

**Minutes**  
**PARK & RECREATION COMMISSION MEETING**  
**Regular Meeting**  
**City Hall, 411 W. Arapaho Rd.**  
**City Manager's Conference Room, 202**  
**January 10, 2017**  
**6:00 PM**

*Members Absent: Jeremy Thomason, Jim Bailey*

*PARC Staff in attendance: Lori Smeby, Yvonne Falgout, Dan Baker, Sarah Patton, Spencer Doyle, Chris Cottone, Erika Bashaw*

**Attending Commission Members:**

Gene Fitch, Jr. - Vice Chairman	Daniel Burdette - Member
Victor Garza - Member	Susan Fischer - Member
Pam Krause - Member	Kevin Williams - Member
Jeanne Hooker - Member	

**Visitors:** None

1. Vice Chairman Gene Fitch, Jr. declared a quorum and called the meeting to order at 6:00 p.m.
2. Vice Chairman Gene Fitch, Jr. acknowledged that there were no visitors.
3. On a motion from Pam Krause and seconded by member Jeanne Hooker the minutes from the November 8, 2016 regular meeting were approved.
4. Recreation Divisional Report
  - Recreation Superintendent Spencer Doyle gave a presentation about the recreational division of the department. The recreation division operates Heights Recreation Center, Huffhines Recreation Center and Richardson Senior Center. The division also hosts a variety of activities and classes for all ages. Mr. Doyle shared about newer programs which include archery, dog obedience, cooking classes, computer programming and a variety of innovative fitness classes for people of all abilities. In addition to providing summer camps and special events, recreation staff members assist with citywide events such as Wildflower! Festival and Cottonwood Art Festival.
5. Pool Hours
  - Assistant Director Yvonne Falgout gave an update to the Parks and Recreation Commission about adjusted hours at Richardson swimming pools for the upcoming summer. Mrs. Falgout explained that the adjustments will help increase hours at neighborhood pools, maintain a safe schedule, improve customer service and reduce the amount of staff needed for hiring.
6. Chairman's Report – Park Visits

- Vice Chairman Gene Fitch, Jr. led members in a brief discussion about the most recent park visits. Members were in agreement that the next step will be making visits to trails throughout Richardson. Trail visits will begin during the summer months.

## 7. Parks & Recreation Director's Report

### A) Bond Update FY2017

- Assistant Director Dan Baker shared that there were no major bond updates at this time.

### B) Capital Projects

- Assistant Director Dan Baker informed members that a contractor has been selected to perform renovations on neighborhood pool buildings. There were some erosion issues at Cottonwood Park that have been taken care of and the park is in much better shape. Fox Creek Park is in the process of being constructed and staff expects the project to be complete in the fall. Duck Creek Trail is in the design stage and the University Trail project is currently being reviewed by TxDOT in an effort to be granted funding. Mr. Baker also shared with members about medians along Renner Road between Custer and I-75 that need improvement. Mr. Baker discussed plans to work on the medians and was happy to report that the project will be completed by City staff.

## 8. Annual Budget Letter

- Parks and Recreation Commission members discussed the upcoming Annual Budget Letter. After reviewing the 2016 letter, members began to identify goals for the upcoming year and will be prepared to discuss the letter further at the February regular meeting.

## 10. Parks & Recreation Commission Round Table of Community Interest Items

- Member Susan Fischer shared about the Christmas Parade and its cancellation in December due to weather. Although the parade was cancelled, Network of Community Ministries hosted a special event the night before the planned parade date to allow visitors to tour their facility. Mrs. Fischer hopes that this new tradition will be carried out in the future. This is also Mrs. Fischer's final meeting as her term on the Parks and Recreation Commission has ended. Mrs. Fischer was thanked by fellow members for her years of service.
- Member Pam Krause mentioned the passing of former Parks and Recreation Director Al Johnson and recognized the significant impact he had on singers and songwriters at Wildflower! Arts & Music Festival. Mrs. Krause requested that something unique be done at this year's festival as a tribute to Mr. Johnson. Staff was pleased to inform the Parks and Recreation Commission members that plans are underway for a tribute to recognize Mr. Johnson's great contributions to the festival.
- Member Kevin Williams encouraged members to visit CityLine to view the public art that was recently installed. Mr. Williams also mentioned the new piece of public art that will be

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installed just south of the Eastside development in the near future. The art piece will be seventy feet tall and will be visible from Central Expressway.

11. Department Calendar Items

- Vice Chairman Gene Fitch, Jr. reminded members that the next regular meeting will be on February 21, 2017.

12. Adjournment

- Pending no further business, Vice Chairman Gene Fitch, Jr. declared the meeting adjourned at 8:00 p.m.