

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
November 14, 2017
6:00 p.m.

Members absent: Jeremy Thomason, Steve Hendry and Jim Bailey

PARC Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, Superintendent of Parks Shohn Rodgers, Assistant City Manager of Administrative & Leisure Services Shanna Sims-Bradish, and Administrative Secretary Paula Vieregge

Attending Commission Members:

Gene Fitch, Jr. – Vice Chairman
Jeanne Hooker – Member
Kevin Williams – Member
Pam Krause – Member

Daniel Burdette – Member
Victor Garza – Member
Mabel Simpson – City Council PARC Liaison

Visitors: None

1. Vice Chairman Gene Fitch declared a quorum and called the meeting to order at 6:00 p.m.
2. Introductions – Shohn Rodgers, Shanna Sims-Bradish
3. Commissioner Status Update – Commissioner Jim Bailey has resigned.
4. Approval of minutes.
 - Two changes were requested and corrected, regarding the October 10, 2017 regular meeting minutes. (1) Addition of Taylor Lough as attendee, (2) Addition of Glenville Trail and Duck Creek Trail, to the trails presentation portion of the minutes.
 - On a motion from member Jeanne Hooker, with Kevin Williams seconding the motion, the minutes from the October 10th regular meeting were unanimously approved.
5. SCNA Trails and Entryway Strategy
 - Shanna Sims-Bradish delivered the Spring Creek Nature Area master plan presentation. Information included: the leaf motif portal design; phase 1 and future phase design plans; perimeter trail; habitat restoration; estimated project budget; amenities & elements.
6. Parks Maintenance Divisional Report
 - Superintendent of Parks, Shohn Rodgers gave an overview presentation, covering the many areas of park operations and maintenance, including matching fund beautification projects, native plants, and watering.
 - Areas of accomplishment – Cricket Pitch; Story Walk; Median renovation; Civic Center tree inventory; fescue seeding at Renner Linear Trail.
 - Additional objectives – fertilization of Bush Central Barkway; new trash receptacles; Matching Fund Beautification projects – Canyon Creek HOA, Richardson Heights NA, Greenfield HOA, Richardson Women's Center steps.
 - Future needs – playground replacement order; tennis court fencing; restroom & pavilion roofing; Keffler Field parking at Breckinridge; backstop replacement.

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7. Discussion Items

- University Trail and Spring Creek Trail report by Gene Fitch
- Renner Trail report by Daniel Burdette
- Owens Trail report by Victor Garza
- Huck Finn Trail report by Jeanne Hooker
- Pam Krause requested a volunteer for a Breckinridge Park Trail report – Kevin Williams, Daniel Burdette & Victor Garza volunteered.
- Jeanne Hooker volunteered to be a Christmas parade judge.
- Lori Smeby delivered thoughts, observations, and an overview, on the professional photography topic, in Prairie Creek Park. Discussion followed and resulted in a plan, to brainstorm and develop an educational campaign, about park use and taking care of the parks.
- 2018 meeting dates were discussed, agreed upon & set.

8. Directors Reports

- University Trail by Dan Baker – construction to begin in early spring, on the loop, around UTD.
- Canyon Creek playground by Dan Baker – ground has been broken.
- Huffhines Art Trail by Yvonne Falgout – update recap.

9. Department Calendar Item reminder

- Senior Thanksgiving luncheon.
- Christmas parade and tree lighting at Santa's Village.
- Boards & Commission dinner.

10. Items of interest

- There were no items of interest.

13. Vice Chairman Gene Fitch called the meeting adjourned at 8:27 PM, on Daniel Burdette's motion & Jeanne Hooker's 2nd.

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at January 9, 2018, regular meeting:

Jeremy Thomason, Chairman