

City Council Work Session Handouts

May 22, 2017

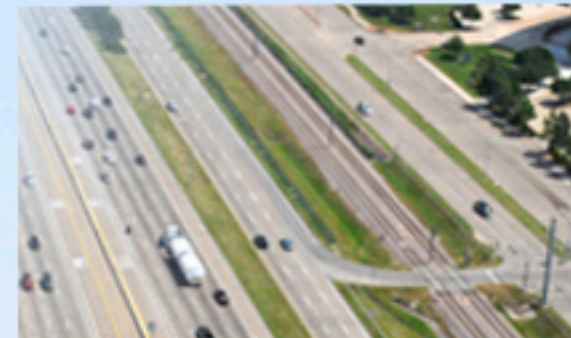
- I. Review and Discuss Zoning File 17-11
- II. Review and Discuss the City of Richardson Summer 2017 City Council Meeting Calendar and Budget Calendar
- III. Review and Discuss the 2016-2017 Second Quarter Financial Report



Agenda Item 6

Zoning File 17-11
(Planned Development)

City of Richardson
Development Services



ZF 17-11

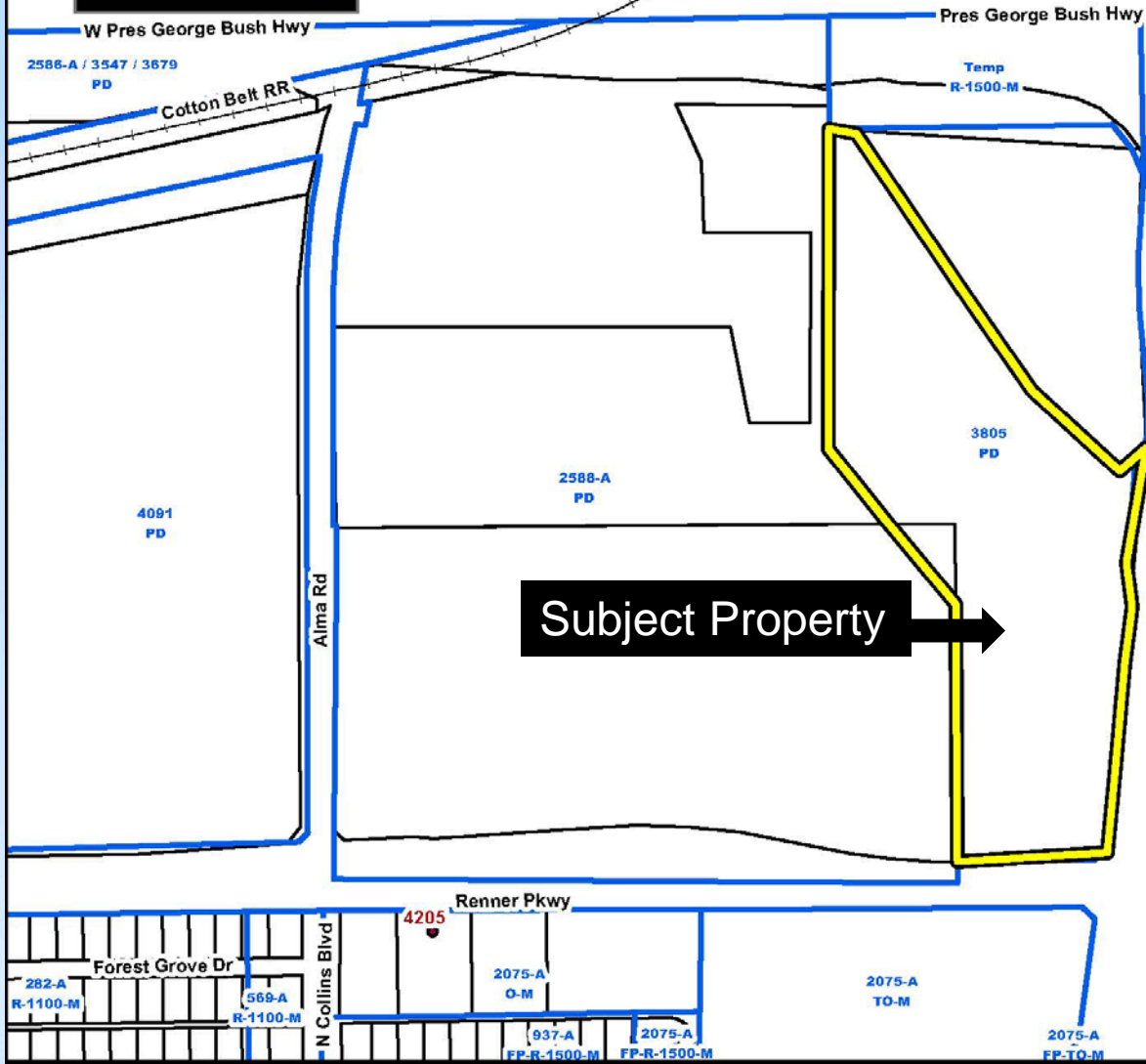


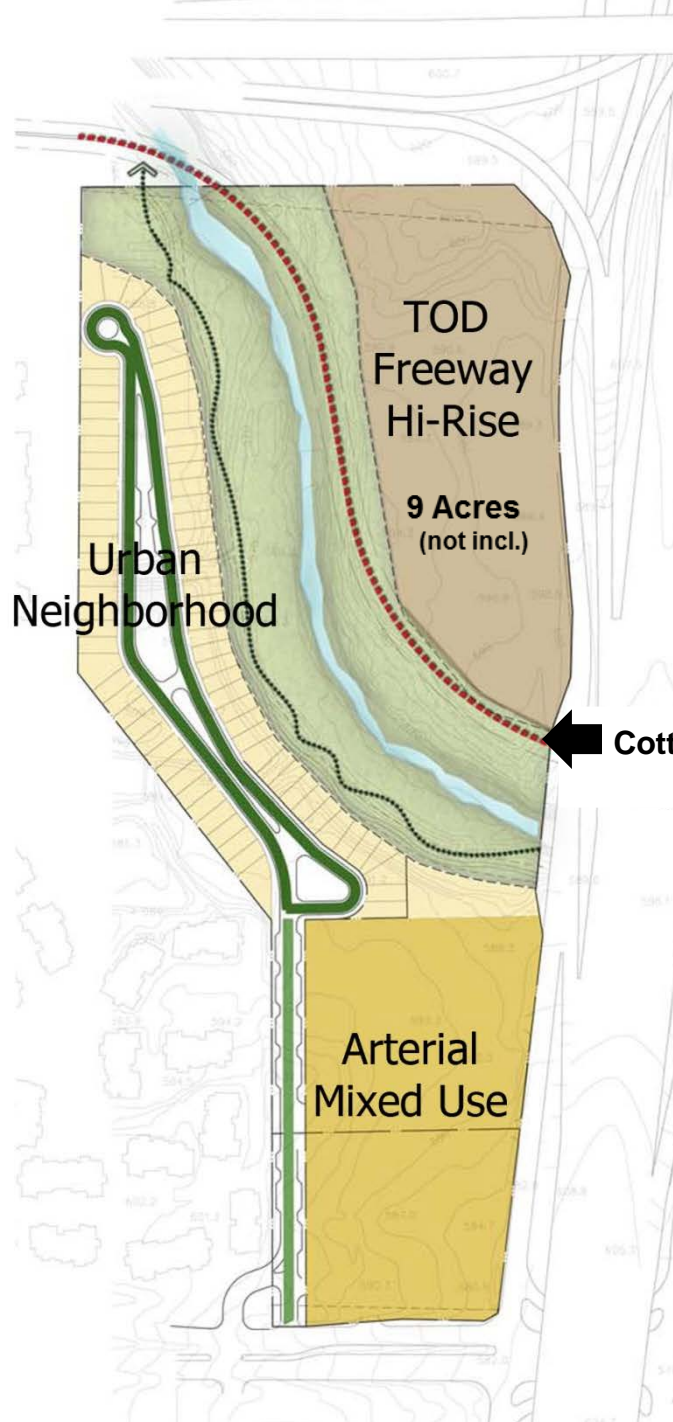
**SUBJECT PROPERTY
FOR ZONE CHANGE**





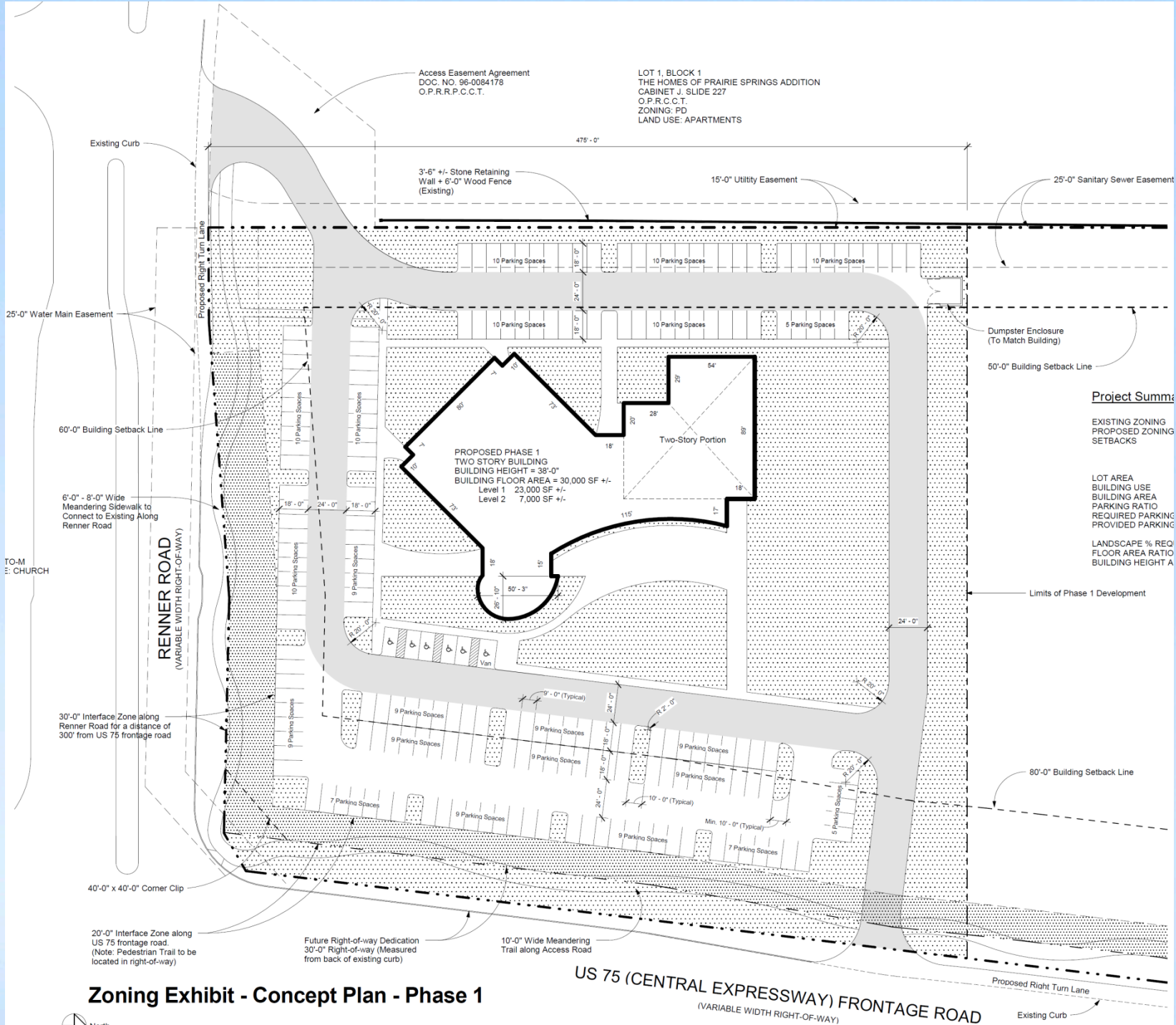
ZF 17-11





Access Easement Agreement
 DOC. NO. 96-0084178
 O.P.R.R.P.C.C.T.

LOT 1, BLOCK 1
 THE HOMES OF PRAIRIE SPRINGS ADDITION
 CABINET J, SLIDE 227
 O.P.R.C.C.T.
 ZONING: PD
 LAND USE: APARTMENTS



PROPOSED PHASE 1
 TWO STORY BUILDING
 BUILDING HEIGHT = 38'-0"
 BUILDING FLOOR AREA = 30,000 SF +/-
 Level 1 23,000 SF +/-
 Level 2 7,000 SF +/-

Two-Story Portion
 54'
 28'
 20'
 18'
 18'
 115'
 17'
 18'

Project Summary

- EXISTING ZONING
- PROPOSED ZONING
- SETBACKS
- LOT AREA
- BUILDING USE
- BUILDING AREA
- PARKING RATIO
- REQUIRED PARKING
- PROVIDED PARKING
- LANDSCAPE % REQ
- FLOOR AREA RATIO
- BUILDING HEIGHT A

Zoning Exhibit - Concept Plan - Phase 1

US 75 (CENTRAL EXPRESSWAY) FRONTAGE ROAD
 (VARIABLE WIDTH RIGHT-OF-WAY)





Summer 2017 City Council Meeting Calendar and Budget Calendar

May 22, 2017



Introduction

- **The Mayor and City Manager routinely evaluate City Council's Meeting Schedule to ensure:**
 - All posting/calendaring legal requirements are in order
 - Timeliness of planned briefings
 - Attendance is not problematic for individual members of Council
- **As we enter into the summer season, we wanted to review and recommend a few minor changes to the schedule that was adopted in December 2016 as well as review the proposed Budget Calendar**
- **It is important to note that a meeting may be called at anytime if needed in accordance with Charter and Open Meetings Act**



2017 Current Meeting Schedule

All City Council Meetings are subject to revision by City Council within the scope of the City Charter and the Texas Open Meetings Act.

Date	Type of Meeting	Cancelled	Date	Type of Meeting	Cancelled
January 2, 2017	City Holiday	No Meeting/Holiday	July 3, 2017	Worksession	No Meeting/Holiday
January 9, 2017	WS & Regular	Call Election	July 10, 2017	WS & Regular	
January 16, 2017	City Holiday	No Meeting/Holiday	July 17, 2017	Worksession	
January 23, 2017	WS & Regular		July 18-19, 2017	Budget Workshop	
January 30, 2017	Worksession	No Meeting/5th Monday	July 24, 2017	WS & Regular	
February 6, 2017	Worksession		July 31, 2017	Worksession	No Meeting/5th Monday
February 13, 2017	Special Meeting	Community Revitalization Awards	August 7, 2017	WS & Regular	Set Public Hearings Tax Rate/Budget
February 20, 2017	WS & Regular	President's Day	August 14, 2017	Worksession	City Manager Budget Presentation
February 27, 2017	WS & Regular		August 21, 2017	WS & Regular	Public Hearing Tax Rate (1st)
March 6, 2017	Worksession	No Meeting/PISD Spring Break	August 28, 2017	WS & Regular	Public Hearing Tax Rate (2nd) & Budget
March 13, 2017	WS & Regular	No Meeting/RISD Spring Break	September 4, 2017	City Holiday	No Meeting/Holiday
March 20, 2017	Worksession		September 11, 2017	WS & Regular	Budget Adoption
March 27, 2017	WS & Regular		September 18, 2017	Worksession	
April 3, 2017	Worksession		September 25, 2017	WS & Regular	
April 10, 2017	WS & Regular		October 2, 2017	Worksession	
April 17, 2017	Worksession		October 9, 2017	WS & Regular	
April 24, 2017	WS & Regular		October 16, 2017	Worksession	
May 1, 2017	Worksession		October 23, 2017	WS & Regular	No Meeting
May 8, 2017	WS & Regular		October 30, 2017	WS & Regular	
May 15, 2017	Worksession	Canvass Date	November 6, 2017	Worksession	
May 22, 2017	WS & Regular		November 13, 2017	WS & Regular	
May 29, 2017	City Holiday	No Meeting/Holiday	November 20, 2017	Worksession	No Meeting/Holiday
June 5, 2017	Worksession		November 27, 2017	WS & Regular	No Meeting/Holiday
June 12, 2017	WS & Regular		December 4, 2017	Worksession	
June 19, 2017	Worksession		December 11, 2017	WS & Regular	
June 26, 2017	WS & Regular	No Meeting/Summer Break	December 18, 2017	Worksession	No Meeting/Holiday
			December 25, 2017	City Holiday	No Meeting/Holiday

NOTES:

Jan 9 Recommended date to Order Election due to Filing Period begins Jan18 (Deadline to order is Feb 17)

May 6 is Election Day (Uniform Election Day changed from 2nd Saturday in May to 1st Saturday in May)

Jun 10 is potential Runoff Date if needed

39 Total Meetings (Including Buget Retreat)

Proposed Changes Summer 2017

- Cancel the July 17th Worksession meeting to allow for a Budget Workshop to occur that evening
- Change the Budget Workshop dates from Tuesday, July 18th- Wednesday, July 19th to Monday, July 17th – Tuesday, July 18th



2017 Proposed Meeting Schedule

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39 Total Meetings (Including Budget Retreat)

Budget Calendar Guidelines

The annual budget calendar is designed to:

- Comply with the requirements of State Law and the City Charter
- Schedule time at June and July City Council meetings for advance, in-depth briefings of important topics – referred to as “deep dives”
- Allow time for the public to review and comment on the proposed budget prior to budget adoption



Fiscal Year 2017-2018 Budget Calendar

Timeline	Focus
March	2017-2018 Budget Goals discussed
March – Early May	Departments work on proposed budget with City Manager's Office and Budget Office
Fri. May 5, 2017	Departmental requests due to Budget Office
May 15 – June 2, 2017	Departmental budget meetings
Mon. July 17 – Tues. July 18, 2017	City Council Budget Workshops
Fri. July 25, 2017	Certified tax rolls received
Mon. August 7, 2017	Discuss tax rate, set public hearings on tax rate and take record vote on tax rate
Fri. August 11, 2017	City Manager files proposed budget
Mon. August 14, 2017	City Manager presents Budget to the City Council
Mon. August 21, 2017	1 st Public Hearing on the Proposed 2016-2017 Budget
Mon. August 28, 2017	2 nd Public Hearing on the Proposed 2016-2017 Budget, Charter required Public Hearing
Mon. September 11, 2017	Budget Adoption

Upcoming Budget Briefings

June 5th:

- Overview of Preliminary Tax Values
- NTMWD Presentation and Water/Wastewater Maintenance Strategies
- Streets/Alley/Screening Walls Maintenance Strategies

June 12th:

- Aquatics Maintenance Strategies

June 19th:

- Bridges Maintenance Strategies
- Traffic Signs/Markings Maintenance Strategies
- Drainage Fund Overview
- Facilities Maintenance Strategies

July 10th:

- Proposed Fee Changes



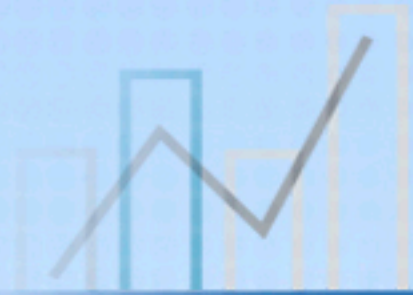
Next Steps

- **Accept City Council feedback and suggestions**
- **Communicate the updated City Council meeting calendar to the public**



Discussion/Comments





Second Quarter Report

May 22, 2017



City of Richardson
Budget Office



Overview

- Fund by Fund Review of the second quarter of Fiscal Year 2016-2017
 - General Fund
 - Water and Sewer Fund
 - Solid Waste Services Fund
 - Golf Fund
 - Hotel/Motel Tax Fund

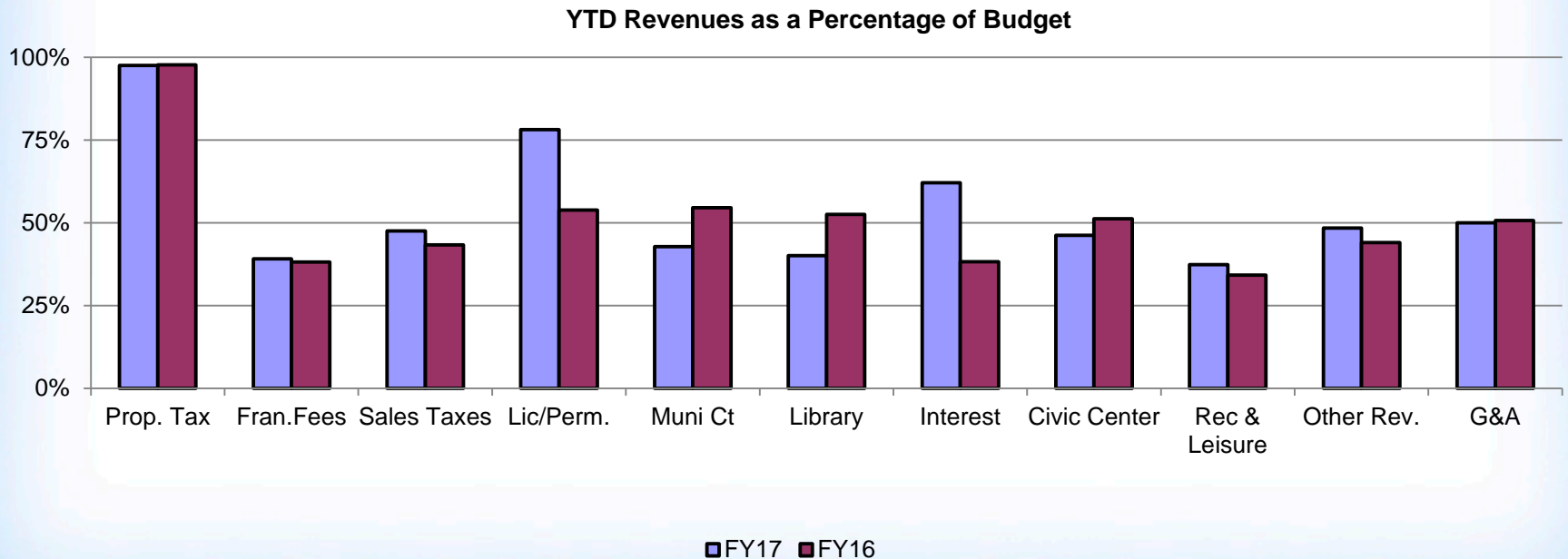


General Fund



Revenues

- Total revenues of \$82.4M are \$5.3M, or 6.9% above Fiscal Year 2015-2016 YTD actual collections



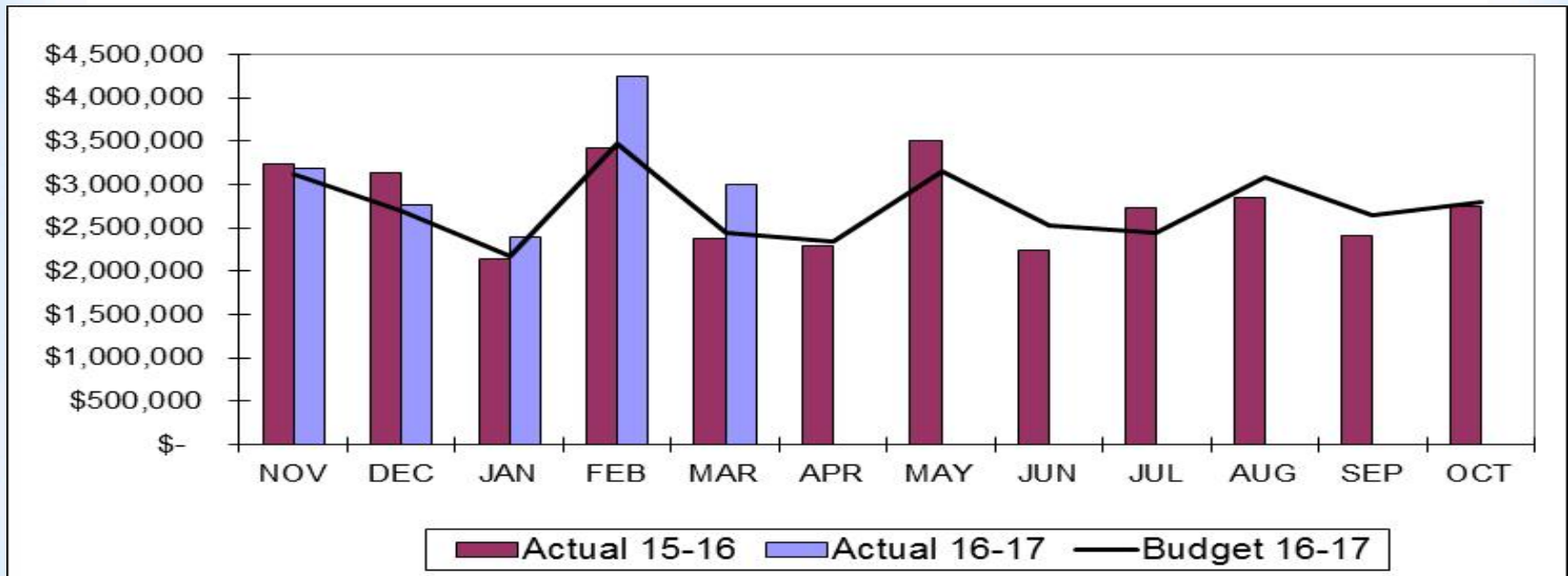
Property Tax

- Property Tax collections of \$47.7M are \$4.0M over last year's actual collections, with 97.5% collected this year compared to 97.7% last year. This increase is primarily the result of the growth in the tax base.



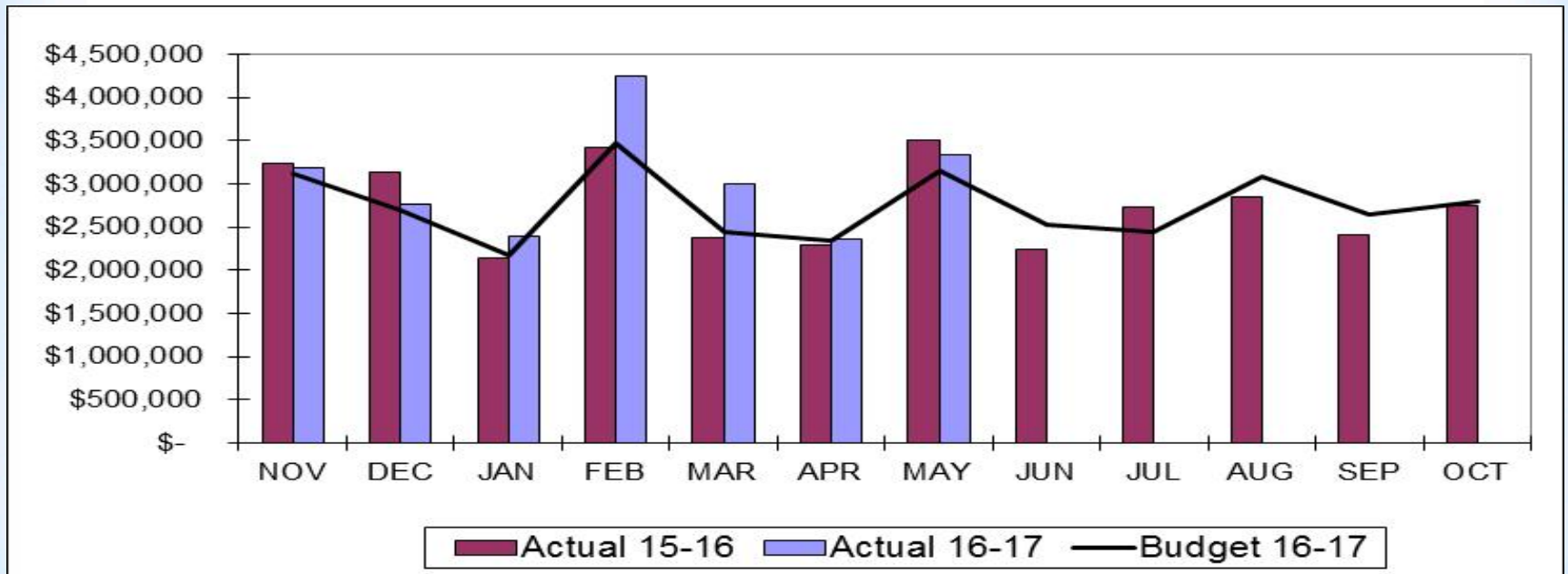
Sales Tax

- Sales and Other Business Tax collections of \$15.9M represent 47.5% of the budget, or \$1.3M above last year
- The Second Quarter ends with Sales Tax \$1.3M above last years actual, \$1.7M over budget, and \$1.9M over last years “base-to-base” collections



Sales Tax

- Not part of this report, both the April and May 2017 remittances have been received
- After 7 months of collection, Fiscal Year 2016-2017 is \$1.2M over last years actual, \$1.9M above the original budget, and \$1.9M above “base-to-base”



Sales Tax

	FY 2015-2016			FY 2016-2017									
	Significant State Audit			Significant State Audit				Actual to Actual		Actual to Actual		Base Actual to Base Actual	
	Base Actual	Adjustments	Actual	Budget	Base Actual	Adjustments	Actual	to Actual \$	to Actual %	Budget \$	Budget %	Base Actual \$	Base Actual %
NOV	\$3,121,512	\$ 121,274	\$3,242,786	\$3,128,119	\$3,000,957	\$ 193,133	\$3,194,090	\$ (48,696)	-1.50%	\$ 65,971	2.11%	\$ (120,555)	-3.86%
DEC	2,532,649	598,315	3,130,964	2,703,995	2,765,735	-	2,765,735	(365,229)	-11.67%	61,740	2.28%	233,086	9.20%
JAN	2,146,672	-	2,146,672	2,180,000	2,402,076	-	2,402,076	255,404	11.90%	222,076	10.19%	255,404	11.90%
FEB	3,262,946	164,386	3,427,332	3,475,664	4,018,163	225,689	4,243,852	816,520	23.82%	768,188	22.10%	755,217	23.15%
MAR	2,181,000	191,764	2,372,764	2,452,211	2,992,747		2,992,747	619,983	26.13%	540,536	22.04%	811,747	37.22%
APR	2,297,333	-	2,297,333	2,337,731	2,364,320		2,364,320	66,987	2.92%	26,589	1.14%	66,987	2.92%
MAY	3,211,712	290,212	3,501,924	3,160,764	3,150,793	185,088	3,335,881	(166,043)	-4.74%	175,117	5.54%	(60,919)	-1.90%
Cumulative	18,753,824	1,365,951	20,119,775	19,438,483	20,694,791	603,910	21,298,701	1,178,926	5.86%	1,860,218	9.57%	1,940,967	10.35%
JUN	2,242,704	-	2,242,704	2,523,702	-				0.00%		0.00%		0.00%
JUL	2,725,633	-	2,725,633	2,437,226	-				0.00%		0.00%		0.00%
AUG	3,208,510	(363,167)	2,845,343	3,080,644	-				0.00%		0.00%		0.00%
SEP	2,412,880	-	2,412,880	2,649,642	-				0.00%		0.00%		0.00%
OCT	2,542,442	211,838	2,754,280	2,798,482	-				0.00%		0.00%		0.00%
TOTAL	31,885,993	1,214,622	33,100,615	32,928,179	20,694,791	603,910	21,298,701						

- To reach a “Base to Base” sales tax receipts comparison, significant audit adjustments are removed. “Base” sales tax receipts through May 2017 are 10.4% above “Base” sales tax receipts for November – May of last year.
- Original FY 2016-17 Budget projected a 3.0% increase from year-end “base” estimate.



Franchise Fees

- YTD Franchise Fees of \$6.3M represent 39.2% of the original budget, up slightly from last years collections of \$6.0M or 38.2% last year
 - The natural gas franchise fee is out pacing last year collection as a result of higher natural gas prices and increased Winter usage
 - Communications and cable franchise fees are down slightly, while electric franchise fees are up slightly



License & Permits

- License and Permits of \$2.3M represent 78.2% of the budgeted \$2.9M compared to the \$2.4M or 53.8% of last year's actual of \$4.6M
 - This year includes multi-family developments at City Line and at Routh Creek



Recreation and Leisure

- Recreation and Leisure revenues of \$1.6M represent 37.4% of the budgeted \$4.3M compared to the \$1.4M or 34.2% of last year's actual of \$4.1M
 - Strong performance across all categories



Remaining Revenues

- Remaining revenue collections of \$8.6M represent 48.1% of the original budget compared to \$8.8M, or 49.3% last year



Expenditures

- YTD Expenditures for Fiscal Year 2016-2017 of \$60.3M represent 48.9% of the budgeted expenditures, up slightly from the 45.4% of expenditures last year
- YTD Expenditures less transfers of \$57.9M or 48.9% are about equal with the pace of expenditures last year
- The Professional Services category is currently \$485K over last year and is mainly the result of the timing of some of the payments made



Expenditures (continued)

- The Contracts category is currently \$1.4M over last year and is also the result of the timing of payments
- For the Second Quarter, all remaining categories are within expected spending parameters for the year



Water and Sewer Fund



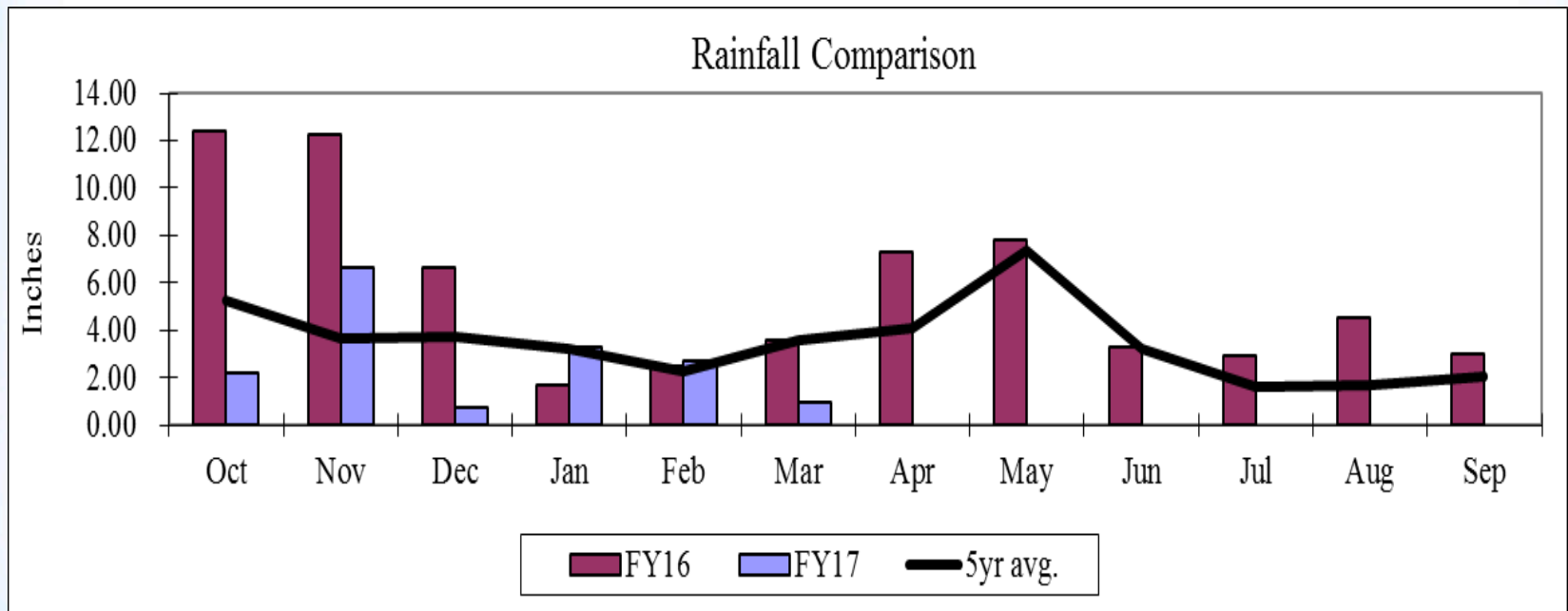
Revenues

- Revenues for the Water and Sewer Fund are \$31.1M, or 43.3% of the budget compared to \$30.2M, or 47.2% last year
- Water Sales of \$18.1M represent 40.4% of the budget compared to \$17.9M or 46.6% last year
- Sewer Sales of \$12.4M represent 48.3% of the budget compared to \$11.7M or 48.4% last year



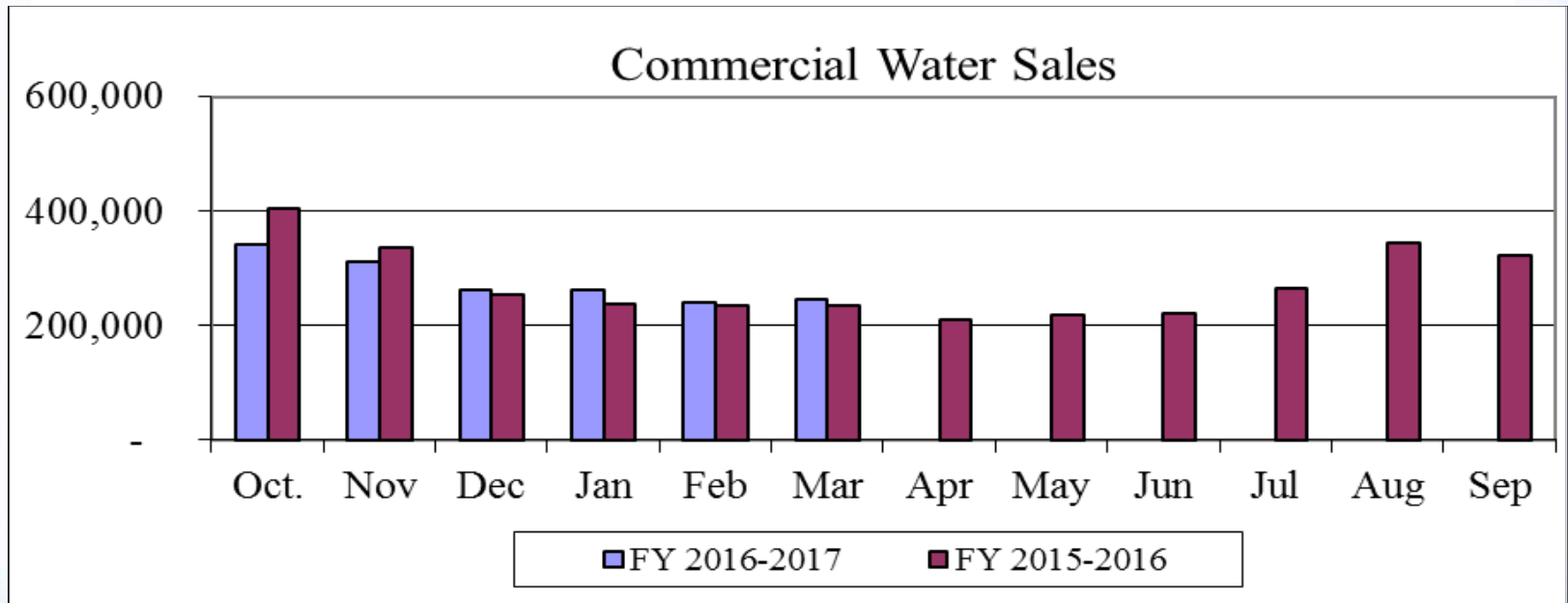
Rainfall

- The following graph compares rainfall YTD of 16.4" compared to last years 39.1" and the 5-year average 21.6"



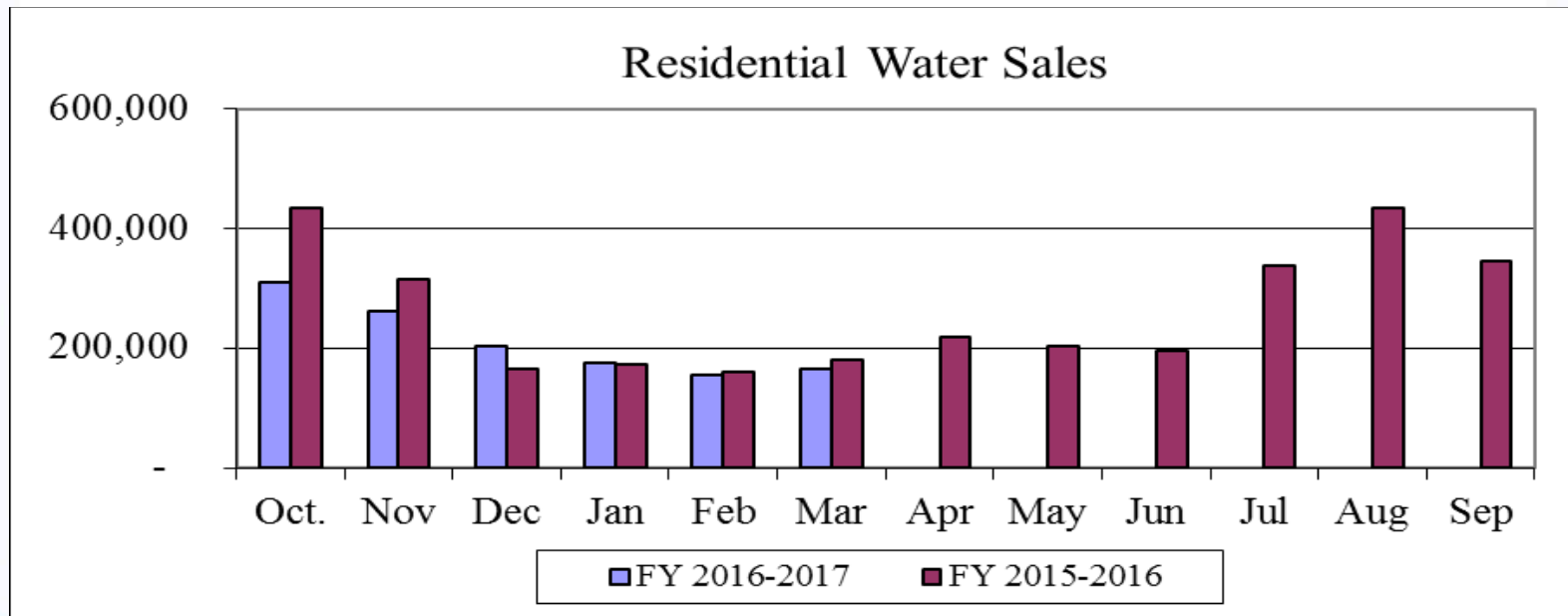
Water Sales

- The following table compares commercial usage, in 1,000 gallon increments, by month for both this year and last



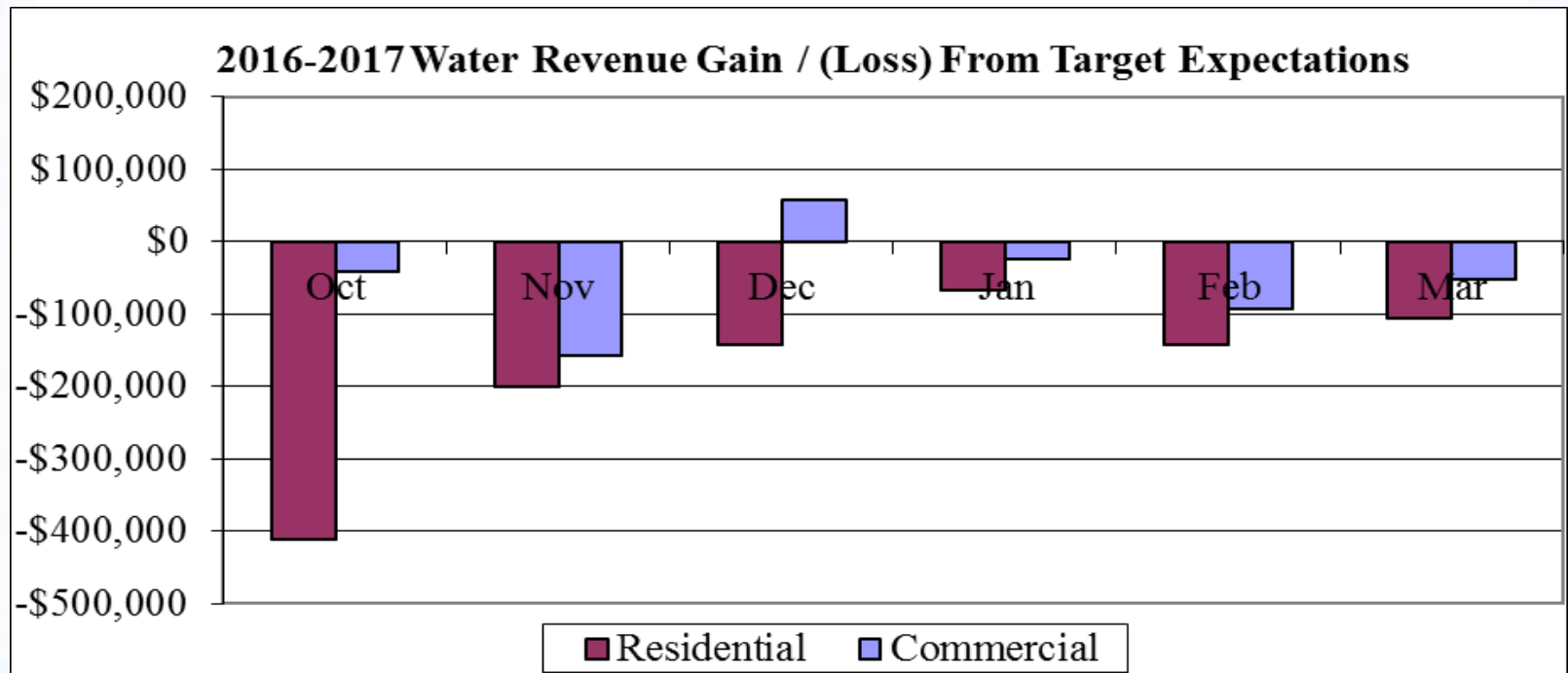
Water Sales

- The following table compares Residential usage, in 1,000 gallon increments, by month for both this year and last



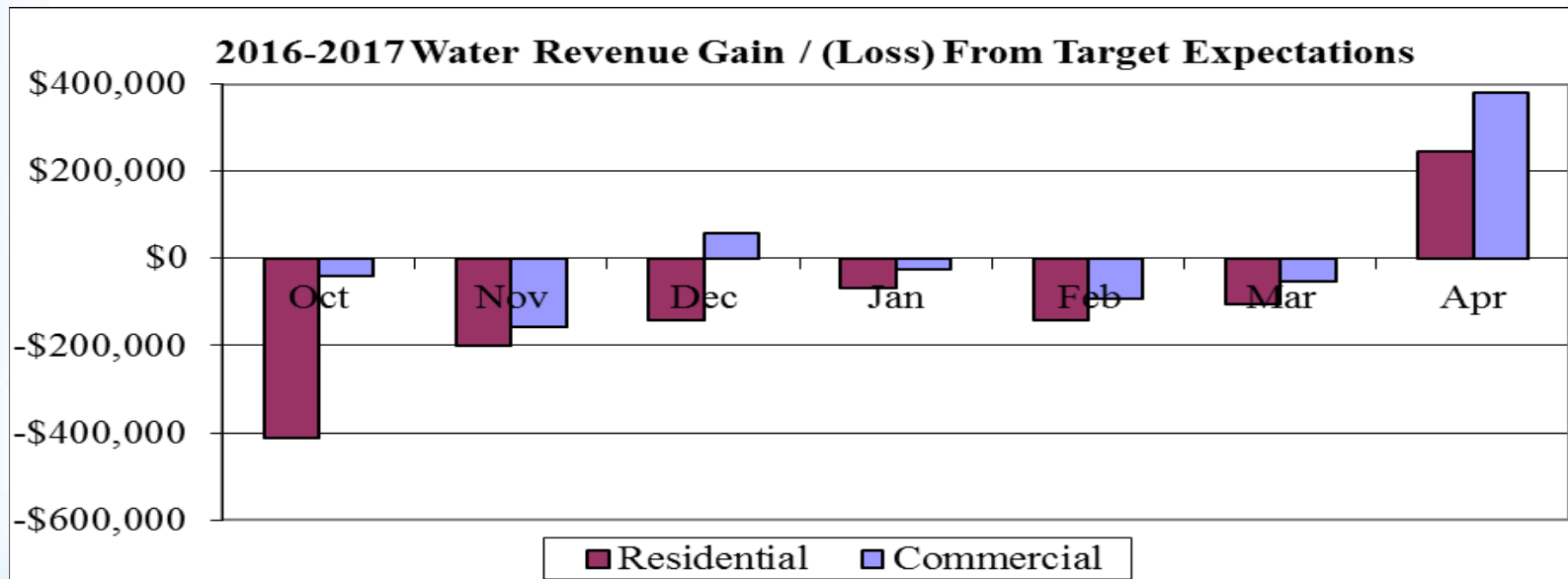
Water Sales

- When measured against expected revenue targets water sales are (\$1.4M) below budget



Water Sales

- This chart is not part of the Second Quarter Report and shown here as illustration of the impact of outdoor irrigation. When we include April usage, the previous deficit is been reduced by half to (\$756K) below budget targets.



Revenues

- Remaining revenues of \$680K represent 43.3% of the budget compared to \$711K or 46.0%
 - Late Fee revenues of \$429K represent 46.9% of the budgeted \$916K compared to the \$467K or 52.9% of last year's actual of \$884K



Expenditures

- Total Expenditures and Transfers for the Water and Sewer Fund of \$34.6M represent 48.5% of the budgeted \$70.5M compared to last years 50.8%
- YTD Maintenance expenditures are \$2.4M over last year and represent the increased costs from our wholesale service providers. This increase was planned and budgeted for
- All other expenditure categories are within established parameters for their category



Solid Waste Services



Revenues

- Total YTD revenues of \$7.2M represent 49.1% of the \$14.7M budgeted
- Residential collections of \$3.0M are \$359K over last year while commercial collection fees of \$3.9 M are \$174K over the prior year
- The remaining revenue categories combine for \$326K, down slightly from the same time last year



Expenditures

- YTD expenditures are 51.1% or \$7.5M of the budget compared with 53.3% or \$7.2M for last year
- Professional Services expenditures are \$91K over last year and represents a change in the recycling contract. This increase was planned and budgeted for
- All expenditure categories are performing within established parameters

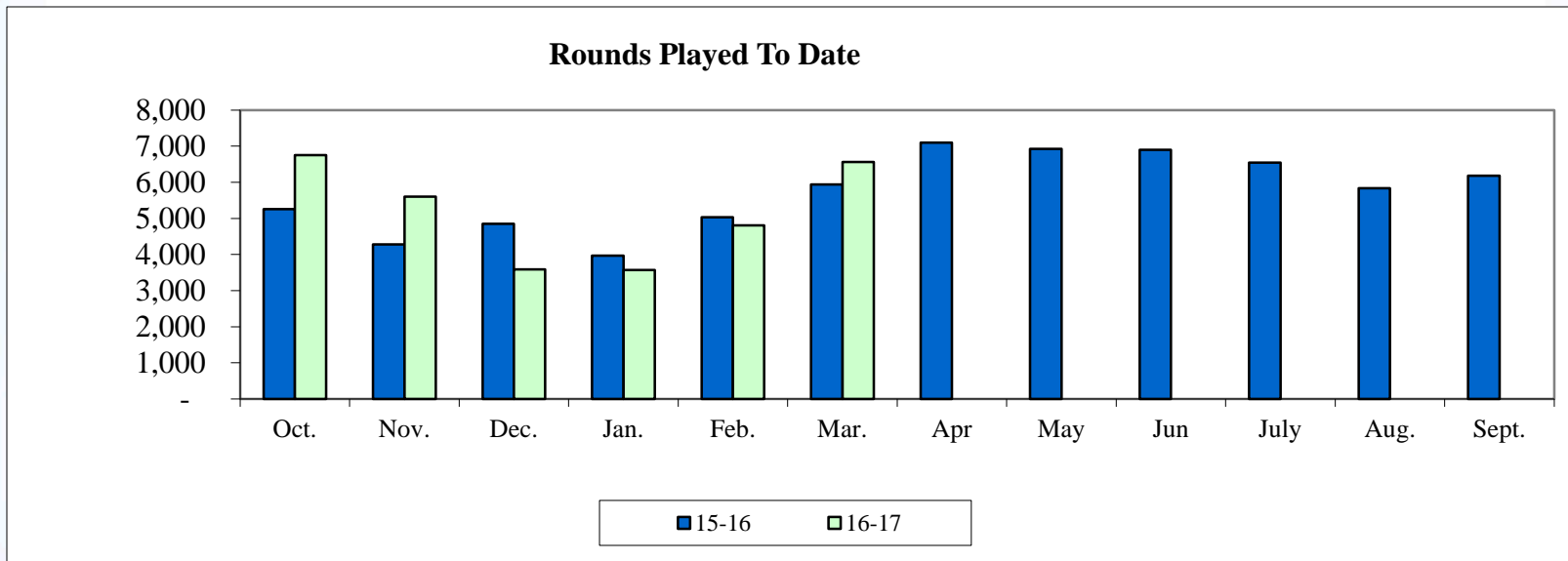


Golf Fund



Revenues

- Total Revenues of \$916K represent 39.0% of the budgeted \$2.4M
- Rounds played of 30,889 are 1,558, or 5.3% above last year. Rounds played have recovered nicely after a decline in December and January as a result of bad weather.



Revenues

- Green Fees of \$621K are \$37K over last year actuals but (\$63K) below FY17 budget targets for the year
- Cart Fees of \$250K are \$81K over last year and exceeding budget targets for the year by \$16K
- Remaining revenues of \$45K are (\$6K) below last year but within expected targets for the second quarter



Expenditures

- Total Expenditures and Transfers of \$1.1M represent 48.9% of the budgeted \$2.2M
- All expenditure categories are within established second quarter parameters



Hotel/Motel Tax Fund



Revenues

- Total revenues of \$3.1M represent 43.7% of expected revenues
- Tax Revenues of \$1.6M are even with last year's YTD actual collection of \$1.7M
- Eisemann Center Revenues of \$516K are down slightly from last year but even with expected second quarter targets
- Eisemann Center Presents revenue of \$750K represents 66.1% of original budget
- Remaining revenues are performing as expected



Expenditures

- Total Expenditures and Transfers for the Hotel/Motel Tax Fund of \$3.5M represent 50.2% of the budget
- All expenditures are performing as expected



Questions