

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
June 12, 2018
6:00 p.m.

Members absent: Chairman Jeremy Thomason, Amy Baker

PARD Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, Superintendent of Parks, Shohn Rodgers, Superintendent of CVB/CC, Geoff Wright, Director of Development Services, Michael Spicer and Administrative Secretary Paula Vieregge

Attending Commission Members:

Gene Fitch – Vice Chairman
Daniel Burdette – Member
Pam Krause – Member
Victor Garza – Member

Steve Hendry – Member 6:10PM
Kevin Williams – Member 6:11PM
Jeanne Hooker – Member

1. Vice Chairman Gene Fitch called the meeting to order at 6:00 PM.
2. No visitors
3. Approval of Minutes
 - April 10, 2018 minutes were approved unanimously with no changes; member Pam Krause made a motion to approve & member Jeanne Hooker seconded the motion.
4. Presentations
 - Main Street Revitalization Report given by Director of Development Services, Michael Spicer.
 - Convention & Visitors Bureau/Civic Center Division Report given by Superintendent of CVB, Geoff Wright.
 - Neighborhood Pools Maintenance Strategies Update/Parks Asset Assessment Report given by Director, Lori Smeby and Superintendent of Parks, Shohn Rodgers.
5. Action Items
 - FY19 Proposed Fees - Assistant Director of Recreation & Events, Yvonne Falgout - Proposed a 30 use punch pass for non-residents. Member Daniel Burdette made a motion and member Pam Krause seconded the motion. It was unanimously agreed to recommend the new 30 use punch pass fees of \$82.50 rate for non-residents, and \$75.00 senior, non-resident rate.
 - Spring Creek Nature Area Portal Quotes - Director Lori Smeby - Quote suggestions were voted on by the commissioners. Member Kevin Williams proposed a motion, and member Victor Garza seconded the motion, in which the group unanimously chose quote options number one and number five, to be accepted.
6. Discussion Items
 - Park Visits - Director Lori Smeby - Member Pam Krause asked if the group wanted to do another round of parks and trails tours. It was decided to keep park/trail visits as an informal standing agenda item. Director Lori Smeby offered to develop a check list to be used for informal visits. Member Pam Krause recommended that the group visit all of the city pools. Pool observation results will be given to member Pam Krause. She will write and submit a report, which will be presented at the regular October meeting.

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- September Tour – Director Lori Smeby - Many options were discussed. The group decided to brainstorm some ideas, and decide between this meeting, and the meeting in September.

7. Project Updates

- University Trail, Phase II - Assistant Director Dan Baker – 90% complete. Will be completed ahead of schedule.
- Duck Creek Trail – Assistant Director Dan Baker – Finishing the 60% review.
- Renner Medians, Phase II – Assistant Director Dan Baker – Preliminary work has begun on the area between Alma and US-75. Mobilizing in the middle of June.

8. Director's Report

- Wildflower Festival Survey – Assistant Director, Yvonne Falgout – Presented highlights from the survey results, which were conducted during Wildflower 2018, by volunteer students, using i-Pads and Survey Monkey.
- Photography in the Parks Update – Director, Lori Smeby – “Picture Perfect” campaign was launched around the first of May. Targeted four parks: Prairie Creek, Breckinridge, Duck Creek and Cottonwood. Community Services staff are distributing new guideline information to photographers, in the parks.
- Inclusive Playground – Director, Lori Smeby – Gave an update on Richardson East Rotary Club's fundraising effort. An open house concept of public input is scheduled for Thursday, August 9th. Picnic, for the playground, is Saturday, June 16th.
- Richardson C.A.R.E.S. – Director, Lori Smeby – Encouraged the commissioners to share the information, about the new citizens academy, to learn about how the city operates.

9. Department Calendar Items

- Corporate Challenge kickoff is August 10th.

10. Items of interest

- Member Pam Krause – Congratulations, to staff, for getting through May. Congratulations to Suzanne Etman on her years of service. Thank you to Geoff Wright, for the CVB reminder.
- Member Daniel Burdette – Enjoyed both Cottonwood and Wildflower this year.
- Member Jeanne Hooker – Thank you to all who worked on the recent events. Applauded the maintenance workers, for their service, to all of the parks.
- Member Steve Hendry – Ditto.
- Member Victor Garza – “Thank you so much for making it fun to live here.”
- Member Kevin Williams - Pass
- Vice chairman Gene Fitch – Suggested an abbreviated FAM tour, by Geoff Wright of CVB, for the September tour. Everyone agreed that it was a great idea.

11. Vice chairman Gene Fitch called for a motion to adjourn. Member Pam Krause made the move to adjourn and member Daniel Burdette seconded. Meeting was adjourned at 9:08 PM.

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at October 9, 2018, regular meeting:

Jeremy Thomason, Chairman