

**RICHARDSON CITY COUNCIL
MONDAY, AUGUST 28, 2017
COUNCIL MEETING AT 6:00 PM
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a meeting at 6:00 p.m. on Monday, August 28, 2017, in the Council Chambers of the Civic Center, 411 W. Arapaho Road, Richardson, Texas.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

COUNCIL MEETING – 6:00 PM, COUNCIL CHAMBERS

• **CALL TO ORDER**

1. **INVOCATION – MARTA GÓMEZ FREY**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MARTA GÓMEZ FREY**
3. **MINUTES OF THE AUGUST 14, 2017 AND AUGUST 21, 2017 MEETINGS**

4. **VISITORS**

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a “City Council Appearance Card” and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

PUBLIC HEARING ITEMS:

5. **PUBLIC HEARING ON THE FY 2017-2018 PROPOSED BUDGET.**
6. **SECOND PUBLIC HEARING FOR PROPOSED TAX RATE OF \$0.62516 PER \$100 VALUATION FOR FISCAL YEAR 2017-2018.**

• **REPORT ON ITEMS OF COMMUNITY INTEREST**

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

• **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, AUGUST 25, 2017, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING TAYLOR LOUGH, ADA COORDINATOR, VIA PHONE AT 972 744-4208, VIA EMAIL AT ADACoordinator@COR.GOV, OR BY APPOINTMENT AT 411 W. ARAPAHO ROAD, RICHARDSON, TEXAS 75080.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

FOR THE PURPOSE OF THIS NOTICE "PROPERTY" SHALL MEAN THE RICHARDSON ROOM AND COUNCIL CHAMBERS.

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION MEETING
AUGUST 14, 2017

- **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Dubey	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gómez Frey	Councilmember
Steve Mitchell	Councilmember (<i>arrived at 6:01p.m.</i>)

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Assistant to the City Manager
Gary Beane	Budget Officer
Keith Dagen	Director of Finance
Ashley Barraza	Management Intern

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. VISITORS

There were no visitors comments submitted.

C. REVIEW AND DISCUSS THE CITY MANAGER’S PROPOSED BUDGET FOR FISCAL YEAR 2017-2018

City Manager Johnson presented the proposed budget for fiscal year 2017 – 2018 including the information listed below.

Mr. Johnson reviewed the City Council goals and strategies, strategic partnerships, state and regional leadership, community input, and regional awareness as related to developing the budget.

He also reviewed the current state of the North Texas area regarding the regional economy, market of residential and businesses, workforce market, infrastructure, economic and supply pressures on construction, and a shared delivery setting for many services.

Mr. Johnson reviewed active and important projects and initiatives for the 2017–2018 fiscal year:

- Establishment of City Council Strategic Goals for 2017-2019
- Contingent planning to policy revisions for taxation and other local control topics under review by the Texas Legislature Special Session(s)
- Implementation of Public Safety Campus and Fire Station #3 improvements
- Rehabilitation of Spring Valley Road in partnership with Dallas County
- Sustained attention to our multi-faceted maintenance strategies
- Working with DART to advance the Cotton Belt project design

Mr. Johnson provided an update on budget development since the Council Budget Work Sessions:

- Following our successful July 17-18 Budget Work Sessions, refinement continued on our budget development. We also received the certified tax roll values.
- The 5% AV growth factor utilized in the budget work session is now revised to an 8.64% factor. This has provided a response to contingent considerations previously unfunded:
 - The initiation of a new software licensing at **\$300,000** to migrate from the Notes environment
 - The initiation of a phased growth in General Fund’s fund balance from a 60-day level towards a next goal of 70-days by use of ending-year savings and new year resources at **\$600,000**. The 2017-2018 year-ending fund balance projection is proposed now at 63 days.
 - **\$650,000** for added street maintenance areas in 2017-18, as well as added street and alley maintenance scopes at **\$140,000** due to “stronger penny”.
 - Incremental impact of **\$38,000** for the economic development designation
- The FY 2017-2018 Budget includes several efforts to enhance public safety resources including:
 - Capital funding for Public Safety Campus projects that was approved in the 2015 Bond Program.
 - Replacement of vehicles for the Police Department, replacement of a Quint fire apparatus and an ambulance.
 - Recognition of the efforts of Fire personnel serving as field training officers and supporting EMS services.
 - Funding for enhanced equipment for Dispatch and Fire EMS units.
 - Adding two Police Officers and converting one part time crime analyst to full time is included in this proposal.

Mr. Johnson reviewed key budget elements in the following categories:

- Public Safety Initiatives
- Maintenance Activities – General Fund
- Maintenance Activities – Water/Sewer Fund
- Maintenance Activities – Facilities
- Maintenance Activities – Aquatics
- Maintenance Activities – Facilities and Aquatics

- Water/Sewer Utility Fund
- Staffing and Compensation
- Health Benefits

Mr. Johnson reviewed the 2017 property tax analysis and tax rate management considerations:

- Appraisal Increase Components
- General Tax Payer Impact
- Senior Citizen Impact
- Trends and Averages
- Maintenance Realities
- Guidance of Current Law
- Expected Future Legislative Revisions

He explained the required language that is included with the budget:

“This budget will raise more total property taxes than last year’s budget by \$9,757,547 (11.11%) and of that amount \$2,137,425 is tax raised from new property added to the tax roll this year.”

- This specific language is required by the Local Government Code, section 102.005(b). This calculation represents a comparison of certified tax rolls and ***includes*** TIF values. In practice and by obligations, a portion of appraised value in the TIF areas are segregated into separate funds and not included in the General Fund O&M and Debt portions of property tax revenue.
- This revenue is generated through growth in new value and the reappraisal of existing properties.

He also explained the \$9.8 million tax increase, reviewed Richardson’s rate in comparison to surrounding cities, assessed valuations, and tax rate calculations. He reviewed the change in residential market valuations and the increased Senior Exemption and average senior home value.

Mr. Johnson reviewed remaining revenue funds:

- Franchise Fees
- Sales and other Business Taxes
- License and permits
- Fines and Forfeits
- Recreation and Leisure Services

Mr. Johnson reviewed the following:

- General Fund Expenditures
- Fire Department Enhancements
- Police Department Enhancements
- Park and Recreation Improvements
- Street Repair and Rehabilitation
- Capital Improvement Plan
- Water and Sewer Funds

- Solid Waste
- Golf
- Hotel/Motel

Mr. Johnson reviewed the remaining budget process and named the date of public hearings:

- Council Budget Work Session – Web/Cable Access
- Web, City Secretary & Library copies of the filed budget provided
- Public Hearing on the Property Tax Rate on August 21, 2017
- Public Hearing on the Budget and Tax Rate on August 28, 2017
- Budget Adoption on September 11, 2017

D. REPORT ON ITEMS OF COMMUNITY INTEREST

Mayor Pro Tem Solomon reported on the passing of Pat Slagel, wife of former Mayor Gary Slagel. He also reported on the new storybook walk at the library.

Mayor Voelker and Councilmember Dunn reported on the opening ceremonies for Corporate Challenge with 57 companies participating in raising funds for Special Olympics.

Councilmember Dunn also reported on the Animaluv Dog Splash Day.

ADJOURNMENT

With no further business, the meeting was adjourned at 8:36 p.m.

MAYOR

ATTEST:

CITY SECRETARY

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
AUGUST 21, 2017

• **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Dubey	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Steve Mitchell	Councilmember (<i>arrived at 6:11 p.m.</i>)

Councilmember Marta Gómez Frey was absent.

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Assistant to the City Manager
Keith Dagen	Director of Finance
Gary Beane	Budget Officer
Sam Chavez	Assistant Director of Development Services
Bill Alsup	Director of Health
Lori Smeby	Director of Parks and Recreation
Kyle McClure	Corporate Recreation Manager
Chris Cottone	Superintendent of Athletics and Aquatics
Brent Tignor	Building Official
Susan Allison	Director of Library Services
Janet Vance	Assistant Director of Library Services

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Sam Chavez, Assistant Director of Development Services, reviewed the variance requests. Brent Tignor, Chief Building Official, reviewed the Sign Control Board case.

B. REVIEW AND DISCUSS AND UPDATE ON THE 2017 CORPORATE CHALLENGE PROGRAM

Kyle McClure reviewed the Corporate Challenge Program.

C. REVIEW AND DISCUSS ANIMAL SERVICES COMMUNITY EVENTS

Bill Alsup, Director of Health, reviewed Clear the Shelters Day and Animaluv's Dog Splash Day.

D. REVIEW AND DISCUSS DARBEY'S STORYWALK AT RICHARDSON PUBLIC LIBRARY

Susan Allison, Director of Library Services, reviewed the new storywalk program donated by Doris Benner, former Library Board Chair.

E. REPORT ON ITEMS OF COMMUNITY INTEREST

Councilmember Simpson commented on the great tribute to Pat Slagel, wife of former Mayor Gary Slagel.

Mayor Pro Tem Solomon commented on all the residents and employees out to observe the eclipse.

Mayor Voelker reported on the Chinese Institute for Engineering Gala and his opportunity to meet Angela Yao, a junior at Berkner High School with many impressive achievements.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

- 1. INVOCATION – MABEL SIMPSON**
- 2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MABEL SIMPSON**
- 3. MINUTES OF THE AUGUST 7, 2017 MEETING AND AUGUST 7, 2017 COUNCIL GOALS MEETING**

Council Action

Councilmember Mitchell moved to approve the Minutes as presented. Councilmember Simpson seconded the motion. A vote was taken and passed, 6-0 with Councilmember Frey absent.

4. VISITORS

There were no visitors comments submitted.

ACTION ITEMS:

- 5. VARIANCE NO. 17-02: A REQUEST BY KEVIN J. BROWN, REPRESENTING THE ARKENSTONE, FOR A VARIANCE FROM CHAPTER 21, THE SUBDIVISION AND DEVELOPMENT CODE, TO WAIVE THE LOCATION AND SCREENING REQUIREMENTS FOR A MECHANICAL LIFT ADJACENT TO A RESIDENTIAL DISTRICT LOCATED AT 3301 ESSEX DRIVE.**

Council Action

Mayor Pro Tem Solomon moved to approve the request as presented. Councilmember Dunn seconded the motion. A vote was taken and passed, 6-0 with Councilmember Frey absent.

- 6. VARIANCE NO. 17-03: A REQUEST BY STEPHEN BAKER, REPRESENTING BAKER DRYWALL INVESTMENTS LLC, FOR A VARIANCE FROM**

CHAPTER 21, THE SUBDIVISION AND DEVELOPMENT CODE, FOR A REDUCED PARKING RATIO FOR AN EXISTING WAREHOUSE BUILDING LOCATED AT 1301 APOLLO ROAD.

Council Action

Councilmember Dunn moved to approve the request as presented with the conditions approved by the City Plan Commission:

1. The parking reduction shall be limited to the business, Baker Triangle Prefab, Ltd.
 - a. The required parking ratios for the subject property shall be as follows:
 - i. Office – 1 space per 250 square feet
 - ii. Warehouse – 1 space per 1,800 square feet
 - iii. Manufacturing – 1 space per 1,800 square feet.

Councilmember Simpson seconded the motion. A vote was taken and passed, 6-0 with Councilmember Frey absent.

- 7. RECEIVE THE AUGUST 9, 2017 SIGN CONTROL BOARD MINUTES AND CONSIDER FINAL APPROVAL OF SCB CASE #17-01, BILINGUAL WHIZ KIDZ.**

Council Action

Councilmember Simpson moved to approve as presented. Mayor Pro Tem Solomon seconded the motion. A vote was taken and passed, 6-0 with Councilmember Frey absent.

- 8. PUBLIC HEARING FOR PROPOSED TAX RATE OF \$0.62516 PER \$100 VALUATION FOR FISCAL YEAR 2017-2018.**

Public Hearing

There were no public comments submitted.

Councilmember Dunn stated that there were some social media posts relating to the submission of the budget to the City Secretary by a specific date. He asked Mr. Johnson to clarify the Charter requirements. Mr. Johnson stated that the Charter states the budget shall be prepared and submitted by August 15 and the City was in compliance. Mr. Dunn also asked Mr. Johnson to explain the differences in the city taxes and school district taxes. Mr. Johnson explained that the tax burden can be cumulative, but the school district taxes are higher in proportion to the city taxes. He explained that because the state withholds funding to school districts, the burden to fund schools is shifted to the taxpayer. Mr. Johnson also explained the possible state legislation that could erode the ability for the City to have local control to provide city services.

Councilmember Mitchell stated that in the 12 years he has been on Council, the only tax increase has been voter-approved bonds. He also noted that the tax rate was decreased last year. He commended staff for presenting Council with a budget that can provide the city services for all of the residents at a steady tax rate.

Councilmember Simpson commented that many other cities live on sales tax alone. She stated that it is critical that citizens understand that Richardson invests the money back to the City in

maintaining infrastructure and providing city services that other cities do not maintain at the same level.

Mayor Voelker thanked the staff and commented that the City works “the Richardson way,” by planning the work and working the plan. He stated that streets and public safety are the City’s main priorities. He stated he was also happy that the proposed budget allows for increasing the fund balance to provide stability and to ensure the City maintains a triple A bond rating.

Mr. Johnson stated that there would be a public hearing on the budget and tax rate on August 28, 2017 at 6:00 p.m.

With no public comments submitted, Councilmember Dunn moved to close the Public Hearing. Councilmember Dubey seconded the motion. A vote was taken and passed, 6-0 with Councilmember Frey absent.

Council Action

There was no action required on this item.

9. CONSENT AGENDA:

- A. CONSIDER ADOPTION OF ORDINANCE NO. 4227, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 20, BY REPEALING ARTICLE V, SECTIONS 20-95 THROUGH 20-103 AND BY ADDING CHAPTER 20.5 ENTITLED “STREETS: PUBLIC RIGHT-OF-WAY MANAGEMENT” AND ADDING SECTIONS TO PROVIDE FOR DEFINITIONS, MUNICIPAL AUTHORIZATION, REGISTRATION, COMPENSATION AND FEES; PROVIDE FOR ADMINISTRATION AND ENFORCEMENT; PROVIDE FOR CONSTRUCTION OBLIGATIONS; PERMIT REQUIRED; PROVIDE FOR CONDITIONS OF PUBLIC RIGHT-OF-WAY OCCUPANCY; PROVIDE FOR INSURANCE REQUIREMENTS AND INDEMNITY; PROVIDING FOR IMPROPERLY INSTALLED FACILITIES; PROVIDE FOR RESTORATION OF PROPERTY; PROVIDE FOR REVOCATION OR DENIAL OF PERMIT; PROVIDE FOR APPEAL FROM DENIAL OF PERMIT; PROVIDE FOR INSPECTIONS; PROVIDE FOR ABANDONED FACILITIES; PROVIDE THAT UNDERGROUND INSTALLATION PREFERRED; PROVIDE FOR COURTESY AND PROPER PERFORMANCE; PROVIDE FOR DRUG POLICY; PROVIDE FOR SIGNAGE; PROVIDING FOR GRAFFITI ABATEMENT; PROVIDING FOR ALTERNATE MEANS OR METHOD; WAIVER; PROVIDE FOR LEGAL ACTION; PROVIDE FOR A DESIGN MANUAL; PROVIDE FOR PROHIBITED OR RESTRICTED AREAS FOR WIRELESS FACILITIES IN THE RIGHT-OF-WAY; PROVIDE FOR PREFERRED LOCATIONS; PROVIDE FOR ORDER OF PREFERENCE REGARDING ATTACHMENT TO EXISTING FACILITIES; PROVIDE FOR PLACEMENT REQUIREMENTS; PROVIDE FOR CONCEALMENT OR CAMOUFLAGE REQUIRED WHEN POSSIBLE; PROVIDE FOR GENERAL REQUIREMENTS; PROVIDE FOR ELECTRICAL SUPPLY; PROVIDE FOR INSTALLATION AND INSPECTIONS; PROVIDE FOR REQUIREMENTS IN REGARD TO REMOVAL, REPLACEMENT, MAINTENANCE AND REPAIR; PROVIDE FOR REQUIREMENTS UPON ABANDONMENT; PROVIDE FOR GENERAL PROVISIONS; PROVIDE FOR**

INSURANCE, INDEMNITY, BONDING AND SECURITY DEPOSITS; PROVIDE FOR DESIGN MANUAL UPDATES; PROVIDE FOR ADMINISTRATIVE HEARING – REQUEST FOR EXEMPTION.

B. CONSIDER RESOLUTION NO. 17-13, ESTABLISHING VARIOUS PERMIT AND OTHER FEES RELATING TO THE INSTALLATION OF WIRELESS NETWORK EQUIPMENT.

C. CONSIDER AWARD OF THE FOLLOWING BIDS:

- 1. BID #83-17 – WE REQUEST AUTHORIZATION TO ISSUE PURCHASE ORDERS FOR FY 2016-17 CELLULAR COMMUNICATION SERVICES TO AT&T (\$180,000) THROUGH THE STATE OF TEXAS OF INFORMATION SERVICES CONTRACT #DIR-TSO-3420 AND TO VERIZON WIRELESS (\$100,000) CONTRACT #DIR-TSO-3415 FOR AN ESTIMATED TOTAL OF \$280,000.**
- 2. BID #85-17 – WE RECOMMEND THE AWARD TO NOUVEAU CONSTRUCTION AND TECHNOLOGY SERVICES FOR A COOPERATIVE JOB ORDER CONTRACT FOR EXTERIOR WINDOWS AND MASONRY SEALING THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE (“BUYBOARD”) CONTRACT #520-16 IN THE AMOUNT OF \$83,477.03.**

Council Action

Mayor Pro Tem Solomon moved to approve the Consent Agenda as presented. Councilmember Simpson seconded the motion. A vote was taken and passed, 6-0 with Councilmember Frey absent.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:27 p.m.

MAYOR

ATTEST:

CITY SECRETARY



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: Monday, August 28, 2017

Agenda Item: Public Hearing on the FY 2017-2018 Proposed Budget.

Staff Resource: Dan Johnson, City Manager

Summary: After a brief presentation by the City Manager, the City Council will hold a public hearing on the FY 2017-2018 Budget proposal in preparation for formal adoption on September 11, 2017.

City Council Strategic Goals: This agenda items helps further the following City Council Strategic Goals:

- Effective and efficient management of City finances

Background Information: On July 17 and 18, 2017, the Richardson City Council held a Budget Workshop at which City Staff provided the City Council with a status report on the current 2016-2017 revenues and expenditures and reviewed the City Council preliminary revenue and expenditure projections for the 2017-2018 Fiscal Year.

The City Manager filed a Proposed Budget for the Fiscal Year 2017-2018 on Friday, August 11, 2017 in accordance with the City Charter and State Law.



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: Monday, August 28, 2017

Agenda Item: Second Public Hearing for Proposed Tax Rate of \$0.62516 per \$100 Valuation for Fiscal Year 2017-2018.

Staff Resource: Dan Johnson, City Manager

Summary: State law requires that the City Council hold two public hearings on the Proposed Tax Rate for Fiscal Year 2017-2018. This is the second scheduled public hearing. The first public hearing took place on Monday, August 21, 2017.

At the August 7, 2017 City Council meeting, the City Council voted to set public hearings on August 21st and August 28th, 2017 on the proposed tax rate of \$0.62516 per \$100 valuation for Fiscal Year 2017-2018.

On August 11, 2017, the City Manager filed a Proposed Budget for Fiscal Year 2017-2018 with a proposed tax rate of \$0.62516 per \$100 valuation.

City Council Strategic Goals: This agenda items helps further the following City Council Strategic Goals:

- Effective and efficient management of City finances

Background Information: On July 17 and 18, 2017, the Richardson City Council held a Budget Retreat at which City Staff provided the City Council with a status report on the current 2016-2017 revenues and expenditures and reviewed the City Council preliminary revenue and expenditure projections for the 2017-2018 Fiscal Year.

The City Manager filed a Proposed Budget for the Fiscal Year 2017-2018 on Friday, August 11, 2017 in accordance with the City Charter and State Law.