

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
January 9, 2018
6:00 p.m.

Members absent: Daniel Burdette, Victor Garza

PARC Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, Superintendent of Recreation Spencer Doyle, and Administrative Secretary Paula Vieregge

Attending Commission Members:

Jeremy Thomason – Chairman	Pam Krause – Member
Gene Fitch, Jr. – Vice Chairman	Steve Hendry – Member
Jeanne Hooker – Member	<i>Mabel Simpson – Council Liaison</i>
Kevin Williams – Member – 6:11 PM	

Visitors: None

1. Chairman Jeremy Thomason declared a quorum and called the meeting to order at 6:05 p.m.
2. Approval of minutes.
 - November 14, 2017 minutes were approved unanimously with no changes; Gene Fitch made motion to approve & Pam Krause 2nd the motion.
3. Recreation Division Report
 - Superintendent of Recreation Spencer Doyle provided an overview of the 2017 budget and accomplishments, programming, new recreation management software migration, and 2018-2019 objectives.
4. Discussion Items
 - The group discussed last year's Annual Budget Letter and determined a plan for making amendments. Chairman Jeremy Thomason will make the adjustments that are agreed upon. Estimated final due date by the April 10th meeting.
5. Directors Reports
 - Canyon Creek Playground, by Dan Baker – 99% complete; poured in place surfacing planned for mid-February.
 - University Trail Project, by Dan Baker – scheduled to break ground in spring 2018 with plans to be completed fall 2018.
 - Inclusive Playground, by Lori Smeby – proposals are being sent out to granting organizations, to help achieve fund raising goals.
 - 2018 Wildflower Festival, by Lori Smeby – announcements on bands tentatively scheduled for mid-February & ticket sales to begin March 1st; Sunday hours will change to start & stop a little earlier this year.
 - State of the City, by Lori Smeby – reminded group they are invited on January 31st which will start at 6:30 PM this year.

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6. Department Calendar Items

- Photo Contest Featured Artist Exhibit – Jan 10 – Feb 23.
- 2017 Photo Contest Exhibit – Jan 12 – Feb 1.
- Daddy Daughter Valentine Ball – Feb 9.
- 2018 Photo Contest Awards Ceremony – Feb 22.

7. Items of interest

- Jeremy Thomason mentioned a Prairie Creek Park Haunted Trail idea, proposed by Canyon Creek HOA, for next Halloween.

13. Chairman Jeremy Thomason called the meeting adjourned at 7:33 PM, on Gene Fitch's motion & Jeanne Hooker's 2nd.

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at February 13, 2018, regular meeting:

Jeremy Thomason, Chairman