

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
March 7, 2017
5:45 p.m.

Member Absent: Jeremy Thomason

PARC Staff in attendance: Director Lori Smeby, Assistant Director Yvonne Falgout, Assistant Director Dan Baker, Sarah Patton

Attending Commission Members:

Gene Fitch, Jr. - Vice Chairman	Daniel Burdette – Member
Kevin Williams - Member	Steve Hendry - Member
Victor Garza - Member	Jeanne Hooker - Member
Pam Krause - Member	Jim Bailey - Member

Visitors: None

1. Vice Chairman Gene Fitch, Jr. declared a quorum and called the meeting to order at 5:45 p.m.
2. Pending one correction, the minutes from the February 21, 2017 regular meeting were approved on a motion from Vice Chairman Gene Fitch, Jr. and seconded by member Jeanne Hooker.
3. Parks, Recreation and Open Space Master Plan
 - Director Lori Smeby introduced Mark Spencer and Hunter Rush of MHS Planning. An open meeting for residents, a focal group of influential citizens and a public survey for residents provided insight to MHS about what residents would like to see in Richardson. Mr. Rush highlighted recommendations from MHS for the next three to five years based on the collected data. Proposed updates to the current Parks, Recreation and Open Space Master Plan were given to commission members. On a motion from member Pam Krause and seconded by member Jim Bailey, the Parks and Recreation Commission formally recommended the Master Plan update to City Council. The updated plan will be presented to City Council on March 20.
4. Annual Budget Letter
 - Parks and Recreation Commission members spent time discussing the Annual Budget Letter. Members took into consideration the data collected from the update to the Parks, Recreation and Open Space Master Plan. The commission also identified new initiatives for the upcoming budget year. Vice Chairman Gene Fitch, Jr. will be making updates to a draft of the letter before its finalization at the April regular meeting.
5. Parks & Recreation Director's Report
 - Director Lori Smeby stated that there were no bond updates to report at this time. Assistant Director Dan Baker informed members that the playground at CityLine Park has been installed. Mr. Baker also shared that a new butterfly garden has been created through the Matching Fund Beautification Program at Berkner Park. Pool building

Minutes
Park and Recreation Commission Meeting
March 7, 2017
Page 2

renovations are underway and progressing well, with two buildings set to be completed by the end of the month. Member Daniel Burdette asked if an estimated budget has been decided upon for the inclusive playground project. Mrs. Smeby explained that the budget is undecided at the moment while various features to the playground are still being considered.

6. Parks & Recreation Commission Round Table of Community Interest Items

- Member Daniel Burdette recently learned about innovative technology that can help keep track of the number of visitors to trails and provide more information to citizens about the areas they visit.
- Member Jim Bailey shared that he recently added a camera to his bicycle and looks forward to riding the trails of Richardson to obtain a new perspective on video.
- Member Steve Hendry inquired about the Twin Rivers property. Director Lori Smeby shared that she will be able to provide information about the property soon.

7. Department Calendar Items

- The next regular meeting will take place on April 11, 2017 at 6:00 p.m.

8. Adjourn

- Pending no further business, Vice Chairman Gene Fitch, Jr. declared the meeting adjourned at 7:46 p.m.