

**RICHARDSON CITY COUNCIL
MONDAY, JANUARY 9, 2017
WORK SESSION AND MEETING AT 6:00 PM
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a Work Session and meeting at 6:00 p.m. on Monday, January 9, 2017, in the Richardson Room of the Civic Center, 411 W. Arapaho Road, Richardson, Texas.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

WORK SESSION – 6:00 PM, RICHARDSON ROOM

• **CALL TO ORDER**

A. VISITORS

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a "City Council Appearance Card" and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

A. REVIEW AND DISCUSS THE SALE OF 2017 GENERAL OBLIGATION BONDS AND CERTIFICATES OF OBLIGATION, SERIES 2017

B. CONSIDER RESOLUTION NO. 17-01, ORDERING A GENERAL ELECTION TO BE HELD ON THE 6TH DAY OF MAY 2017, FOR THE PURPOSE OF ELECTING A MAYOR AND SIX (6) MEMBERS OF THE RICHARDSON CITY COUNCIL; DESIGNATING POLLING PLACES; ORDERING NOTICES OF ELECTION TO BE GIVEN; AND AUTHORIZING EXECUTION OF JOINT ELECTION CONTRACT.

C. CONSENT AGENDA:

- 1. CONSIDER AWARD OF BID #16-17 – WE RECOMMEND THE AWARD TO PREMIER ELEVATOR SERVICES, INC. FOR THE REBID OF ELEVATOR ALTERATION AND MODERNIZATION FOR LIBRARY STAFF ELEVATOR IN THE AMOUNT OF \$166,944.00.**
- 2. CONSIDER AWARD OF BID #21-17 – WE RECOMMEND THE AWARD TO MART, INC. FOR THE 2017 POOL BUILDING RENOVATIONS IN THE AMOUNT OF \$916,000.00.**

D. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City of Richardson or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

• **ADJOURN**



City of Richardson
City Council Worksession
Agenda Item Summary



- Worksession Meeting Date:** Monday, January 9, 2017
- Agenda Item:** Sale of 2017 General Obligation Bonds and Certificates of Obligation, Series 2017
- Staff Resource:** Keith Dagen, Director of Finance
- Summary:** Staff will be on hand to discuss the preparations for the 2017 sale of General Obligation Bonds and the Certificates of Obligation, Series 2017.
- City Council Strategic Goals:** The agenda helps further the following City Council Strategic Goals:
- Enhance the quality of life of our stakeholders
 - Effective and efficient management of city finances
- Background Information:** The 2016-2017 Budget included the issuance of debt for Year Two of the 2015 GO Bond Program, as well as a supplement to construct Fire Station #1 at the Public Safety Complex and the annual issuance of CO's for the City's Capital Improvement Plan, vehicles and equipment.
- A resolution must be approved authorizing and approving the notice of intention to issue certificates of obligations. This resolution will be placed as an action item on the January 23 City Council Agenda.
- Financial Implications:** As discussed during the 2016-2017 Budget adoption process, the City is able to issue the contemplated debt without a tax rate increase.

RESOLUTION NO. 17-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON THE 6TH DAY OF MAY 2017, FOR THE PURPOSE OF ELECTING A MAYOR AND SIX (6) MEMBERS OF THE RICHARDSON CITY COUNCIL; DESIGNATING POLLING PLACES; ORDERING NOTICES OF ELECTION TO BE GIVEN; AUTHORIZING EXECUTION OF JOINT ELECTION CONTRACT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in accordance with the general laws and Constitution of the State of Texas and the Charter of the City of Richardson, Texas, a Municipal Officers' election is to be held on the first Saturday in May; and

WHEREAS, it is necessary that the City Council of the City of Richardson order an election to be held on the 6th day of May 2017, 7:00 a.m. to 7:00 p.m., for the purpose of electing a Mayor (Place 7) and council members for Places 1, 2, 3, 4, 5, and 6; and

WHEREAS, the election shall be held as a Joint Election administered by the Dallas County Elections Administrator in accordance with the provisions of the Texas Election Code, the Charter of the City of Richardson, and a Joint Election Contract with the County of Dallas; and

WHEREAS, the City of Richardson accepts Dallas County Election Administration's use of the direct record and optical scan voting systems, which have been certified by the Secretary of State in accordance with the Texas Election Code and approved by the United States Department of Justice.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That a Municipal Officers' election is hereby ordered for May 6, 2017, for the City of Richardson, Texas, for the purpose of electing a Mayor (Place 7) and council members for Places 1, 2, 3, 4, 5, and 6. Polling locations for the election will be determined in the Joint Election Contract to be entered into with Dallas County. The polling locations shall be open between the hours of 7:00 a.m. and 7:00 p.m. the date of the election. The election will be conducted in accordance with the Joint Election Contract by and between the City, the County of Dallas and other units of government and the Texas Election Code.

SECTION 2. That the City Secretary is hereby directed to cause notice of said election to be published at least once, not earlier than the 30th day nor later than the 10th day, before election day as provided in Section 4.003(a) (1) of the Texas Election Code; shall be posted on the bulletin board used for posting notices of the City Council meetings not later than the 21st day before election day; and shall be delivered to the county clerk and voter registrar of Dallas

and Collin County no later than the 60th day before the election as provided in Section 4.008(a) of the Texas Election Code. A copy of the published notice that contains the name of the newspaper and the date of publication shall be retained as a record of such notice, and the person posting the notice shall make a record at the time of posting stating the date and place of posting in accordance with Texas Election Code Section 4.005.

SECTION 3. That early voting by personal appearance by any qualified Dallas County or Collin County resident may be conducted at the Richardson Civic Center/City Hall, 411 W. Arapaho Road, or at any of the other Dallas County branch locations established by the Joint Election Contract. The main early voting polling place will be at the George L. Allen Sr. Courts Building, 600 Commerce Street, Dallas, Texas 75202. Early voting by personal appearance for the May 6, 2017 election will be conducted by the Dallas County Elections Department beginning on Monday, April 24, 2017, through Saturday, April 29, 2017, between 8:00 a.m. and 5:00 p.m.; April 30, 2017 between 1:00 p.m. and 6:00 p.m.; and May 1, 2017 through May 2, 2017 between 7:00 a.m. and 7:00 p.m.

SECTION 4. The City shall be divided into twenty-two (22) Dallas County election precincts and six (6) Collin County election precincts for this election and the polling places designated for each election precinct will be stipulated in the Joint Election Contract.

SECTION 5. That applications for early voting ballot by mail shall be mailed to: Toni Pippins-Poole, Early Voting Clerk, Dallas County Elections Department, 2377 N. Stemmons Freeway, 8th Floor, Dallas, Texas 75207. Applications for early voting ballot by mail must be received no later than the close of business on April 25, 2017.

SECTION 6. That if a run-off election becomes necessary, the Dallas County Elections Administrator will conduct the run-off election to be held on Saturday, June 10, 2017.

SECTION 7. That in accordance with Section 123.001 of the Texas Election Code, the Direct Record and Optical Scan Voting Systems approved by the Secretary of State are hereby adopted for the election on May 6, 2017.

SECTION 8. That the City Manager is hereby authorized to execute a Joint Election Contract for the conduct of a joint election to be held on May 6, 2017, and to approve any amendments thereto.

SECTION 9. That the first day to file an application for a place on the ballot with the City Secretary is January 18, 2017, with the last day for filing to be February 17, 2017, at 5:00 p.m., in accordance with the Election Code Sections 143.006 and 143.007.

SECTION 10. That pursuant to the Joint Election Contract, the Dallas County Elections Administrator shall serve as Election Administrator for the election. Presiding Election Judges and Alternate Presiding Election Judges appointed to serve at said polling places shall be those election officials furnished by the Elections Administrator from the list of proposed election judges listed in an attachment to the Election Contract.

SECTION 11. That in compliance with Section 271.006 of the Texas Election Code, Toni Pippins-Poole, Dallas County Elections Administrator, will be appointed as Early Voting Clerk. Other deputy early voting clerks will be appointed as needed to process early voting mail and to conduct early voting by personal appearance at the branch locations.

SECTION 12. That an Early Voting Ballot Board shall be created to process early voting results in accordance with Section 87.001 of the Texas Election Code. The Early Voting Ballot Board shall be made up of members appointed in the manner stated in the Joint Election Contract and the Presiding Judge and Alternate Presiding Judge of the Early Voting Ballot Board shall be the election officials listed in the Joint Election Contract.

SECTION 13. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this resolution be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said resolution, which shall remain in full force and effect.

SECTION 14. That this resolution shall become effective immediately from and after its passage and is, accordingly, so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 9th day of January, 2017.

CITY OF RICHARDSON, TEXAS

MAYOR

ATTEST:

CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY
(PGS:1-3-17:TM 82687)



MEMO

DATE: January 4, 2017

TO: Keith Dagen – Director of Finance

FROM: Todd Gastorf – Purchasing Manager *T&G*

SUBJECT: Award of Bid #16-17 for the Rebid of Elevator Alteration and Modernization for Library Staff Elevator to Premier Elevator Services Inc. in the amount of \$166,944

Proposed Date of Award: January 9, 2017

I concur with the recommendation of Steve Spanos – Director of Engineering, and request permission to award a contract to the lowest responsible bidder, Premier Elevator Services Inc., for the above referenced construction in the amount of \$166,944, which includes Alternate 2, as outlined in the attached memo.

Funding is provided from the 2015 Bond Program and General Special Projects.

The bid was advertised in The Dallas Morning News on November 16 and 23, 2016 and posted on Bidsync. A total of 1,006 electronic solicitations were distributed and 18 vendors viewed the bid. A pre-bid conference was held on November 18, 2016 and three (3) bids were received.

Concur:



Keith Dagen

ATTACHMENTS



MEMO

TO: Dan Johnson, City Manager
THROUGH: Cliff Miller, Assistant City Manager *cm*
FROM: Steve Spanos, P.E., Director of Engineering *SS*
SUBJECT: Award of Bid No. 16-17 to Premier Elevator Services Inc. for the Rebid of Elevator Alteration and Modernization for Library Staff Elevator
DATE: December 2, 2016

ACTION REQUESTED:

City Council to consider award of Bid #16-17 to Premier Elevator Services Inc. for the Rebid of Elevator Alteration and Modernization for Library Staff Elevator in the amount of \$166,944.00.

BACKGROUND INFORMATION:

On December 1, 2016, the Capital Projects Department opened bids for the referenced project. The attached bid tabulation certifies the lowest base bid plus alternate 2 was submitted by Premier Elevator Services Inc. in the amount of \$166,944.00. City staff has reviewed the references and financial information submitted by the company and recommends awarding the project to Premier Elevator Services Inc.

\$149,464.00 – Base Bid
\$ 17,480.00 – Alternate 2 – Refurbish elevator cab
\$166,944.00 – Total

The 2015 Bond Program included funding to upgrade the Library Staff Elevator. This project will enhance the performance of the elevator's operation and modernize its overall appearance and functionality through the complete replacement of all of its operating and control systems. This project will also address security issues with the addition of new access controls as well as some aesthetic items in the elevator car. All work to be performed will be specified in detailed specifications and drawings and project managed by Capital Projects.

FUNDING:

Funding is provided from 2015 Bond Program and General Special Projects.

SCHEDULE:

The Capital Projects Department plans for this project to begin construction February 2017 and be completed by September 2017.

cc: Jim Dulac, P.E., Assistant Director of Engineering

REBID OF ELEVATOR ALTERATION AND MODERNIZATION FOR LIBRARY STAFF ELEVATOR
 BID NO. 16-18
 BID OPENING: THURSDAY, DECEMBER 1, 2016

	Premier Elevator Services	Oracle Elevator	ThyssenKrupp Elevator Americas	AVERAGES
TOTAL BASE BID	\$149,464.00	\$138,480.00	\$ 220,280.00	\$169,408.00
TOTAL ALTERNATE 1 ADD/DEDUCT AMOUNT Remove the existing geared machine and install new gearless permanent magnet A/C machine, controls and A/C Vector drives and any additional equipment	\$27,320.00	\$39,045.00	\$ 62,328.00	\$42,897.67
TOTAL ALTERNATE 2 ADD/DEDUCT AMOUNT Refurbish elevator cab	\$17,480.00	\$29,685.00	\$ 20,681.00	\$22,615.33
TOTAL ALTERNATE 3 ADD/DEDUCT AMOUNT Provide new existing hoistway door panels with new rated door panels	\$21,500.00	\$13,325.00	\$ 30,057.00	\$21,627.33
TOTAL BASE BID WITH ALTERNATE 1, 2 & 3	\$215,764.00	\$220,535.00	\$ 333,346.00	\$256,548.33

Engineer's Estimate: \$160,000


 STEVE SPANOS, P.E., DIRECTOR OF ENGINEERING



MEMO

DATE: January 4, 2017
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager *TGC*
SUBJECT: Award of Bid #21-17 for the 2017 Pool Building Renovations to Mart, Inc. in the amount of \$916,000

Proposed Date of Award: January 9, 2017

I concur with the recommendation of Steve Spanos – Director of Engineering, and request permission to award a contract to the lowest responsible bidder, Mart, Inc., for the above referenced pool building renovations in the amount of \$916,000, which includes all alternates, as outlined in the attached memo.

Funding is provided from the 2010 and 2015 GO Bonds, Parks Operating, and General Special Projects.

The bid was advertised in The Dallas Morning News on November 16 & 23, 2016 and posted on Bidsync. A total of 7,728 electronic solicitations were distributed and 46 vendors viewed the bid. A pre-bid conference was held on December 6, 2016 and two (2) bids were received.

Concur:



Keith Dagen

ATTACHMENTS



MEMO

TO: Dan Johnson, City Manager
THROUGH: Shanna Sims-Bradish, Assistant City Manager *SS*
FROM: Steve Spanos, P.E., Director of Engineering *SS*
SUBJECT: Award of Bid No. 21-17 to Mart, Inc. for the 2017 Pool Building Renovations
DATE: December 30, 2016

ACTION REQUESTED:

City Council to consider award of Bid #21-17 to Mart, Inc. for the 2017 Pool Building Renovations in the amount of \$916,000.00.

BACKGROUND INFORMATION:

On December 13, 2016, the Capital Projects Department opened bids for the referenced project. The attached bid tabulation certifies the lowest base bid plus all alternates was submitted by Mart, Inc. in the amount of \$916,000.00. City staff has reviewed the references and financial information submitted by the company and recommends awarding the project to Mart, Inc.

- \$ 842,000.00 – Base Bid
- \$ 15,900.00 – Terrace Pool Alternate
- \$ 7,600.00 – Glenville Pool Alternate
- \$ 15,400.00 – Cottonwood Pool Alternate
- \$ 35,100.00 – Canyon Creek Pool Alternate
- \$ 916,000.00 – Total

Terrace, Glenville, Cottonwood and Canyon Creek Parks Pool Houses are old and in need of substantial repairs and renovation. The 2015 Bond Program includes funding to renovate the Canyon Creek Pool House and funding is also set up in this fiscal year budget to perform similar renovations at the three other locations. The goals of this project are to make the pool houses ADA compliant, address potential safety concerns, restore lost functionality and make modest improvements where budgets allow. The renovations will include replacing electrical panels and light fixtures, rusted doors and frames, reconfiguring restrooms, public counters, railings and cracked and settled concrete to make each facility ADA compliant as well as repainting walls and exterior facia and trim to enhance the general look and appearance for pool users. All work is expected to be complete in April 2017 in time for the 2017 Pool Season.

FUNDING:

Funding is provided from 2010 and 2015 G.O. Bonds, Parks Operating and General Special Projects.

SCHEDULE:

Capital Projects plans for this project to begin construction January 2017 and be completed by April 2017.

cc: Jim Dulac, P.E., Assistant Director of Engineer

**2017 POOL BUILDING RENOVATIONS
 BID NO. 21-17
 BID OPENING: TUESDAY, DECEMBER 13, 2016**

BASE BID				MART, INC.		SDB CONTRACTING SERVICES		AVERAGES	
ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
100	Terrace Pool Building Renovations	1	LS	\$134,720.00	\$134,720.00	\$135,227.23	\$135,227.23	\$134,973.62	\$134,846.81
200	Glenville Pool Building Renovations	1	LS	\$319,960.00	\$319,960.00	\$225,378.71	\$225,378.71	\$272,669.36	\$272,669.36
300	Cottonwood Pool Building Renovations	1	LS	\$134,720.00	\$134,720.00	\$264,454.45	\$264,454.45	\$199,587.23	\$199,587.23
400	Canyon Creek Pool Building Renovations	1	LS	\$252,600.00	\$252,600.00	\$253,454.45	\$253,454.45	\$253,027.23	\$253,027.23
TOTAL BASE BID					\$842,000.00		\$878,514.84		\$860,130.61
CONTRACTOR'S BID				SAME		SAME			

Terrace Pool Alternate									
ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A101	Relocate UV System in screened pool equipment area to under adjacent existing roof	1	LS	\$4,700.00	\$4,700.00	\$1,875.00	\$1,875.00	\$3,287.50	\$3,287.50
A102	Remove and replace timber on pool equipment screen fence	1	LS	\$3,500.00	\$3,500.00	\$2,990.00	\$2,990.00	\$3,245.00	\$3,245.00
A103	Replace existing stainless steel counter top in lieu of removing and reinstalling existing top at lower height	1	LS	\$2,300.00	\$2,300.00	\$3,200.00	\$3,200.00	\$2,750.00	\$2,750.00
A104	Devthane Coating in lieu of specified paint on all restroom interior walls	1	LS	\$5,400.00	\$5,400.00	\$5,590.00	\$5,590.00	\$5,495.00	\$5,495.00
TOTAL BASE BID					\$15,900.00		\$13,655.00		\$8,245.00
CONTRACTOR'S BID				SAME		SAME			


Glenville Pool Alternate									
ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A201	Paint existing metal roof fascia instead of replacing it. Alternate would require all gaps to be repaired	1	LS	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00
A202	Devthane Coating in lieu of specified paint on all restroom interior walls	1	LS	\$4,100.00	\$4,100.00	\$5,590.00	\$5,590.00	\$4,845.00	\$4,845.00
TOTAL BASE BID					\$7,600.00		\$8,090.00		\$7,845.00
CONTRACTOR'S BID				SAME		SAME			

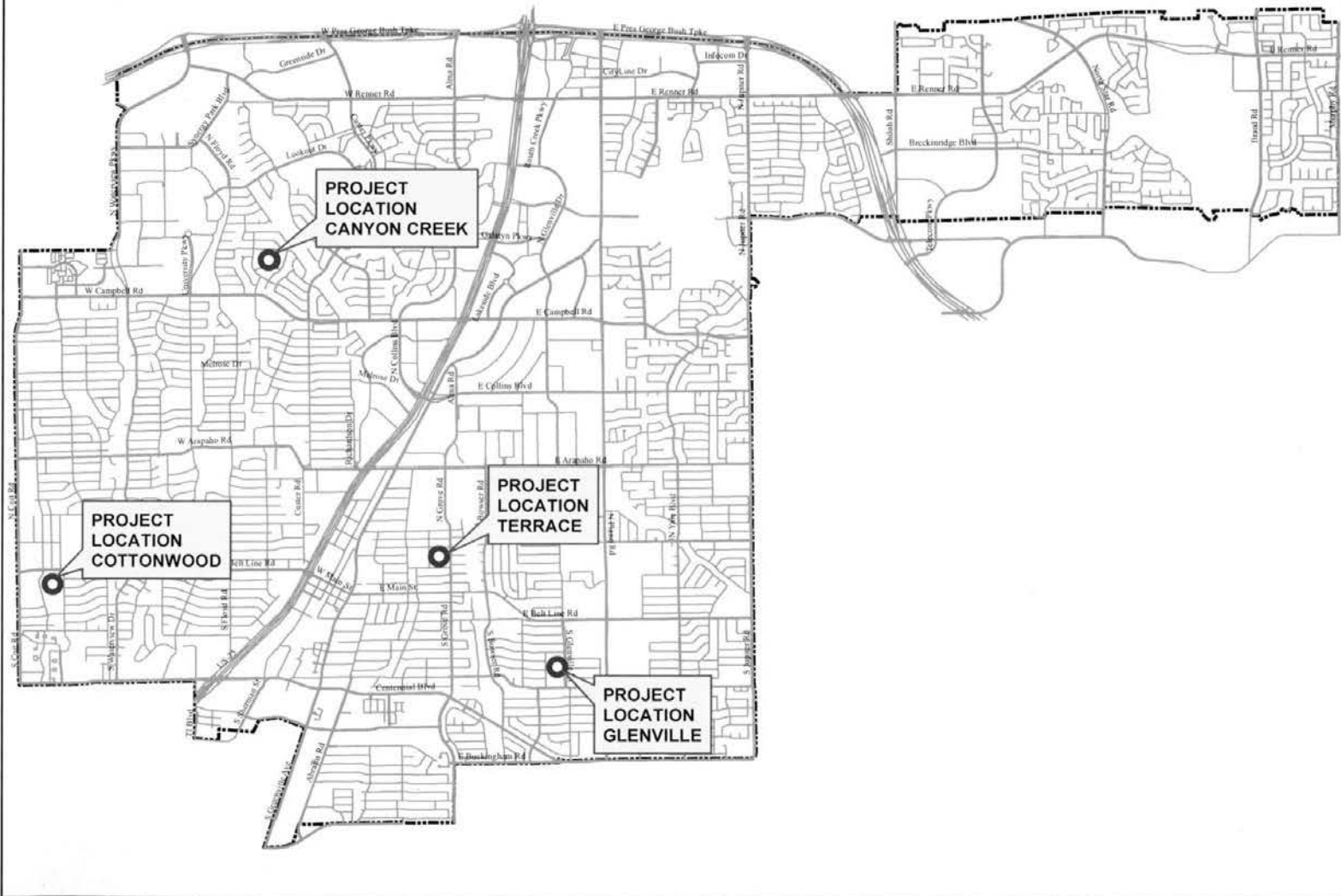
Cottonwood Pool Alternate									
ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A301	Replace pool equipment fence	1	LS	\$6,600.00	\$6,600.00	\$5,115.00	\$5,115.00	\$5,857.50	\$5,857.50
A302	Replace pool equipment deck coating	1	LS	\$4,000.00	\$4,000.00	\$10,800.00	\$10,800.00	\$7,400.00	\$7,400.00
A303	Devthane Coating in lieu of specified paint on all restroom interior walls	1	LS	\$4,800.00	\$4,800.00	\$5,590.00	\$5,590.00	\$5,195.00	\$5,195.00
TOTAL BASE BID					\$15,400.00		\$21,505.00		\$18,452.50
CONTRACTOR'S BID				SAME		SAME			

Canyon Creek Pool Alternate									
ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A401	Replace existing roof fascia	1	LS	\$18,000.00	\$18,000.00	\$3,875.00	\$3,875.00	\$10,937.50	\$10,937.50
A402	Paint existing roof fascia	1	LS	\$7,000.00	\$7,000.00	\$2,800.00	\$2,800.00	\$4,900.00	\$4,900.00
A403	Modification to existing vending area to add Changing Room 110 and Closet 108 per Canyon Creek Plans 1/A1.2	1	LS	\$5,500.00	\$5,500.00	\$17,985.00	\$17,985.00	\$11,742.50	\$11,742.50
A404	Devthane Coating in lieu of specified paint on all restroom interior walls	1	LS	\$4,600.00	\$4,600.00	\$5,590.00	\$5,590.00	\$5,095.00	\$5,095.00
TOTAL BASE BID					\$35,100.00		\$30,250.00		\$32,675.00
CONTRACTOR'S BID				SAME		SAME			

TOTAL BASE BID + ALL ALTERNATES		\$916,000.00		\$952,014.84		\$868,375.61
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ENGINEER'S ESTIMATE: \$800,000


 STEVE SPANOS, P.E., DIRECTOR OF ENGINEERING



**2017 POOL BUILDING
RENOVATIONS BID# 21-17
DECEMBER 2016**

