

**RICHARDSON CITY COUNCIL
MONDAY, JULY 8, 2019
COUNCIL MEETING AT 6:00 PM; FOLLOWED BY THE WORK SESSION
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a Council Meeting at 6:00 p.m. on Monday, July 8, 2019 in the Council Chambers of the Civic Center, 411 W. Arapaho Road, Richardson, Texas. The Work Session will follow the Council Meeting in the Richardson Room.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

COUNCIL MEETING – 6:00 P.M., COUNCIL CHAMBERS

• **CALL TO ORDER**

1. **INVOCATION – BOB DUBEY**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – BOB DUBEY**
3. **MINUTES OF THE JUNE 10, 2019 AND JUNE 17, 2019 MEETINGS**

4. **VISITORS**

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a “City Council Appearance Card” and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

5. **ELECTION OF THE MAYOR PRO TEM FOR THE 2019-2021 CITY COUNCIL (CITY COUNCIL MAY DELIBERATE THIS ITEM IN EXECUTIVE SESSION AS LISTED ON THE AGENDA)**

EXECUTIVE SESSION

In compliance with Section 551.074 of the Texas Government Code, Council may convene into a closed session to discuss the following:

- Personnel
 - Deliberate the selection, evaluation, and duties of the Mayor Pro Tem

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

WORK SESSION – FOLLOWING COUNCIL MEETING, RICHARDSON ROOM

- A. **REVIEW AND DISCUSS THE FY 2019-2020 NEIGHBORHOOD PARK MAINTENANCE STRATEGIES**
- B. **REVIEW AND DISCUSS THE FY 2019-2020 SIGNS, MARKINGS, AND TRAFFIC SIGNALS MAINTENANCE STRATEGIES**
- C. **REVIEW AND DISCUSS THE INFORMATION TECHNOLOGY MASTER PLAN**

D. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

- **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, JULY 5, 2019, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING THE ADA COORDINATOR, VIA PHONE AT (972) 744-0908, VIA EMAIL AT ADACoordinator@cor.gov, OR BY APPOINTMENT AT 411 W. ARAPAHO ROAD, RICHARDSON, TEXAS 75080.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

FOR THE PURPOSE OF THIS NOTICE "PROPERTY" SHALL MEAN THE RICHARDSON ROOM AND COUNCIL CHAMBERS.

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
JUNE 10, 2019

- **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Dubey	Councilmember
Scott Dunn	Councilmember
Kyle Kepner	Councilmember
Ken Hutchenrider	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	Deputy City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Joe Pantalione	Assistant City Manager Development Services
Aimee Nemer	City Secretary
Taylor Lough	Assistant to the City Manager
Lori Smeby	Director of Parks and Recreation
Dan Baker	Assistant Director of Parks and Recreation
Keith Dagen	Director of Finance
Darryl Fourte	Director of Public Services
Hunter Stephens	Assistant Director of Public Services
Shawn Poe	Director of Engineering
Jim Lockart	Assistant Director of Engineering
Jim Dulac	Assistant Director of Engineering

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Dan Johnson, City Manager, reviewed the format of the meeting noting the timing of an additional action meeting and consideration of a resolution authorizing the Collin County Parks and Open Space Grant request.

B. REVIEW AND DISCUSS COLLIN COUNTY PARKS AND OPEN SPACE GRANT REQUEST

Lori Smeby, Director of Parks and Recreation, reviewed the proposed application for trails at Breckinridge Park in the amount of \$250,000 for a dollar for dollar match from the City. She explained that the project includes 3,150 linear feet of 10-foot wide concrete hike and bike trail, and 3,200 linear feet of 8-foot wide concrete hike and bike trail within Breckinridge Park which will allow existing trails to be continued. Ms. Smeby stated that the application would be submitted by July 3rd and the announcement of award will be in October.

B. REVIEW AND DISCUSS THE COLLIN CENTRAL APPRAISAL DISTRICT AND DALLAS CENTRAL APPRAISAL DISTRICT PRELIMINARY FY 2019-2020 TAX ROLL

Keith Dagen, Director of Finance, reviewed the preliminary FY 2019-2020 tax roll provided by Collin and Dallas Counties. He also provided an informal forecast based on a five-year history of a 9.4% increase in the certified values.

	2019	2018		
	Preliminary	Certified Final	Difference	Percent
CCAD	\$7,550,000,000	\$7,014,752,668	\$535,247,332	7.63%
DCAD	\$11,262,877,553	\$9,835,628,173	\$1,427,249,380	14.51%
	\$18,812,877,553	\$16,850,380,841	\$1,962,496,712	11.65%

D. REVIEW AND DISCUSS THE FY 2019-2020 STREETS/ALLEYS MAINTENANCE STRATEGIES

Don Magner, Deputy City Manager, reviewed this item for Council.

E. REVIEW AND DISCUSS THE FY 2019-2020 WATER/WASTEWATER MAINTENANCE STRATEGIES

Hunter Stephens, Assistant Director of Public Services, reviewed this item for Council.

F. REVIEW AND DISCUSS THE FY 2019-2020 DRAINAGE UTILITY PROGRAM STRATEGIES

Shawn Poe, Director of Engineering, reviewed this item for Council.

G. REVIEW AND DISCUSS THE FY 2019-2020 FACILITIES MAINTENANCE STRATEGIES

Jim Dulac, Assistant Director of Engineering, reviewed this item for Council.

H. REPORT ON ITEMS OF COMMUNITY INTEREST

Councilmember Dunn commended staff on the storm response.

Councilmember Dubey reported on the North Texas Collin County Taiwanese Chamber of Commerce Annual Meeting and noted a representative of Texas Instruments (TI) that expressed excitement for the new TI development in Richardson.

Councilmember Mitchell thanked first responders for the storm response. He also updated Council on the Dallas Regional Mobility Coalition meeting and noted that Sandy Grayson was honored as the longest serving councilmember in Dallas.

Mayor Pro Tem Solomon reported on the BBQ for the Badge event.

Councilmember Hutchenrider thanked Dan and the Emergency Management staff for sending the storm updates and warnings and the coordinated response.

Mayor Voelker reported on the library's 60th Celebration. He also commented on the storm response and noted the BABIC team and their clean up services.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. **INVOCATION – KEN HUTCHENRIDER**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – KEN HUTCHENRIDER**
3. **MINUTES OF THE JUNE 3, 2019 MEETING**

Council Action

Councilmember Mitchell moved to approve the Minutes as presented. Councilmember Dubey seconded the motion. A vote was taken and passed, 7-0.

4. VISITORS

Justin Jinright, 571 Kentucky Lane, Fairview, Tx., addressed Council with concerns about the North Texas Municipal Water District’s position of sovereign immunity and noted the City’s appointees to the North Texas Municipal Water District Board.

5. CONSENT AGENDA:

- A. **CONSIDER RESOLUTION NO. 19-16, DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE APPLICANT IN DEALING WITH THE COLLIN COUNTY PARKS AND OPEN SPACE BOARD (HEREINAFTER REFERRED TO AS “BOARD”) FOR THE PURPOSE OF PARTICIPATING IN THE 2018 COLLIN COUNTY PARKS AND OPEN SPACE FUNDING ASSISTANCE PROGRAM (HEREINAFTER REFERRED TO AS THE “PROGRAM”) CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE APPLICANT MATCHING SHARE IS READILY AVAILABLE; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SUBMIT AN APPLICATION FOR A GRANT FOR THE BRECKENRIDGE PARK HIKE AND BIKE TRAIL.**
- B. **CONSIDER AWARD OF BID #58-19 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO A&M MAINTENANCE SERVICES, INC. FOR FURNISHING AND INSTALLATION OF PAVEMENT MARKING MATERIALS PURSUANT TO UNIT PRICES.**

Council Action

Councilmember Dunn moved to approve the Consent Agenda as presented. Mayor Pro Tem Solomon seconded the motion. A vote was taken and passed, 7-0.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:07 p.m.

MAYOR

ATTEST:

CITY SECRETARY

MINUTES
RICHARDSON CITY COUNCIL
CITY COUNCIL RECEPTION AT 6:00 PM
SPECIAL COUNCIL MEETING AT 7:00 PM
JUNE 17, 2019

CITY COUNCIL RECEPTION – 6:00 PM, RICHARDSON ROOM

A RECEPTION TO ACKNOWLEDGE NEWLY ELECTED CITY COUNCIL MEMBER JANET DEPUY AND TO RECOGNIZE SCOTT DUNN FOR HIS SERVICE AS RICHARDSON CITY COUNCIL MEMBER WILL BE HELD AT 6:00 PM IN THE RICHARDSON ROOM.

- **Call to Order**

Mayor Voelker called the meeting to order at 7:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Dubey	Councilmember
Scott Dunn	Councilmember
Kyle Kepner	Councilmember
Steve Mitchell	Councilmember

Absent:

Ken Hutchenrider	Councilmember
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The following staff members were also present:

Dan Johnson	City Manager
Don Magner	Deputy City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Joe Pantalion	Assistant City Manager Development Services
Aimee Nemer	City Secretary
Taylor Lough	Assistant to the City Manager

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION – STEVE MITCHELL

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – STEVE MITCHELL

3. VISITORS

There were not visitors' comments submitted.

4. CONSIDER APPROVAL OF RESOLUTION NO. 19-17, CANVASSING AND DECLARING THE RESULTS OF THE SPECIAL RUNOFF ELECTION FOR CITY COUNCIL MEMBER PLACE 3 HELD ON JUNE 8, 2019 AND ISSUE CERTIFICATE OF ELECTION TO THE NEWLY ELECTED COUNCIL MEMBER.

Council Action

Councilmember Mitchell moved to approve Resolution No. 19-17 as presented. Mayor Pro Tem Solomon seconded the motion. A vote was taken and passed, 6-0 with Councilmember Hutchenrider absent.

5. REMARKS FROM OUTGOING COUNCIL MEMBER SCOTT DUNN.

Councilmember Dunn read a statement regarding his service as a councilmember.

6. REMARKS RECOGNIZING SCOTT DUNN FOR HIS CITY COUNCIL SERVICE.

Mayor Voelker and councilmembers offered thoughts of appreciation to Councilmember Dunn for his service.

7. ADMINISTER OATH OF OFFICE TO NEWLY ELECTED COUNCIL MEMBER.

Secretary Nemer administered the oath of office to Janet DePuy, City Councilmember Place 3.

8. INTRODUCTION AND REMARKS FROM NEWLY ELECTED COUNCIL MEMBER.

Councilmember Janet DePuy introduced herself and commented on her election to serve as Councilmember Place 3.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:25 p.m.

MAYOR

ATTEST:

CITY SECRETARY

City Council Worksession Agenda Item Summary

Worksession Meeting Date:	Monday, July 8, 2019
Agenda Item:	Review and Discuss the FY 2019-2020 Neighborhood Park Maintenance Strategies
Staff Resource:	Dan Baker, Asst. Director of Parks & Recreation Shohn Rodgers, Superintendent of Parks
Summary:	City staff will provide an overview of the proposed FY 2019-2020 neighborhood park maintenance strategies.
City Council Strategic Goals:	The agenda item helps further the following City Council Strategic Goals: <ul style="list-style-type: none">• Enhance the quality of life of our stakeholders• Improve customer experience in interactions with the city
Background Information:	In preparation for upcoming budget discussions, City staff will provide an overview of a recent parks capital asset assessment. In addition, City staff will provide an overview of a multi-year strategy for management of neighborhood park capital assets.
Financial Implications:	Expenditures for the FY 2018-2019 parks maintenance strategies are included in the FY 2018-2019 General Fund Budget and General Fund Certificates of Obligation.

City Council Worksession Agenda Item Summary

Worksession Meeting Date:	July 8, 2019
Agenda Item:	Review and Discuss the FY 2019-2020 Signs, Markings and Traffic Signals Maintenance Strategies
Staff Resource:	Mark Nelson, Director of Transportation Jessica Shutt, Mobility and Special Projects Manager
Summary:	Staff will provide an overview of the Transportation and Mobility maintenance strategies to include status of current projects and the proposed work plan for FY 2019-2020.
City Council Strategic Goals:	This agenda item helps further the following City Council Strategic Goals: <ul style="list-style-type: none">• Enhance the quality of life of our stakeholders• Protect and strengthen stakeholder investments in the City• Improve customer experience in interactions with the City• Effective and efficient management of city finances• Integrate innovative business processes
Background Information:	N/A
Financial Implications:	No action will be taken

City Council Worksession Agenda Item Summary

Worksession Meeting Date:	Monday, July 8, 2019
Agenda Item:	Review and Discuss the Information Technology (IT) Master Plan
Staff Resource:	Kent Pfeil, Chief Financial Officer Dan Steege, Chief Information Officer
Summary:	Staff will provide an IT department overview, current activities, and Legacy Systems discussion and strategies.
City Council Strategic Goals:	This agenda item helps further the following City Council Strategic Goals: <ul style="list-style-type: none">• To effectively and efficiently manage City resources while maintaining and enhancing City services• Increase the sense of community and citizen engagement• Improve customer experience in interactions with the City• Integrate innovative business processes
Background Information:	Staff will provide the City Council with an overview of the Information Technology department's guiding principles, current and future significant initiatives, current and proposed funding, and Legacy Systems evaluation and direction.