glenville Park was just completed and the other playgrounds are still being worked on. Weather has played a factor in the progress, but the renovations should be finished soon.
 2. Update on Northrich Park

- Assistant Director Roger Scott explained that Northrich Park is still undergoing construction and that the playground is looking great. The park should be completed soon, pending weather.

3. City Entry Signs

- Assistant Director Roger Scott informed members that City Entry Signs are progressing along well. The City is overseeing the construction and the five locations are being worked on at the same time.

b) Dog Park Update

1. Construction Update

- Assistant Director Roger Scott informed members that the Dog Park is progressing well. The restroom building will be shipped soon, and the estimated time for completion is in June.

2. Park Rules & Regulations

- Director Lori Smeby informed the Parks and Recreation Commission members that staff members have created a list of rules and regulations based on much research. Mrs. Smeby elaborated on the reasoning of a few of the rules and explained that the City attorney has approved of them. On a motion from member Pam Krause, the Commission members officially expressed support for the rules as City Council will be granting final approval.

c) Wildflower Update

- Assistant Director Robbie Hazelbaker updated the Parks and Recreation Commission members on the Wildflower! Arts & Music Festival to be held May 15-17. Mr. Hazelbaker discussed some of the artists that will be performing as well as highlighted major sponsors for the festival.

d) General Updates

1. Road Clean Up

- Director Lori Smeby informed the Parks and Recreation Commission members that clean-up is underway for roads after the recent winter weather. Assistant Director Roger Scott explained that sweeping has been completed on all public facilities, and that the process is 30% complete. Mr. Scott expects the cleaning to be completed in early April.

2. TRAPS Conference

- Director Lori Smeby expressed her appreciation for the Parks and Recreation Commission’s support of staff training and shared that many staff members were able to go to the annual statewide TRAPS (Texas Recreation & Park Society) conference. Additionally, the Parks and Recreation Department won awards for the design of Heights Recreation Center and the Heights Family Aquatic Center.

6. Parks and Recreation Commission Round Table of Community Interest Items

- Chairman Kenan Brandes opened up the conversation for community interest items from the Parks and Recreation Commission. Mr. Brandes reminded the members of the event calendar they were given to encourage participation in upcoming notable events.

7. Adjournment

- Being no further business, Chairman Kenan Brandes declared the meeting adjourned at 8:26 p.m.

Minutes respectfully submitted by
Sarah Burt, City of Richardson Parks & Recreation Department

Minutes approved at March 17, 2015 regular meeting:
