

**RICHARDSON CITY COUNCIL  
MONDAY, JULY 23, 2018  
WORK SESSION  
IMMEDIATELY FOLLOWING 7:00 PM COUNCIL MEETING  
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a Work Session immediately following the 7:00 P.M. Council Meeting on Monday, July 23, 2018, in the Large Conference Room, City Manager's Office of the Civic Center/City Hall, 411 W. Arapaho Road, Richardson, Texas.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

**WORK SESSION – IMMEDIATELY FOLLOWING THE 7:00 PM COUNCIL MEETING**  
**CMO LARGE CONFERENCE ROOM**

• **CALL TO ORDER**

**A. VISITORS**

*The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a "City Council Appearance Card" and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.*

**B. CONDUCT OFFICE 365 ORIENTATION AND TRAINING FOR CITY COUNCIL**

**C. REVIEW COUNCIL CHAMBER MULTIMEDIA IMPROVEMENT PROJECT FOR CITY COUNCIL**

**D. REVIEW AND DISCUSS APPOINTMENTS/REAPPOINTMENTS TO THE CULTURAL ARTS COMMISSION, LIBRARY BOARD, PARKS AND RECREATION COMMISSION, AND SIGN CONTROL BOARD**

**EXECUTIVE SESSION**

In compliance with Section 551.074 of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Deliberation Regarding Personnel Matters
  - Review and Discuss Appointments/Reappointments to the City Plan Commission, Civil Service Board, and Zoning Board of Adjustment/Building and Standards Commission

**RECONVENE INTO REGULAR SESSION**

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

• **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, JULY 20, 2018, BY 5:00 P.M.

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AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING TAYLOR LOUGH, ADA COORDINATOR, VIA PHONE AT 972 744-4208, VIA EMAIL AT ADACoordinator@cor.gov, OR BY APPOINTMENT AT 411 W. ARAPAHO ROAD, RICHARDSON, TEXAS 75080.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

FOR THE PURPOSE OF THIS NOTICE "PROPERTY" SHALL MEAN THE RICHARDSON ROOM AND COUNCIL CHAMBERS.



City of Richardson  
City Council Worksession  
Agenda Item Summary



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<b>Worksession Meeting Date:</b>	Monday, July 23, 2018
<b>Agenda Item:</b>	Conduct Office 365 Orientation and Training for City Council
<b>Staff Resource:</b>	Daniel S. Steege, Chief Information Officer
<b>Summary:</b>	Staff will provide a timeline and instructions to transition the City Council to Office 365.
<b>City Council Strategic Goals:</b>	This agenda item helps further the following City Council Strategic Goal: <ul style="list-style-type: none"><li>• Integrate innovative business processes</li></ul>
<b>Background Information:</b>	Microsoft Office 365 is being deployed citywide. Staff will provide the City Council with a timeline and instructions applicable to the implementation and use of Office 365.
<b>Financial Implications:</b>	The City's employees will experience productivity enhancements by standardizing on Microsoft Office 365.



City of Richardson  
City Council Worksession  
Agenda Item Summary

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<b>Worksession Meeting Date:</b>	Monday, July 23, 2018
<b>Agenda Item:</b>	Review Council Chamber Multimedia Improvement Project for City Council
<b>Staff Resource:</b>	Greg Sowell, Director of Communications
<b>Summary:</b>	Receive update on technology upgrades being made to City Council Chambers.
<b>City Council Strategic Goals:</b>	<p>The agenda item helps further the following City Council Strategic Goals:</p> <ul style="list-style-type: none"><li>• Increase the sense of community and citizen engagement</li><li>• Improve customer experience in interactions with the City</li></ul>
<b>Background Information:</b>	Work began in June 2018 to upgrade the sound system, projector screen, video cameras and other technology in the City Council Chambers related to the broadcast of weekly meetings. Work is currently scheduled to be complete in early September.
<b>Financial Implications:</b>	The project is funded from the Public Educational Government (PEG) cable access fund.



City of Richardson  
City Council Worksession  
Agenda Item Summary



- Worksession Meeting Date:** July 23, 2018
- Agenda Item:** Review and Discuss Appointments/Reappointments to the Cultural Arts Commission, Library Board, Parks and Recreation Commission, and Sign Control Board
- Staff Resource:** Dan Johnson, City Manager  
Aimee Nemer, City Secretary
- Summary:** Council will review remaining board appointments and reappointments for 2018 and early 2019.
- City Council Strategic Goals:** This agenda item helps further the following City Council Strategic Goals:
- Increase the sense of community and citizen engagement
- Background Information:** City Plan Commission, Civil Service Board, Parks and Recreation Commission, and Sign Control Board each have expiring terms in 2018. Zoning Board of Adjustments has a vacant position. The Library Board and Cultural Arts Commission have terms expiring in January.
- City Plan Commission, Civil Service Board, and Zoning Board of Adjustment may be discussed in Executive Session as posted.
- A Board Packet is provided for Council.