

PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
April 11, 2017
6:00 p.m.

Member Absent: Victor Garza

PARC Staff in attendance: Director Lori Smeby, Assistant Director Yvonne Falgout, Assistant Director Dan Baker, Superintendent of Community Events Serri Ayers, Sarah Patton
City Staff in attendance: Gary Beane

Attending Commission Members:

Jeremy Thomason - Chairman	Daniel Burdette – Member
Gene Fitch, Jr. - Vice Chairman	Steve Hendry - Member
Kevin Williams - Member	Jeanne Hooker - Member
Pam Krause - Member	Jim Bailey - Member

Visitors: None

1. Chairman Jeremy Thomason declared a quorum and called the meeting to order at 6:00 p.m.
2. There were no visitors in attendance.
3. On a motion from Vice Chairman Gene Fitch, Jr. and seconded by member Jeanne Hooker, the minutes from the March 7 regular meeting were approved.
4. Budget Overview – Gary Beane
 - Director Lori Smeby introduced City of Richardson Budget Officer Gary Beane. Mr. Beane gave a presentation about the upcoming budget year and explained the process of preparing the city's budget.
5. Community Events Divisional Report – Serri Ayers
 - Superintendent of Community Events Serri Ayers gave a presentation about the community events division in the Parks and Recreation Department. Mrs. Ayers shared about the various events the division puts on, including the upcoming Cottonwood Art Festival as well as the Wildflower! Arts & Music Festival. Mrs. Ayers elaborated on the musical artists that will appear at Wildflower! including Lynyrd Skynyrd, the B-52s, Shooter Jennings and more. Additionally, an update was given on modifications to the festival site that will allow more seating opportunities for visitors.
6. Annual Budget Letter
 - Chairman Jeremy Thomason led the Parks and Recreation Commission in a discussion about the annual budget letter. After collectively cleaning up the language and a few edits to the document, members agreed the draft is in good shape. Mr. Thomason and Vice Chairman Gene Fitch, Jr. will polish the document and submit it to city staff.

7. Parks & Recreation Director's Report

A) Bond Update

- Director Lori Smeby stated that there were no major bond updates at this time. The restroom building renovations at neighborhood pools have been completed and staff is pleased with the results.

B) Capital Projects

- Assistant Director Dan Baker shared that Fox Creek Park, located on the east side of CityLine, is set to be completed around late fall or early winter. Additionally, there are two trail projects being reviewed by TXDOT for funding approval.

C) General Items

- Director Lori Smeby stated that the recent Master Plan update would soon be e-mailed out to members.
- Assistant Director Yvonne Falgout was pleased to inform commission members that the aquatics department is staffed for the summer.

8. Parks & Recreation Commission Round Table of Community Interest Items

- Member Jim Bailey shared about recent trail visits with a new camera attached to his bike and has enjoyed seeing Richardson parks and trails from a new perspective.
- Member Jeanne Hooker mentioned that there has been heavy traffic at Prairie Creek Park lately but visitors seem to be leaving large amounts of trash behind.
- Member Pam Krause mentioned asked if an alternative beverage training option would be available for Wildflower! volunteers. Assistant Director Yvonne Falgout stated that she would see if there was another option available.
- Chairman Jeremy Thomason shared about a recent meeting with Director Lori Smeby and a neighbor in Canyon Creek. The neighbor would like to purchase a piece of equipment as a way to honor her daughter that passed away. Mr. Thomason thanked Mrs. Smeby for her willingness to work with staff to make this project happen. Mr. Thomason also discussed the frequent usage of athletic fields at Custer Park without reservations. Assistant Director Yvonne Falgout explained that staff tries to monitor the unauthorized usage of fields and will continue to request compliance from users.

9. Department Calendar Items

- The next regular meeting will take place on June 13, 2017 at 6:00 p.m.

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10. Adjourn

- Pending no further business, Chairman Jeremy Thomason declared the meeting adjourned at 7:55 p.m.

Minutes respectfully submitted by
Sarah Patton, City of Richardson Parks & Recreation Department

Minutes approved at June 13, 2017, regular meeting:

Jeremy Thomason, Chairman