

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
April 9, 2019
6:00 p.m.

Members absent: Kevin Williams

PARC Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, Superintendent of Community Events Serri Ayers, Director of Development Services Michael Spicer, and Administrative Secretary Paula Vieregge

Attending Commission Members:

Gene Fitch - Chairman	Amy Baker - Member
Steve Hendry. – Vice Chairman	Nancy Crowe – Member
Pam Krause – Member	Drew Hayes – Member
Daniel Burdette – Member	Victor Garza – Member – 6:20 p.m.

1. Chairman Gene Fitch declared a quorum and called the meeting to order at 6:00 p.m.
2. Visitor – none
3. Approval of minutes.
 - March 19, 2019 minutes were approved unanimously with no changes; Daniel Burdette made motion to approve & Nancy Crowe 2nd the motion.
4. Presentations
 - Collins/Arapaho Transit-Oriented Development & Innovation District Study presented by Director of Development Services, Michael Spicer.
 - Community Events Division Overview presented by Superintendent of Community Events, Serri Ayers.
 - Progress Report on the Senior Center renovation project presented by Director of Parks and Recreation, Lori Smeby.
5. Action Item
 - Annual Budget Letter - The Commissioners agreed upon and confirmed the final letter with minor corrections. A motion to approve with corrections was initiated by Daniel Burdette, and Pam Krause 2nd the motion. Motion was unanimously approved.
6. Directors Reports/Project Updates
 - Kevin Williams resignation, by Lori Smeby – let the group know that member Kevin Williams submitted his immediate resignation on April 9, 2019.
 - Cotton Belt Railroad Line/Trail, by Dan Baker – Dart and Transportation Mobility are scheduling public meetings for Richardson and adjoining communities.
 - Duck Creek Trail, by Dan Baker – easement paperwork has been submitted to property owners. Waiting for them to sign and give back. Texas Department of Transportation has requested an archeological survey. A consultant has come back and said it is not needed, so paperwork has been submitted, in hopes that they will waive the need for the survey.
 - SCNA Portal Project, by Dan Baker – the large portal stones should arrive April 29th. Work should take approximately 6 – 8 weeks. Continuing to work on perimeter.
 - Inclusive Playground/Cottonwood, by Dan Baker – surfacing is going down. Should be installed completely by end of the week. Like concrete, it needs to set up for 4 or 5 days. Rotary garden is delayed due to weather. Ribbon cutting has been announced for April 23, 2019.

- Breckinridge Park Trail work, by Dan Baker – the City has bond dollars for Breckinridge trail work. Survey has been completed. Design to be started soon. October 2019 is the estimated project start.
- Breckinridge Small Playground Replacement, by Lori Smeby – accessibility needs are going to be too great for the bond money that has been allotted for the project. There's a new plan to use the bond money and apply it to Windsor Park playground replacement. Breckinridge playground will be addressed at a future date.
- Photography in the Parks, by Lori Smeby – recap of the observation and data collection that has been done out at Prairie Creek Park. In addition, there were other opportunities for "Picture Perfect" outreach: hosted an open house; signs were put up in various parks which have photogenic areas; brochures were distributed; flyers were put in water bills; posted on social media; developed a webpage that is dedicated to photography. 400 hours of observation, over 32 weeks. Code enforcement officers will continue to be out on the weekends. Council representatives are aware of the findings.
- Weekend Services Program, by Lori Smeby – a weekend services program has been initiated. The program has people, in the parks, to assist with situations in the parks, or to be proactive with pavilion rentals, etc.

7. Department Calendar Items

- Trash Bash on the weekend
- Evening with the Easter Bunny
- Inclusive Playground Ribbon Cutting
- New movie series in June, at Huffhines Rec Center; pre-movie event with Dallas Zoo animals

8. Items of interest

- Vice Chairman Steve Hendry – pass
- Nancy Crowe – Crowley Park updates: backstops and landscaping looks good; 15 trees planted.
- Daniel Burdette – Excited about the Inclusive Playground construction progress; looking forward to the SCNA perimeter trail completion.
- Victor Garza – Complimented the great soccer fields at Lookout Park.
- Amy Baker – Sad to leave the Commission. Thanked the group.
- Drew Hayes – Has a sense of pride about the medians of wildflowers.
- Pam Krause – Requested an update about Miss Bell's house. Director Lori Smeby advised there is no update to provide at this time.

9. Chairman Gene Fitch called for a motion to adjourn the meeting. Nancy Crowe made a motion, and Daniel Burdette 2nd the motion. The meeting adjourned at 8:21 p.m.

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at June 10, 2019, regular meeting:



Gene Fitch, Jr., Chairman