

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
Civic Center - Richardson Room
October 13, 2015
6:00 PM

Members Absent: Gene Fitch

PARC Staff in attendance: Lori Smeby, Roger Scott, Sarah Burt

Attending Commission Members:

Kenan Brandes – Chairman
Jeremy Thomason, Vice Chairman
Pam Krause, Member
Kevin Williams, Member
Collin Hayes

Jim Bailey - Member
Jeanne Hooker – Member
Gene Fitch, Jr. - Member
Susan Fischer - Member

Visitors: Brooke Phillips - Landscape Architect student at the University of Texas at Arlington.

1. Chairman Kenan Brandes declared a quorum and called the meeting to order at 6:07 p.m.
2. Chairman Kenan Brandes acknowledged the presence of Brooke Phillips. Ms. Phillips is a Landscape Architect student at the University of Texas at Arlington and was in attendance to learn about how meetings are conducted.
3. On a motion from member Collin Hayes and seconded by member Pam Krause, the minutes from the June 9, 2015 regular meeting were approved.
4. Chairman's Report
 - Chairman Kenan Brandes introduced a plan to help the Parks and Recreation Commission accomplish specific goals as part of the previously mentioned Commission Initiatives. Mr. Brandes created a table that will help members make decisions on the condition of local parks. Vice Chairman Jeremy Thomason voiced affirmation for the plan and said that he is looking forward to the accountability and accomplishments of the system. Members were reminded that they do still have access to facilities as long as their name badges are shown, so they were encouraged to assess the conditions of these locations as well.
5. Bicycle Advisory Committee Update/Bylaws
 - Member Collin Hayes is serving on the Bicycle Advisory Committee and provided a brief recap of the two meetings that have taken place so far. Additionally, Mr. Hayes discussed the bylaws that were agreed upon by the Bicycle Advisory Committee. Members are to be appointed to two-year terms, and current members will roll of at staggered times to ensure consistency. Mr. Hayes also explained that the committee is unique in that most of the members are most knowledgeable with streets while the Parks

Commission will provide input regarding trails. Director Lori Smeby explained that there will always be a Parks Department staff member present at Bicycle Advisory Committee meetings.

6. Spring Creek Nature Area

- Assistant Director Roger Scott gave a brief presentation with updated information regarding the master plan for the Spring Creek Nature Area before it is presented to City Council on Monday, October 19. Mr. Scott shared that there was a successful meeting with residents on September 19 and that feedback was positive regarding the proposed plans. Commission members were informed that the master plan still includes developments that will both preserve and enhance the area.

7. Parade Judges

- Director Lori Smeby expressed the need for four Parks and Recreation Commission members to serve as judges for the annual Christmas Parade, which will be on December 5 on the west side of Richardson. Members Jeanne Hooker, Kevin Williams, Jim Bailey, and Pam Krause gladly volunteered. Mrs. Krause is going to check availability, and if she is unable to be present member Collin Hayes will take her place.

8. Parks & Recreation Director's Report

A) Bond Propositions

- Director Lori Smeby encouraged Parks and Recreation Commission members to review the upcoming bond propositions that are being considered in the November election.

B) Capital Projects Update FY2016

- Director Lori Smeby informed members of capital projects for 2016 that are being currently worked on, including: University Trail Project Phase II, updates at Canyon Creek & Cottonwood Pools, a new awning at Glenville Pool, Replacement of playground surfacing, Lookout Park improvements, and a new fence around the ballfields at Heights Park.

C) Public Art Update

- Member Kevin Williams gave an update on behalf of the Artist Selection Committee, which he is serving on. New public art will be installed, and after reviewing 21 applicants, there are 3 finalists to choose from. The entire project is scheduled to be completed in Spring 2016.

D) McKamy Springs Marker

- Assistant Director Roger Scott informed Parks and Recreation Commission members that the McKamy Springs Historical Marker was approved, but there is not a definite time yet of when the marker will be placed.

9. Parks & Recreation Commission Round Table of Community Interest Items

- Member Susan Fischer mentioned a few observations a neighbor had made about Bush Central Barkway that will be examined by Parks and Recreation staff.
- Member Pam Krause shared about a recent experience that served as a reminder that when park ordinances are not being followed, the police department can be of assistance and are prepared for such situations.
- Member Kevin Williams discussed the success from Cottonwood Art Festival and shared about the positive feedback he heard from friends.

10. Department Calendar Items

- Director Lori Smeby invited members to the upcoming Corporate Challenge Closing Ceremony on October 16, as well as Huffhines Art Trails on October 24-25.

11. Being no further business, Chairman Kenan Brandes declared the meeting adjourned at 8:05 p.m.

*Minutes respectfully submitted by
Sarah Patton, City of Richardson Parks & Recreation Department*

Minutes approved at November 10, 2015 regular meeting:
