

**Minutes**  
**PARK & RECREATION COMMISSION MEETING**  
**Regular Meeting**  
**City Hall, 411 W. Arapaho Rd.**  
**City Manager's Conference Room, 202**  
**February 11, 2020**  
**6:00 p.m.**

*Member absent: none*

*PARD Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, and Administrative Secretary Paula Vieregge*

**Attending Commission Members:**

Gene Fitch, Jr. - Chairman	Nancy Crowe - Member
Steve Hendry – Vice Chairman	Glenn Folse – Member
Daniel Burdette – Member	Greg Kish – Member
Victor Garza – Member	Kimberly Sisco - Member
Drew Hayes - Member	

1. Chairman Gene Fitch called the meeting to order at 6:00 PM.
2. Visitor – none
3. Approval of Minutes
  - January 14, 2020 minutes were approved unanimously. Member Nancy Crowe made a motion to approve & member Glenn Folse seconded the motion.
4. Discussion Items
  - Annual Budget Letter – Chairman Gene Fitch asked Council Liaison Steve Mitchell to explain the purpose of the letter as the Council uses it. Each member then went down the list and gave their numerical answers, to the priority scoring system, of the Budget Letter Project Scoring Matrix form. The group discussed the reasoning behind their thoughts, on the topics. Chairman Gene Fitch will send a draft out to the group before the next meeting.
5. Director's Reports
  - Crowley Park Lift Station – Dan Baker – a year-long project. Relocating the lift station, from out of the flood plain. Moving it to higher ground, near the woods. Screening walls and new landscaping design will conceal it.
  - Owens Trail – Dan Baker – problem with visibility of bike traffic going north and south. They have freshened the paint and put up signage, to alert people to bike traffic.
  - Breckinridge Trail – Dan Baker – erosion control has been installed, and construction to cut trail will start soon.
  - Duck Creek Trail – Dan Baker – demolition of old sidewalk has been done. They've started pouring concrete.
  - February 29<sup>th</sup> Tree Planting Workshop – Dan Baker – 10am at Richland park and 1pm Cottonwood park.
  - Wildflower Band Announcements – Yvonne Falgout – coming out on Friday,
  - Senior Center Renaming – Yvonne Falgout – planning to meet with seniors to discuss renaming the facility and get their input. Planning for the future.
  - Aquatics – Yvonne Falgout – currently hiring the summer aquatic staff. March 9 is the day to sign up for swim team.
  - Senior Center Agreement Signed – Lori Smeby – Methodist Richardson Plaza One, on Campbell Road, will be the hub for senior activity. March 16 is the planned move date and programming will start back up by March 30.

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6. Department Calendar Items

- Gene Fitch reminded the group that next month's meeting is on the 10<sup>th</sup>.

7. Items of interest

- Member Victor Garza – commended the democratic scoring process for the budget letter.
- Member Daniel Burdette – pass.
- Member Drew Hayes – pass.
- Member Glenn Folse – pass.
- Member Greg Kish – went to the Senior Center birthday celebration, after seeing it on Facebook. Excited to see the new facility.
- Vice Chairman Steve Hendry – seconded Victor's comments. Really liked the budget letter process.
- Member Nancy Crowe – joined Huffhines to get the 2 months free. Mr. Crowe thinks the renaming, of the senior center is a good idea.
- Member Kim Sisco – pass.
- Chairman Gene Fitch – (1) remember the budget letter list is not complete, so we can still add to it; (2) Kim Sisco has volunteered to coordinate the scheduling for the park visits; (3) shared a question which was brought up at a UTD function, asking about connecting all of the trails between Plano and Richardson. It was acknowledged that this is something to continue to look it.

10. Motion to adjourn the meeting by Daniel Burdette and second by Steve Hendry, voted unanimously. Chairman Gene Fitch adjourned the meeting at 8:35 PM.

*Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department*

Minutes approved at March 10, 2020, regular meeting:

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Gene Fitch, Chairman