

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
January 8, 2019
6:00 p.m.

Members absent: Gene Fitch, Victor Garza, Kevin Williams

PARD Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, Budget Officer Gary Beane, Superintendent of Recreation Spencer Doyle, Recreation/Day Camp Coordinator Heidi Scalice, and Administrative Secretary Paula Vieregge

Attending Commission Members:

Steve Hendry. – Vice Chairman	Nancy Crowe – Member
Pam Krause – Member	Drew Hayes – Member – 6:11 PM
Daniel Burdette – Member	
Amy Baker - Member	

Visitors: Trailblazer members Grace Ling, marketing and Owen Foster, service committee

1. Vice Chairman Steve Hendry declared a quorum and called the meeting to order at 6:06 p.m.
2. Visitors – Day Camp Coordinator Heidi Scalice introduced two members of her Trailblazer team, Grace Ling, marketing and Owen Foster, service committee.
3. Approval of minutes.
 - November 13, 2018 minutes were approved unanimously with no changes; Pam Krause made motion to approve & Daniel Burdette 2nd the motion.
4. Presentations
 - Budget Officer Gary Beane presented the FY18-19 General Fund Budget Overview.
 - Superintendent of Recreation Spencer Doyle provided an overview of the 2018 recreation budget and accomplishments, programming, new recreation management software migration, and 2018-2019 goals and objectives.
 - Recreation/Day Camp Coordinator Heidi Scalice presented current projects, goals and plans of the new Trailblazers program.
5. New Commissioner Introduction – Drew Hayes spoke about his background and happy to be a part of the parks commission.
6. Action Item - February Meeting Date - voted to move the February meeting from the 12th to the 5th. Daniel made a motion and Nancy 2nd the motion. The commissioners unanimously voted to change the meeting date to February 5th.
7. Discussion Items
 - Annual Budget Support Letter - The group discussed last year's letter and talked about possible items to include this year. Projected final due date, for the letter, is the April 9th meeting.
8. Directors Reports
 - Duck Creek Trail Extension, by Dan Baker – final plan being reviewed by TxDot and in the process of getting city input.

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- SCNA Perimeter Trail and Portals, by Dan Baker – perimeter trail is complete; portal project is underway.
- Huffhines Restroom & Irrigation, by Dan Baker – old restroom was removed, and new building is scheduled to be set by January 30th; Huffhines irrigation system, in the woods, is completed
- Tennis Court Fencing, by Dan Baker – meeting with contractor.
- Tanks & Roofing replacement at Breckinridge, by Dan Baker – two tanks are in progress; roofing to be determined.
- PGAL Senior Center renovation, by Yvonne Falgout – preliminary concept stage.
- Terrace Pool resurfacing, by Yvonne Falgout – should be complete.
- New Staffing at Senior Center - by Yvonne Falgout – Susan Talbot brings a wealth of experience to the Older Adult Coordinator position.
- Aquatics Team, by Yvonne Falgout – Doug Kierstead brings aquatics maintenance, programming and operational experience to the Aquatics/Athletics Manager position.
- Inclusive Playground Groundbreaking Ceremony, by Lori Smeby – construction fencing going up and ribbon cutting is projected for April. Lori welcomed the group to come out to the groundbreaking ceremony.

9. Department Calendar Items

- State of the City, by Lori Smeby – reminded group they are invited on January 30th, which will start at 6:30 p.m. this year.

10. Items of interest

- Member Drew Hayes – comments about Spring Creek Nature Area trails and portals will be a nice draw, to bring people into the park.
- Member Nancy Crowe – questions regarding winterized Crowley Park restroom for Trash Bash and questions about butterfly gardens.
- Member Daniel Burdette – looking forward to the Inclusive Playground groundbreaking and welcome to Drew.
- Member Amy Baker – pass.
- Vice Chairman Steve Hendry – enjoying being in the group and running the meeting; questions about the spring wildflowers.

13. Vice Chairman Steve Hendry called the meeting adjourned at 8:17 p.m.

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at February 5, 2019, regular meeting:

Gene Fitch, Jr., Chairman