

**Minutes**  
**PARK & RECREATION COMMISSION MEETING**  
**Regular Meeting**  
**City Hall, 411 W. Arapaho Rd.**  
**City Manager's Conference Room, 202**  
**October 9, 2018**  
**6:00 p.m.**

*Members absent: Kevin Williams*

*PARD Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, Superintendent of Athletics/Aquatics, Chris Cottone, and Administrative Secretary Paula Vieregge*

**Attending Commission Members:**

Jeremy Thomason – Chairman 6:33PM	Steve Hendry – Member
Gene Fitch – Vice Chairman	Jeanne Hooker – Member
Daniel Burdette – Member	Amy Baker - Member
Pam Krause – Member	
Victor Garza – Member	

1. Vice Chairman Gene Fitch called the meeting to order at 6:00 PM.
2. Visitor – Madeleine Webb, UTA student, advertising major, here to observe, for a journalism class.
3. Approval of Minutes
  - June 12, 2018 minutes were approved unanimously, with no changes; member Victor Garza made a motion to approve & member Pam Krause seconded the motion.
  - September 11, 2018 minutes were approved unanimously, with no changes; member Daniel Burdette made a motion to approve & member Victor Garza seconded the motion.
4. Presentations
  - Athletics/Aquatics/Corporate Challenge Report, presented by Superintendent of Athletics/Aquatics, Chris Cottone.
5. Discussion Items
  - Park & Pool Visits – leave as a regular agenda item. During discussion, member Steve Hendry reported lights flickering, at the Huffhines park pavilion, and a light that is out, adjacent to the pavilion, in the parking lot. Member Victor Garza questioned the parking at Lookout park. Director Lori Smeby mentioned she would be speaking on that during the Director's Report segment, of the meeting. Member Jeanne Hooker commented appreciation for the attendant, on hand, at Prairie Creek park. And, reported on an incident regarding a blue smoke photography shoot. Chairman Jeremy Thomason and Vice Chairman Gene Fitch exchanged places, so that Jeremy would finish leading the meeting.
  - Event Judges – Assistant Director Yvonne Falgout – requested volunteer judges, for upcoming events: Pawtoberfest, and Christmas parade. Members Daniel, Jeremy and Gene volunteered for parade judging.
  - Unattended Children Policy – Assistant Director Yvonne Falgout presented findings and recommendations for updating unattended children policies, at the aquatics and recreation areas.
6. Director's Report
  - Inclusive Playground – Director Lori Smeby - announcements will be presented, at the next City Council meeting.
  - Bike Advisory Committee - Director Lori Smeby - needs a parks commission liaison.
  - Corporate Challenge – Assistant Director Yvonne Falgout - closing ceremony lunch announcement and RSVP request.
  - Lookout Park – Director Lori Smeby - discussed ways the city is addressing the parking situation.

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- Spring Creek Nature Area – Assistant Director Dan Baker - portal project is beginning.
- Duck Creek Trail – Assistant Director Dan Baker – explained the TxDot 100% Plan federal grant.
- Renner Medians – Assistant Director Dan Baker – planned to finish at end of October 2018.
- Perimeter Trails – Assistant Director Dan Baker – final grade and rail work is being completed.

7. Department Calendar Items

- Went over the three-month event calendar.

8. Items of interest

- Member Daniel Burdette – Cottonwood Arts Festival. Relayed positive feedback from participating artists. Recommended promoting the festival in RISD arts classes.
- Member Amy Baker – pass.
- Member Victor Garza – pass.
- Member Steve Hendry – Cottonwood Arts Festival. Volunteered on the pottery wheel, in kid's area.
- Member Jeanne Hooker – Shared positive feedback she heard at Cottonwood Arts Festival.
- Vice chairman Gene Fitch – pass
- Member Pam Krause – Questioned about the Teen Trailblazers Program. Would like to find out more about the program. Assistant Director Yvonne Falgout explained that the program is still in early stages. Director Lori Smeby said we may have Heidi Scalice organize a presentation, and bring group participants, to a future parks commission meeting.
- Chairman Jeremy Thomason – Commented on the Prairie Creek park neighborhood party, at which, someone from the parks department was called out. Director Lori Smeby said that issue will be addressed in the future. Jeremy also questioned about the Capital Projects erosion issue, at Collins and Prairie Creek West.

11. Chairman Jeremy Thomason adjourned the meeting at 7:34 PM.

*Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department*

Minutes approved at November 13, 2018, regular meeting:

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Jeremy Thomason, Chairman