

**RICHARDSON CITY COUNCIL
MONDAY, FEBRUARY 26, 2018
WORK SESSION AT 6:00 PM; COUNCIL MEETING AT 7:00 PM
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a Work Session at 6:00 p.m. on Monday, February 26, 2018 in the Richardson Room of the Civic Center, 411 W. Arapaho Road, Richardson, Texas. The Work Session will be followed by a Council Meeting at 7:00 p.m. in the Council Chambers. Council will reconvene the Work Session following the Council Meeting if necessary.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

WORK SESSION – 6:00 PM, RICHARDSON ROOM

• **CALL TO ORDER**

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

The City Council will have an opportunity to preview items listed on the Council Meeting agenda for action and discuss with City Staff.

B. INTRODUCTION OF THE CONSULTANT TEAM FOR THE COLLINS-ARAPAHO TOD/ INNOVATION DISTRICT STUDY

C. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION – BOB DUBEY

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – BOB DUBEY

3. MINUTES OF THE FEBRUARY 12, 2018 MEETING

4. VISITORS

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a “City Council Appearance Card” and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

5. CONSENT AGENDA:

All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be removed from the Consent Agenda and discussed separately.

- A. CONSIDER ADOPTION OF ORDINANCE NO. 4242, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12, ARTICLE I, SECTION 12-4, TO ADOPT AN INCREASE IN THE AMOUNT OF THE RESIDENCE HOMESTEAD EXEMPTION FOR INDIVIDUALS SIXTY-FIVE (65) YEARS OF AGE OR OLDER, AND FOR INDIVIDUALS WHO ARE DISABLED, FROM EIGHTY THOUSAND DOLLARS (\$80,000.00) TO EIGHTY FIVE THOUSAND DOLLARS (\$85,000.00).

- B. CONSIDER AWARD OF THE FOLLOWING BIDS:
 - 1. BID #35-18 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO SUNBELT POOLS, INC. FOR POOL MANAGEMENT PURSUANT TO UNIT PRICES.

 - 2. BID #40-18 – WE REQUEST AUTHORIZATION TO ISSUE COOPERATIVE ANNUAL REQUIREMENTS CONTRACTS IN ESTIMATED AMOUNTS FOR AUTOMOTIVE PARTS TO O'REILLY AUTO PARTS (\$50,000) THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #551-17 AND TIRES, TUBES, SUPPLIES AND EQUIPMENT TO SOUTHERN TIRE MART (\$100,000), THE GOODYEAR TIRE AND RUBBER COMPANY (\$100,000), AND MICHELIN NORTH AMERICA (\$50,000) THROUGH BUYBOARD CONTRACT #553-18.

• **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, FEBRUARY 23, 2018, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING TAYLOR LOUGH, ADA COORDINATOR, VIA PHONE AT 972 744-4208, VIA EMAIL AT ADACOORDINATOR@COR.GOV, OR BY APPOINTMENT AT 411 W. ARAPAHO ROAD, RICHARDSON, TEXAS 75080.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

FOR THE PURPOSE OF THIS NOTICE "PROPERTY" SHALL MEAN THE RICHARDSON ROOM AND COUNCIL CHAMBERS.



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date:	Monday, February 26, 2018
Agenda Item:	Introduction of the consultant team for the Collins-Arapaho TOD/Innovation Study
Staff Resource:	Michael Spicer, Director of Development Services
Summary:	The consultant team will provide an overview of their respective firms, their approach to the study, methodologies and project calendar highlights.
City Council Strategic Goals:	<p>The agenda item helps further the following City Council Strategic Goals:</p> <ul style="list-style-type: none">• Enhance the quality of life of our stakeholders• Protect and strengthen stakeholder investments in the City• Attract and retain targeted businesses; Increase the number, quality, and variety of job opportunities throughout the City
Background Information:	<p>The Collins-Arapaho TOD/Innovation District study will target one of six Enhancement/Redevelopment areas identified for further study in the 2009 Comprehensive Plan. The study will build upon work completed in 2017 by a Chamber of Commerce Task Force.</p> <p>The study area comprises approximately 1,200 acres generally bounded by US-75 to the west, Campbell Road to the north, Plano Road to the east and Apollo Road to the south. About 90% of the area is currently zoned industrial and is predominantly developed with commercial flex space. The DART Arapaho Center light rail station is located within the study area and is the City's only light rail station area that does not have a master plan or TOD entitlements in place.</p>

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
FEBRUARY 12, 2018

• **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present. He called for a moment of silence in remembrance of Richardson Police Officer David Sherrard.

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Dubey	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gómez Frey	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Assistant to the City Manager
Keith Dagen	Director of Finance
Gary Beane	Budget Officer
Vicki McCarthy	Controller
Brent Tignor	Building Official

The following were also in attendance:

Kevin Smith, Crow Horwath
Michelle Buss, Crow Horwath

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Brent Tignor, Building Official, reviewed Sign Control Board Case #18-01 for Berkner High School's request for an additional sign.

B. REVIEW AND DISCUSS THE 2016-2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) PRESENTATION

Kevin Smith, Crow Horwath, reviewed the 2016-2017 Comprehensive Annual Financial Report stating that the independent auditor has issued an unmodified ("clean") opinion on the City's financial statements for this time period. He further explained that this opinion is issued without any adjustments.

C. REVIEW AND DISCUSS THE OVER 65 AND DISABLED PERSON EXEMPTION

Keith Dagen, Director of Finance, explained the following recommendation:

- Staff recommends increasing the exemption to \$85,000. This increase will maintain the policy goal even if values increase similar to last year for the 2018-2019 fiscal year.
 - This is estimated to provide a 30.41% exemption for the 2018-2019 fiscal year

D. REVIEW AND DISCUSS THE 2017-2018 FIRST QUARTER FINANCIAL REPORT

Gary Beane, Budget Officer, reviewed the 2017-2018 First Quarter Report reporting on the following:

Revenues and Expenditures in the General Fund, Water and Sewer Fund, Solid Waste Services Fund, Golf Fund, and Hotel/Motel Tax Fund.

E. REPORT ON ITEMS OF COMMUNITY INTEREST

Mayor Voelker acknowledged the tragic events of the last week that resulted in the death of Richardson Police Officer David Sherrard who was killed in the line of duty. Mayor Voelker thanked all the surrounding mayors, state, and county representatives for reaching out in support.

Councilmember Simpson also acknowledged the Rosary held by St. Paul the Apostle Catholic Church and School in honor of Officer Sherrard.

Councilmember Mitchell acknowledged the outpouring of support including the Citizen's Police Academy Alumni Association.

Councilmember Dubey acknowledged all the support from the surrounding cities and police and fire departments.

Councilmember Frey also acknowledged the outpouring of community support and reported on the Fire Department Banquet which celebrated 67 lives being saved last year.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION AND MOMENT OF SILENCE IN MEMORY OF OFFICER DAVID SHERRARD – CHAPLAIN LARRY LOWE

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – POLICE CHIEF JIM SPIVEY

Following the Pledge by Chief Spivey, Mayor Voelker and each Councilmember expressed condolences and sentiments regarding the death of Officer David Sherrard. Chief Spivey thanked the City Council, Dan Johnson, and the Community for their support.

3. MINUTES OF THE JANUARY 22, 2018, JANUARY 22, 2018 (BOARDS & COMMISSIONS), AND FEBRUARY 5, 2018 MEETINGS

Council Action

Councilmember Mitchell moved to approve the Minutes as presented. Mayor Pro Tem Solomon seconded the motion. A vote was taken and passed, 7-0.

4. VISITORS

There were no visitors comments submitted.

5. CONSIDER APPOINTMENTS AND REAPPOINTMENTS TO THE ANIMAL SERVICES ADVISORY COMMISSION, CULTURAL ARTS COMMISSION, LIBRARY BOARD, PARKS AND RECREATION COMMISSION, SIGN CONTROL BOARD, AND THE ZONING BOARD OF ADJUSTMENT/BUILDING AND STANDARDS COMMISSION.

Council Action

Council approved the following motions 7-0.

Councilmember Frey moved for the following Library Board appointments, seconded by Councilmember Dunn, and approved unanimously.

- Appoint Cathy Ziegler as Chair for a term effective 01-01-2018 to 01-01-2020
- Appoint Richard Lin as Vice Chair for a term effective 01-01-2018 to 01-01-2020
- Reappoint Bill McCalpin for a term effective 01-01-2018 to 01-01-2020
- Appoint Lisa Kupfer for a term effective 01-01-2018 to 01-01-2020

Councilmember Dunn moved to reappoint the following to the Cultural Arts Commission, seconded by Councilmember Simpson, and approved unanimously.

- Reappoint Catherine Burdette as Chair, Kim Quirk as Vice Chair, Curtis Dorian, and Chuck Riehm for a term effective 01-31-2018 to 01-31-2020.

Councilmember Dubey moved to appoint the following to the Animal Services Advisory Commission, seconded by Mayor Pro Tem Solomon, and approved unanimously.

- Appoint Dr. Roy Dimon as Chair for the remainder of his current term effective 03-31-2018 and ending 03-31-2019
- Appoint Meg Austin as Vice Chair for the remainder of her current term effective 03-31-2018 and ending 03-31-2019
- Appoint Erika Batzler, Maureen Doherty, and Holly Goodside to a term effective 03-31-2018 to 03-31-2020

Councilmember Mitchell moved to appoint the following to the Zoning Board of Adjustment/Building and Standards Commission, seconded by Councilmember Dunn, and approved unanimously.

- Appoint Jason Lemons as Chair for a term effective 04-01-2018 to 04-01-2020
- Appoint Scott Rooker as Alternate for a term effective 04-01-2018 to 04-01-2020
- Reappoint Christopher Everhart and Brian Shuey for a term effective 04-01-2018 to 04-01-2020

Councilmember Simpson moved to appoint the following to the Parks and Recreation Commission, seconded by Councilmember Frey, and approved unanimously.

- Appoint Amy Baker to an unexpired term ending 12-01-2018.

Mayor Pro Tem Solomon moved to appoint the following to the Sign Control Board, seconded by Councilmember Dunn, and approved unanimously.

- Reappoint Sebrena Bohnsack as Alternate for a term ending 12-01-2019

ACTION ITEM:

- 6. RECEIVE THE FEBRUARY 7, 2018 SIGN CONTROL BOARD MINUTES AND CONSIDER FINAL APPROVAL OF SCB CASE #18-01, BERKNER HIGH SCHOOL.**

Council Action

Mayor Pro Tem Solomon moved to approve as presented, seconded by Councilmember Frey, and approved 7-0.

7. CONSENT AGENDA:

- A. CONSIDER ADOPTION OF ORDINANCE NO. 4241, ADOPTING SUPPLEMENT NO. 26 TO THE CODE OF ORDINANCES, ADOPTED ON OCTOBER 16, 1992.**
- B. CONSIDER RESOLUTION NO. 18-04, APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION**
- C. CONSIDER AWARD OF BID #38-18 – WE REQUEST AUTHORIZATION TO ISSUE PURCHASE ORDERS TO SHI GOVERNMENT SOLUTIONS, INC. FOR MICROSOFT OFFICE 365 THROUGH THE STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES ("DIR") CONTRACT #DIR-SDD-2503 IN THE AMOUNT OF \$300,000 AND TO PLANET TECHNOLOGIES, INC. FOR MIGRATION, TRAINING, AND SUPPORT SERVICES THROUGH THE GENERAL SERVICES ADMINISTRATION ("GSA") SCHEDULE 70 CONTRACT #GS-35F-0360J IN THE AMOUNT OF \$200,000 FOR AN ESTIMATED TOTAL AMOUNT OF \$500,000.**
- D. CONSIDER AWARD OF THE FOLLOWING REQUEST FOR QUALIFICATIONS:**
 - 1. RFQ #2017-3 – WE RECOMMEND THE AWARD TO ENTECH SALES AND SERVICE, INC., FOR THE SECURITY SYSTEMS FOR CITY-WIDE FACILITIES UPGRADE PROJECTS IN THE ESTIMATED AMOUNT OF \$111,505.**
 - 2. RFQ #2017-4 – WE RECOMMEND THE AWARD TO CLIMATEC, LLC, FOR DIRECT DIGITAL CONTROLS FOR CITY-WIDE FACILITIES UPGRADE PROJECTS IN THE ESTIMATED AMOUNT OF \$416,380.**

Council Action

Councilmember Frey moved to approve the Consent Agenda as presented. Councilmember Simpson seconded the motion. A vote was taken and passed, 7-0.

EXECUTIVE SESSION

In compliance with Section 551.071 (1) and (2) of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Consultation with City Attorney
 - Briefing Update Regarding Pending Litigation: City of Richardson v. Oncor Electric Delivery Service

Council Action

Council convened into Executive Session at 7:31 p.m.

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

Council Action

Council reconvened into Regular Session at 8:10 p.m. There was no action as a result of the Executive Session.

ADJOURNMENT

With no further business, the meeting was adjourned at 8:10 p.m.

MAYOR

ATTEST:

CITY SECRETARY

ORDINANCE NO. 4242

AN ORDINANCE OF THE CITY OF RICHARDSON, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF RICHARDSON, TEXAS, BY AMENDING CHAPTER 12, ARTICLE I, SECTION 12-4, TO ADOPT AN INCREASE IN THE AMOUNT OF THE RESIDENCE HOMESTEAD EXEMPTION FOR INDIVIDUALS SIXTY-FIVE (65) YEARS OF AGE OR OLDER, AND FOR INDIVIDUALS WHO ARE DISABLED, FROM EIGHTY THOUSAND DOLLARS (\$80,000.00) TO EIGHTY FIVE THOUSAND DOLLARS (\$85,000.00); PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Constitution and Section 11.13 (d) of the Texas Property Tax Code authorizes the City Council of the City of Richardson, Texas, to provide for an exemption from taxation by the City of a portion of the appraised value of a residence homestead of individuals who are sixty-five (65) years of age, or older, and for individuals who are disabled; and

WHEREAS, the City Council of the City of Richardson, Texas, desires to increase the amount of the residence homestead exemption for individuals who are sixty-five (65) years of age, or older, and for individuals who are disabled; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the Code of Ordinances of the City of Richardson, Texas, be, and the same is hereby amended by amending Chapter 12, Article I, Section 12-4, in part, to read as follows:

“Sec. 12-4. Homestead exemption.

- (a) That, except as provided in subsection (c) of this section, pursuant to the Texas Constitution and V.T.C.A., Property Tax Code § 11.13(d), \$85,000.00 of the appraised value of the residence homestead of an individual who is 65 years of age, or older, shall be exempt from ad valorem taxes beginning tax year 2018, and continuing thereafter provided such person qualifies and makes application for the exemption in accordance with the Texas Property Tax Code.
- (b) That, except as provided in subsection (c) of this section, pursuant to the Texas Constitution and V.T.C.A., Property Tax Code § 11.13(d), \$85,000.00 of the appraised value of the residence homestead of an individual who is disabled shall be exempt from ad valorem taxation

beginning tax year 2018, and continuing thereafter provided, such person qualifies for and makes application for the exemption in accordance with the Texas Property Tax Code.

- (c) In the event an election is called to determine whether to establish a tax limitation as provided by Article VIII, Section 1-b(h) of the Texas Constitution and at such election a majority of the voters are in favor of the tax limitation, the amount of the residence homestead exemption pursuant to V.T.C.A., Property Tax Code § 11.13(d), of an individual who is 65 years of age, or older, and of an individual who is disabled shall be reduced from \$85,000.00 to \$30,000.00 effective for the first tax year that notice to the central appraisal district and the Texas Property Tax Code will allow.
- (d) In order to maintain a proportional benefit for individuals 65 years of age and older, and for individuals who are disabled, the city council shall review the amount of the residence homestead exemption for individuals 65 years of age or older and for individuals who are disabled during the city's annual budget process.”

SECTION 2. That all provisions of the ordinances and resolutions of the City of Richardson in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances and resolutions of the City of Richardson not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 4. This Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

DULY PASSED by the City Council of the City of Richardson, Texas, on the
26th day of February, 2018.

APPROVED:

MAYOR

CORRECTLY ENROLLED:

CITY SECRETARY

APPROVED AS TO FORM:




CITY ATTORNEY
(PGS:1-18-18:TM 95169)



MEMO

DATE: February 19, 2018

TO: Keith Dagen – Director of Finance

FROM: Todd Gastorf – Purchasing Manager 

SUBJECT: Award of Bid #35-18 for an Annual Requirements Contract for Pool Management to Sunbelt Pools, Inc. pursuant to unit prices

Proposed Date of Award: February 26, 2018

I concur with the recommendation of Yvonne Falgout – Assistant Director of Parks and Recreation, and request permission to issue an annual requirements contract for pool management to Sunbelt Pools, Inc., pursuant to the attached unit prices. This contract includes chemicals delivery, water chemistry balance, and general maintenance on a weekly schedule. Equipment is provided and maintained by the contractor.

The award of this contract was based on best value criteria as provided in the Texas Local Government Code Chapter 252.043. The criteria included price (30%), experience and qualifications of the bidder (50%), and reputation of the bidder's goods and services (20%). Five (5) bids were received and Sunbelt Pools was the highest ranked firm. Sunbelt Pools has provided good service as the City's current contract vendor. The two bidders that submitted lower prices than Sunbelt Pools did not demonstrate the same level of experience in performing pool management services, as described in the attached memo.

The term of the contract is for one (1) year with options to renew for up to four (4) additional one-year periods, if exercised and mutually agreed upon by both parties. The award of this contract allows the city to utilize pool management services as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the city is not obligated to pay for a minimum or maximum amount of goods or services, payment will be rendered pursuant to the unit prices specified.

City staff estimates annual expenditures to be approximately \$200,000. Funding is available in account 011-3025-541-3399.

The bid was advertised in *The Dallas Morning News* on January 5 & 12, 2018 and posted on BidSync. A total of 1,059 electronic solicitations were distributed and twenty-six (26) vendors viewed the bid. A pre-bid conference was held on January 17, 2018 and five (5) bids were received.

Concur:


Keith Dagen

ATTACHMENTS



MEMO

TO: Todd Gastorf – Purchasing Manager
FROM: Yvonne Falgout, Assistant Director of Parks and Recreation
DATE: 2-15-18
SUBJECT: Award of Bid 35-18 ARC – Pool Management

Todd,

After review the Parks and Recreation Department recommends awarding an annual requirements contract for Pool Management to Sunbelt Pools, Inc. The selection was made using best value criteria specified in the bid which included the following:

- Price (30%)
- Experience and qualifications of the bidder and the bidder's ability to provide the goods and services specified (50%)
- Reputation of the bidder and of the bidder's goods and services (20%)

Sunbelt Pools, Inc. is the City's current contract vendor for these services and has a good previous record of service. A total of five bids were received. The two bidders that provided a lower price than Sunbelt Pools did not demonstrate the same level of experience in providing pool management services. The lowest bidder provided limited details for staff training, had an insufficient response time and insufficient references regarding service. All references were strictly for chemical delivery. The second lowest bidder did not provide training details or certifications for staff, appears to have a limited number of staff and the references provided were insufficient to support the regular maintenance needs of the contract.

It is estimated the Parks Department will spend approximately \$200,000 annually for this contract and funding will come from account number 011-3025-541-3399.

BID NUMBER: 35-18
 DATE OPENED: FEBRUARY 1, 2018

BID TABULATION - **BEST VALUE**
 ANNUAL REQUIREMENTS CONTRACT
 POOL MANAGEMENT

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	COPIOUS OPERATIONS LLC.		INTERPOOL INC.		POOLSURE		SUNBELT POOLS, INC.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Maintenance Fee	12	MONTH	13000.000	\$156,000.00	3500.000	\$42,000.00	2166.500	\$25,998.00	8300.000	\$99,600.00
2	Chemical Supply	12	MONTH	3160.000	\$37,920.00	10500.000	\$126,000.00	5833.330	\$69,999.96	6500.000	\$78,000.00
3	Combined Total (Maintenace & Chemical)***	12	MONTH	16160.000	\$193,920.00	14000.000	\$168,000.00	7999.830	\$95,997.96	14800.000	\$177,600.00
TOTAL GROSS PRICE					\$193,920.00		\$168,000.00		\$95,997.96		\$177,600.00

***Line item three (3) has been omitted from total gross price as it is the combined price of line items one (1) and two (2).

BID NUMBER: 35-18
DATE OPENED: FEBRUARY 1, 2018

BID TABULATION - BEST VALUE
ANNUAL REQUIREMENTS CONTRACT
POOL MANAGEMENT

				UNITED POOLS	
ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	AMOUNT
1	Maintenance Fee	12	MONTH	7180.000	\$86,160.00
2	Chemical Supply	12	MONTH	9250.000	\$111,000.00
3	Combined Total (Maintenace & Chemical)***	12	MONTH	16430.000	\$197,160.00
TOTAL GROSS PRICE					\$197,160.00

***Line item three (3) has been omitted from total gross price as it is the combined price of line items one (1) and two (2).



MEMO

DATE: February 20, 2018

TO: Keith Dagen – Director of Finance

FROM: Todd Gastorf – Purchasing Manager *TG*

SUBJECT: Award of Bid #40-18 for Cooperative Annual Requirements Contracts in estimated amounts for Automotive Parts to O'Reilly Auto Parts (\$50,000) through The Local Government Purchasing Cooperative ("BuyBoard") Contract #551-17 and Tires, Tubes, Supplies and Equipment to Southern Tire Mart (\$100,000), The Goodyear Tire and Rubber Company (\$100,000), and Michelin North America (\$50,000) through BuyBoard Contract #553-18

Proposed Date of Award: February 26, 2018

I concur with the recommendation of Ernie Ramos – Fleet and Materials Manager, and request permission to issue annual requirements contracts for automotive parts and tires, tubes, supplies and equipment in the estimated amounts shown below pursuant to the percentage discounts specified.

<u>Vendor</u>	<u>Description</u>	<u>Estimate</u>
O-Reilly Auto Parts	Automotive Parts	\$ 50,000
Southern Tire Mart	Tires, Tubes, Supplies, etc.	100,000
The Goodyear Tire and Rubber Company	Tires, Tubes, Supplies, etc.	100,000
Michelin North America	Tires, Tubes, Supplies, etc.	<u>50,000</u>
	Estimated Total Award	\$ 300,000

The above referenced contracts have been competitively bid through BuyBoard. Contract #551-17 for automotive parts is effective December 1, 2017 for a term of one (1) year with options to renew for up to two (2) additional one-year periods through November 30, 2020. Contract #553-18 for tires, tubes, supplies and equipment is effective March 1, 2018 for a term of one (1) year with options to renew for up to two (2) additional one-year periods through February 28, 2021. The award of these contracts allows the city to purchase these items as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the city is not obligated to pay for a minimum or maximum amount of goods, payment will be rendered pursuant to the percentage discounts specified.

The City of Richardson is a member of BuyBoard through its existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code Chapter 791.025 and Texas Local Government Code Chapter 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

City staff estimates combined annual expenditures for all four (4) contracts to be approximately \$300,000 and funding is available in account 011-7020-505-6509.

Concur:



Keith Dagen

ATTACHMENTS



MEMO

DATE: February 19, 2018

TO: Todd Gastorf, Purchasing Manager

FROM: Ernie Ramos, Fleet & Materials Manager (E.R.)

RE: Tires, Tubes, Supplies and Equipment via BuyBoard Contract #553-18 and Automotive Parts, Fluids, Maintenance and Equipment via BuyBoard Contract #551-17

I have reviewed the information regarding BuyBoard Contract #551-17 for automotive parts, fluids, maintenance and equipment and recommend utilizing the contract to purchase automotive parts from O'Reilly Auto Parts. I estimate that we will spend \$50,000 annually and request the Purchase Order be setup at this amount. The purchases are funded from account # 011-7020-505-6509. The contact at O'Reilly Auto Parts is Chris George, and he can be reached at (417) 829-5879, or E-mail: probids@oreillyauto.com.

I have reviewed the information regarding BuyBoard Contract #553-18 for tires, tubes, supplies and equipment and recommend utilizing the contract to purchase tires from Southern Tire Mart. Please set the purchase order amount up at \$100,000. The purchases are funded from account #011-7020-505-6509. The contact at Southern Tire Mart is Mr. Richard Conwill, and he can be reached at (877) 786-4681, or E-mail: gov-sales@stmtires.com.

I have reviewed the information regarding BuyBoard Contract #553-18 for tires, tubes, supplies and equipment and recommend utilizing the contract to purchase tires from The Goodyear Tire and Rubber Company. Please set the purchase order amount up at \$100,000. The purchases are funded from account #011-7020-505-6509. The contact at The Goodyear Tire and Rubber Company is Mr. Jason Stine, and he can be reached at (330) 796-3782, or E-mail: jason_stine@goodyear.com.

I have reviewed the information regarding BuyBoard Contract #553-18 for tires, tubes, supplies and equipment and recommend utilizing the contract to purchase tires from Michelin North America, Inc. Please set the purchase order amount up at \$50,000. The purchases are funded from account #011-7020-505-6509. The contact at Michelin North America is John Cook and he can be reached at (864) 458-6640, or E-mail: john.cook@michelin.com

cc: Jon Nieman, Material & Parts Supervisor