

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
February 5, 2019
6:00 p.m.

Members absent: Kevin Williams

PARC Staff in attendance: Director Lori Smeby, Assistant Director Yvonne Falgout, and Administrative Secretary Paula Vieregge

Attending Commission Members:

Gene Fitch - Chairman	Victor Garza – Member
Steve Hendry. – Vice Chairman	Nancy Crowe – Member
Pam Krause – Member	Drew Hayes – Member – 6:04 p.m.
Daniel Burdette – Member	
Amy Baker - Member	

1. Chairman Gene Fitch declared a quorum and called the meeting to order at 6:02 p.m.
2. Visitor – City Council Place 3 candidate Franklin Byrd
3. New Staff Introductions – Yvonne Falgout introduced our two newest staff members: Older Adult Coordinator Susan Talbot and Aquatics/Athletics Manager Doug Kierstead.
4. Approval of minutes.
 - January 8, 2019 minutes were approved unanimously with no changes; Daniel Burdette made motion to approve & Victor Garza 2nd the motion.
5. Presentations
 - Assistant to the City Manager Taylor Lough presented the 2019 City of Richardson Legislative Agenda.
6. Discussion Items
 - Annual Budget Letter - The group went over last year's letter, item by item, and discussed, in detail, the updates to include this year. Chairman Gene Fitch will take suggestions and edit the letter.
7. Directors Reports
 - Spring Creek Nature Area, by Lori Smeby – portals project; piers are complete.
 - Phase 2 Trails, by Lori Smeby – in the design phase.
 - Deep Dive Projects, by Lori Smeby: (1) Breckinridge restrooms improvements are underway; (2) Foxboro, Lookout, Terrace, Huffhines & Cottonwood restrooms are being upgraded, with new doors installed, painting and hardware; (3) Huffhines and Cottonwood Parks new restrooms – accessibility issues still being worked on; (4) Tennis court fencing replacement – Heights, Cottonwood and Richland, going to council for approval; (5) Crowley backstop – going to council for approval to replace; (6) Huffhines woods irrigation system – completed; (7) Breckinridge B – accessible trail still needs to be poured to the gazebo. Out to bid right now; (8) Replacing restroom roofs – Lookout, Cottonwood, and Terrace.
 - Cottonwood Inclusive Playground, by Lori Smeby – in progress, going to be very large. Rotary Garden limestone planters are in place.

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- Butterfly Garden at Prairie Creek Park, by Lori Smeby – matching fund beautification project with Prairie Creek Garden Club at Fall Creek, before Prairie Creek East, in the shape of a butterfly. Nice addition to Prairie Creek Park.
- Duck Creek Trail Extension, by Lori Smeby – nothing new to report.
- Festival Planning, by Lori Smeby – in progress.

8. Department Calendar Items

- Gene Fitch reminded the group, the March Parks Commission meeting was changed to March 19th.
- Daddy Daughter Dance, by Yvonne Falgout – there are a few spaces left. Going to expand the age group next year.

9. Items of interest

- Vice Chairman Steve Hendry – praised the parks and the new restroom at Huffhines.
- Member Nancy Crowe – reminder about the Crowley Park Trash Bash, also asked about the digging around the Crowley sign.
- Member Victor Garza – pass.
- Member Drew Hayes – pass.
- Member Amy Baker – requested guitars for the upcoming Wildflower Art Auction.
- Member Daniel Burdette – praised the team regarding the Ann Eisemann Inclusive playground groundbreaking event.

13. Chairman Gene Fitch called for a motion to adjourn the meeting. Nancy Crowe made a motion, and Steve Hendry 2nd the motion. The meeting adjourned at 8:46 p.m.

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at March 19, 2019, regular meeting:

Gene Fitch, Jr., Chairman