

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
November 8, 2016
6:00 PM

Members Absent: Susan Fischer, Jeremy Thomason

PARC Staff in attendance: Lori Smeby, Yvonne Falgout, Sarah Patton, Shohn Rodgers, Chris Cottone

Attending Commission Members:

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| Gene Fitch, Jr. - Vice Chairman | Daniel Burdette - Member |
| Victor Garza - Member | Jim Bailey - Member |
| Pam Krause - Member | Kevin Williams - Member |
| Jeanne Hooker - Member | |

Visitors: None

1. Vice Chairman Gene Fitch, Jr. declared a quorum and called the meeting to order at 6:00 p.m.
2. Vice Chairman Gene Fitch, Jr. acknowledged the presence of visitors that were in attendance with Ballard King & Associates. Ryan Mullins, Assistant Director of McKinney Parks & Recreation, introduced himself and was welcomed by members.
3. Director Lori Smeby introduced new Parks Superintendent Shohn Rodgers. Mr. Rodgers was warmly welcomed by the Parks and Recreation Commission and looks forward to working in Richardson.
4. Pending one correction, the minutes from the October 11 regular meeting were approved on a motion from member Kevin Williams and seconded by member Jim Bailey.
5. Athletic Field Report - Ken Ballard, Ballard King & Associates
 - Ken Ballard of Ballard King & Associates presented information compiled as a result of the Regional Athletic Fields Study that Richardson participated in along with Allen, Frisco, McKinney and Plano. Mr. Ballard shared about demographics, field allocations, demands and goals pertaining to athletic fields in Richardson. The study found that Richardson is meeting the demands of game fields for local sports organizations, although the unauthorized use of fields continues to be an issue. The next steps will involve the cities working together to implement the best practices for field allocations, maintenance and planning.
6. Parks & Recreation Commission Ordinances
 - Director Lori Smeby provided Parks and Recreation Commission members with the final draft of the updated Parks & Recreation Commission Ordinances. Vice Chairman Gene Fitch, Jr. asked for a formal vote in order to recommend the updated ordinances to City Council. On a motion by member Pam Krause and seconded by member Jeanne Hooker,

the Parks & Recreation Commission members voted unanimously to formally recommend the updated Parks & Recreation Commission Ordinances to City Council.

7. Park Naming

- Director Lori Smeby informed the Parks and Recreation Commission members about the construction of a new park located east of CityLine near the intersection of Foxboro Drive and Renner Road. Mrs. Smeby explained that staff proposed the name of Fox Creek Park and asked for a formal recommendation from members to name the park. On a motion from member Jeanne Hooker and seconded by member Victor Garza, the Parks and Recreation Commission formally recommended that the new park be called Fox Creek Park.

8. Chairman's Report - Park Visits

- Vice Chairman Gene Fitch, Jr. requested that the Parks and Recreation Commission table this discussion until the next regular meeting.

9. Parks & Recreation Director's Report

- There was no pertinent information to report at this time.

10. Parks & Recreation Commission Round Table of Community Interest Items

- Member Pam Krause shared that she recently visited Memorial Park and stated that the park looked great, especially with Veteran's Day coming up soon.

11. Department Calendar Items

- Vice Chairman Gene Fitch, Jr. pointed out that the February 2017 regular meeting is currently scheduled for Valentine's Day. After a brief discussion, the Parks & Recreation Commission members voted and decided to move the meeting to February 21, 2017.
- Vice Chairman Gene Fitch, Jr. reminded Parks and Recreation Commission members about upcoming events including the Annual Christmas Parade, the Senior Thanksgiving Luncheon, and the opening of Santa's Village.

12. Adjournment

- Pending no further business, Vice Chairman Gene Fitch, Jr. called the meeting adjourned at 7:33 p.m.