

City Council Work Session Handouts

April 15, 2019

- I. Review and Discuss Standards of Care for Early Childhood Development and Youth Programs Offered by the Parks and Recreation Department
- II. Review and Discuss Extending the Juvenile Curfew Ordinance
- III. Review and Discuss the 2019 Water Conservation and Water Resource Management Plan Updates
- IV. Review and Discuss the Collins/Arapaho TOD & Innovation District Rezoning Initiative
- V. Review and Discuss the Richardson Cultural Arts Commission's 2018-2019 Arts Initiative Grants Funding Recommendations



Standards of Care

Richardson City Council Meeting
April 15, 2019

City of Richardson
Parks & Recreation Department



COR STANDARDS OF CARE

Two Standards of Care Required

- Early Child Development Program Standards of Care for all year round/ongoing programs serving 5 and 6 year olds.
- Day Camp Standards of Care for all summer day camp programs

Early Child Development Program

- Updated and refined existing program
- Ages
- Located at Heights and Huffhines Recreation Centers
- Programs vary by theme and days offered as well as times

Year Round Program

- Follow RISD Holiday Schedule
- Modify offerings through the summer months
- Rotating topics and themes
- Varying from an 1.5 hour to a 3 hour offering per day
- Increased number of options for parents and participants

COR DAY CAMP



Today our Day Camp Program exists as four different camps:

- Kinder Camp (ages 5-6)*
- Playground Camp (ages 7-11)
- Elementary Camp (ages 7-11)*
- Teen Camp (ages 12-15)*

These camps are hosted at Terrace Elementary School

Kinder Camp

Ages: 5-6

Monday thru Friday: 9am-2pm

Morning and Afternoon Care
available for early drop off or late
pick up at 7:30a/6:00pm

Activities: Science projects, Music
& Movement, Games, Arts &
Crafts, Special Guests

Swimming Trips: Splash Pad or
Heights Aquatic Center

Enrollment: 20 campers/week



Playground Camp



Ages: 7-11

Monday thru Friday: 8am-
5:30pm

Activities: Swimming, gym and
park games, plus lots of
Dodgeball

Field Trip: 1 per week

Location: Heights Park and
Recreation Center

Enrollment: 60 campers/week

Elementary Camp

- **Ages:** 7-11
- **Enrollment:** 60 campers/week
- **Monday-Friday:** 8am-5:30pm
- **Field Trips:** 2 per week
- **Activities:** Gym games, talent shows, plays, games and swimming
- **Location:** Terrace Elementary



Teen Camp



Ages: 12-15

Monday thru Friday: 8am-
5:30pm

Activities: Travel around DFW,

Field Trips: 3 per week

Location: Terrace Elementary

Enrollment: 35 campers/week

2018 Camp Facts

- **Kinder Camp-** 162 Registrations
- **Playground Camp-** 545 Registrations
- **Elementary Camp-** 573 Registrations
- **Teen Camp-** 261 Registrations
- Total of 1,541 Registrations
- 20 staff members

State Day Care Regulations



In the State of Texas, no person may operate a child-care facility or child-placing agency without one of the following:

1. A license issued by the Department of Family and Protective Services (DFPS)
2. A certificate to operate under accreditation issued by the DFPS
3. Exemption outlined in Section 42.041 (b)(14)

Exemption

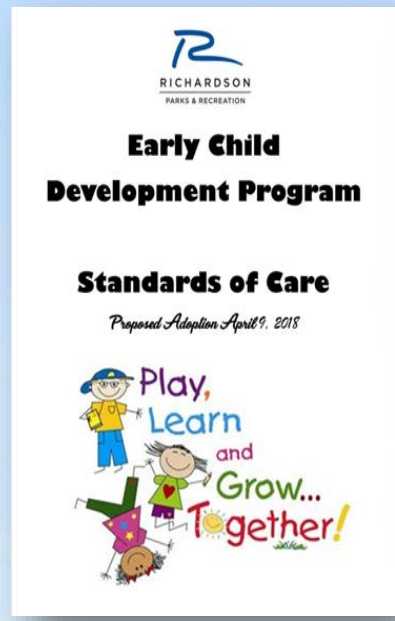
An elementary age recreation program operated by a municipality is exempt provided that the following criteria are met:

- Governing body of the municipality annually adopts standards of care by ordinance after a public hearing.
- Standards of care are provided to the parents of each program participant.
- Ordinance includes at a minimum: staffing ratios; staff qualifications; facility, health and safety standards; and mechanisms for monitoring and enforcing the adopted local standards.
- Parents be informed that the program is not licensed.
- Program is not advertised as a child-care facility.



To File for Annual Exemption

- Maintain Standards of Care
- Hold a public hearing to adopt the Standards of Care by ordinance
- Complete Form 2821E- Request for Exemption from Licensure
- Send DFPS the following:
 - Completed Form 2821E
 - Standards of Care
 - City Ordinance
 - Parent's Guide
 - Staff Manual



In Summary

After the public hearings during tonight's City Council meeting, City staff request the adoption of the Standards of Care outlined in the Texas Administrative Code as a city ordinance

Juvenile Curfew

Ordinance Review
April 15, 2019



Curfew Enforcement Facts

- Adopted in July 1994
- Three Year renewal required by State law
- Minor means any person under seventeen (17) years of age
- Curfew Hours
 - > **11:00 p.m. – 6:00 a.m.** **Sunday thru Thursday**
 - > **12:01 a.m. – 6:00 a.m.** **Saturday and Sunday**
- Protects juveniles from being victims of crime
- Discourages criminal activity among juveniles
- Additional investigative tool for patrol officers

Curfew Enforcement

05/23/16 - 04/10/19

Total citations issued for curfew violation – 63

Total arrests – 14

Total warnings - 5

Juvenile Arrest Summary

May thru April

2013 – 2016

664

2016-2019

513

% Change

-22%

Council Action Requested

- ◉ Council review every three (3) years
- ◉ Public hearing
- ◉ Council vote of approval of Ordinance



Water Conservation & Water Resource Management Plan

City Council Briefing: April 15, 2019



Introduction

- **Current Water Conservation and Water Resource Management Plans adopted in May 2014**
- **TCEQ requires the plans to be updated every 5 years**
- **City coordinates with the NTMWD as well as other member cities to develop recommendations**
 - **Individual plans vary based on community expectations**
- **Revisions can be classified into three categories:**
 - **Clarifications/Corrections, Legal Requirements and Policy Updates**

Water Conservation Plan - Purpose

- To reduce water consumption from the levels that would prevail without conservation efforts
- To reduce the loss and waste of water
- To improve efficiency in the use of water
- Encourage efficient outdoor water use
- To document the level of recycling/reuse in the water supply
- To extend the life of current water supplies

Water Conservation Plan – Proposed Revisions

- **Clarifications and Corrections**
 - Updated staff contacts
 - Revised dates
 - Added new definitions and abbreviations
 - Corrected sentence structure, punctuation, and grammar

Water Conservation Plan – Proposed Revisions

- Legal Requirements
 - Updated rule references
 - Aligned with state rule language
 - Added new legal requirements – records management
 - Included language for new state requirement for low flow toilets

Water Conservation Plan – Proposed Revisions

- **Policy**
 - Included reference to Richardson Environmental Outreach and Education Plan, including program details, timelines, and measurables
 - Deleted specific references to educational workshops and conservation kits that will be included in outreach and education plan
 - Removed optional measures on hotels, restaurants, bars, and carwashes that will be added to outreach and education plan
 - Updated City of Richardson water rate structure
 - Revised Gallons Per Capita Daily (GPCD) projections

Per Capita Water Use Goals

Description	5-Year Goal for 2024	10-Year Goal for 2029
Total Gallons Per Capita Per Day (GPCD)	229	218
Residential GPCD	123	117
Water Loss GPCD	22	22
Water Loss Percentage	10	10

2019 Plan goals represent at 1% annual reduction for conservation efforts from 2014 plan goals

Water Resource Management Plan - Purpose

- To conserve the available water supply in times of drought, water supply shortage, and emergency
- To maintain supplies for domestic water use, sanitation, and fire protection
- To protect and preserve public health, welfare, and safety
- To minimize the adverse impacts of water supply shortages
- To minimize the adverse impacts of emergency water supply conditions

Water Resource Management Plan – Proposed Revisions

- Clarifications and Fixes
 - Updated staff contacts
 - Revised dates
 - Added new definitions and abbreviations
 - Corrected sentence structure, punctuation, and grammar

Water Resource Management Plan – Proposed Revisions

- Legal Requirements
 - Updated rule references
 - Aligned with state rule language
 - Reconciled with NTMWD stage initiation and termination conditions
 - Aligned with NTMWD stage reduction percentages

Water Resource Management Plan

Stage	Initiation(1)	Reduction Goal	Landscape Watering Schedule
1	Lavon is < 70% of conservation pool capacity Apr-Oct; > 60% Nov-Mar	2%	2x per week Apr-Oct; 1x per week Nov-Mar
2	Lavon is < 55% of conservation pool capacity Apr-Oct; > 45% Nov-Mar	10%	1x per week Apr-Oct; 1x every other week Nov-Mar
3	Lavon is < 30% of conservation pool capacity Apr-Oct; > 20% Nov-Mar	TBD by NTMWD	Prohibited

(1) Stages may terminate when the circumstances that caused initiation no longer prevail.

Next Steps

- **April 15th – Public Hearing, Ordinance Adoption**
- **April 20th – Final plans submitted to**
 - **Texas Water Development Board**
 - **Texas Commission of Environmental Quality**
 - **North Texas Municipal Water District**
 - **Region C & Region D Water Planning Group**
- **May 1st – Post final plans per public notification requirements**



Water Conservation & Water Resource Management Plan

City Council Briefing: April 15, 2019



Collins/Arapaho TOD & Innovation District *Rezoning Initiative*

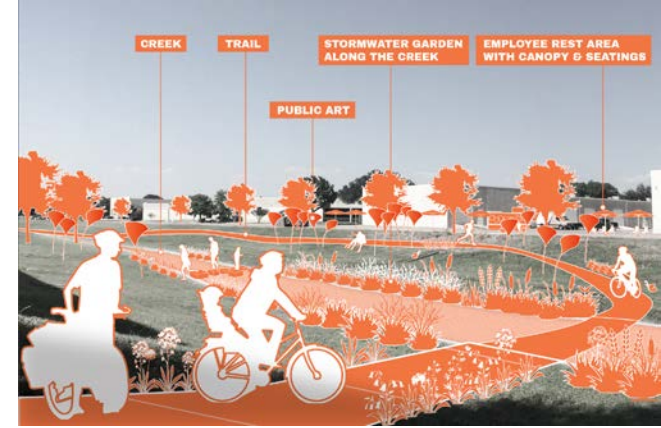
City Council Briefing

4/15/19

City Council Strategic Goals

- Protect and strengthen stakeholder investments in the City
- Attract and retain targeted businesses, increase the number, quality and variety of job opportunities throughout the city

Phase 1 Vision Overview



Phase 1 Vision Overview – 10 Study Strategies

1. Manage the experience and marketing of the District
2. Support building upgrades and modernization throughout the District
3. Allow zoning flexibility in industrial zones
4. Encourage vibrancy through placemaking activities in places with a high concentration of workers
5. Improve the District's edges and gateways
6. Redesign key streets for better mobility
7. Create a shared “innovation space” for new businesses
8. Strengthen partnerships with universities and colleges for programming and marketing
9. Create new open space amenities to attract and retain new and existing businesses
10. Redevelop key opportunity sites to bring new uses and activities to the District

Team Introduction

Kimley-Horn and Associates

- Lead Consultant Responsible for:
 - Project Management
 - Community Engagement (Support)
 - Regulating Plans
 - Street Typology and Streetscape Standards
 - Greenville Avenue Demonstration Project



Mark Bowers



Ignacio Mejia

Strategic Community Solutions

- Sub-Consultant Responsible for:
 - Community Engagement (Lead)
 - Online Engagement
 - Strategic Direction Facilitation



Karen Walz

Jacobs

- Sub-Consultant Responsible for:
 - Rezoning Strategy
 - Building Envelope Standards
 - Use Standards
 - Architectural Standards
 - Signage Standards
 - Overall Code Development



Paul Culter

Long-Term Relationship with Richardson

- West Spring Valley Corridor Revitalization Strategy
- West Spring Valley Corridor Rezoning
- Main Street/Central Corridor Vision
- Main Street/Central Rezoning Initiative - Phases I and II



Project Overview

Zoning Initiative Schedule

		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec																																											
Work Week Beginning		4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30									
TASK I - PROJECT INITIATION AND PROJECT MANAGEMENT																																																						
Task 1.1	Project Initiation Meeting (1)																																																					
Task 1.2	Project Management																																																					
Task 1.3	Bi-Weekly Progress Meetings (Teleconference) (20)																																																					
Task 1.4	Public / Stakeholder Involvement Plan																																																					
Task 1.5	City Council Briefings #1 (Intro to Project Team)																																																					
Task 1.6	City Council Briefings #2																																																					
Task 1.7	City Council / CPC Joint Briefing (1)																																																					
Task 1.8	City Council Briefings #3																																																					
TASK II - PUBLIC ENGAGEMENT																																																						
Task 2.1	Key Stakeholder Meetings (10 Meetings)																																																					
Task 2.2	Community Workshop #1 and Popup																																																					
Task 2.3	Community Workshop #2																																																					
Task 2.4	Online Engagement																																																					
TASK III - ZONING ORDINANCE / STANDARDS																																																						
Task 3.1	Zoning Coordination Calls (With City Staff) (4 Calls)																																																					
Task 3.2	Rezoning Strategy																																																					
Task 3.3	Regulating Plans (Up to 4 Plans)																																																					
Task 3.4	Street Typology and Streetscape Standards																																																					
Task 3.5	Building Envelope Standards																																																					
Task 3.6	Use Standards																																																					
Task 3.7	Architectural Standards																																																					
Task 3.8	Signage Standards																																																					
Task 3.9	Administrative Standards / Definitions																																																					
Task 3.10	Draft Ordinance Preparation																																																					
Task 3.11	Final Ordinance Preparation																																																					
TASK IV - ADOPTION																																																						
Task 4.1	City Plan Commission Public Hearing and Recommendation																																																					
Task 4.2	City Council Public Hearing and Adoption																																																					
POTENTIAL ADDITIONAL SERVICES																																																						
AS.1	Additional City Council or CPC Briefing																																																					
AS.2	Additional Property Owner or Neighborhood Association Meetings																																																					
AS.3	Additional Key Stakeholder Meetings (10)																																																					
AS.4	Placemaking Toolkit																																																					
AS.5	Capital Projects - Opinions of Probable Cost (Option I)																																																					
AS.4	Capital Projects - Opinions of Probable Cost (Option II)																																																					

 Public Meetings
 City Council or CPC Presentations

Key Dates

- 4/15/19 (Tonight) – City Council Briefing – Introduction to Project
- 7/29/19 – Joint P&Z / City Council Work Session – Strategic Direction
- 9/16/19 – City Council Briefing – Draft Ordinance
- 10/15/19 – P&Z Public Hearing (Possible Recommendation)
- 11/5/19 – (If Needed) Second P&Z Meeting
- 11/4/19 – City Council Work Session
- 11/11/19 – City Council Public Hearing and Consideration for Adoption
- 12/2/19 – (If Needed) Alternate Date for City Council

Public Engagement

- 10 Key Stakeholder Meetings
 - Individual and Small Group Meetings with Key Stakeholders in the Project Area
 - April 3rd, April 30th and Mid-August
- City Council Interviews
 - Mid-May through Mid-July
- 2 Community Workshops
 - Mid-June and Mid-August
- 2 Rounds of Online Engagement
 - Will Coincide with Community Workshop Dates

Community Workshop #1 and Popup

- June 13th (evening) and June 14th (lunch focused on daytime population)
- 1302 E. Collins (City Property)
- Workshop will focus on the preliminary Regulating Plans, Street Typology/Streetscape Standards, Building Envelope Standards and Use Standards
- Temporary Pop-up Demonstration by Better Block will focus on potential amenities along Duck Creek



Greenville Avenue Demonstration Project

- Project limits from Campbell Road to Jackson Street (1.85 miles)
- Intended to determine the long-term viability of reducing Greenville Avenue by one lane in each direction and adding on-street bicycle facilities.
- Intended to test at-grade crosswalk to the Arapaho Center DART Station
- Better Block will assist with temporary pop-up demonstration to visualize potential pedestrian and mobility improvements, which will include:
 - Temporary artistic muraled crosswalk at Arapaho DART Station (temporary paint)
 - Temporary bike lanes from Jackson Street to E. Campbell Road (temporary paint)

Vision
Study
Action
Item

Next Steps

- Consultant Team will develop Preliminary Code Elements
 - (Regulating Plans, Street Typology/Streetscape Standards, Building Envelope Standards and Use Standards)
- The community will provide feedback on the Preliminary Code Elements in Community Workshop #1, and through Online Engagement
- Greenville Avenue Demonstration Project will begin this summer
- City Council interviews between mid-May and mid-July
- The consultant team will facilitate a joint workshop with the City Council and P&Z on July 29th to receive direction on key code issues raised through the community engagement process

Website

www.cor.net/collinsarapaho



Arts Initiative Grant Recommendations from the Richardson Cultural Arts Commission

Richardson City Manager's Office

City Council Work Session
April 15, 2019



Richardson Cultural Arts Commission

Catherine Burdette

Chairman

Kim Quirk

Vice Chairman

Curtis Dorian

Elizabeth Gonzalez

Sandy Palisch

Anthony Pampillonia

Scott Dunn

City Council Member
City Council Liaison

Shanna Sims-Bradish

Assistant City Manager
Staff Liaison

Cultural Arts Commission Role

The Cultural Arts Commission serves as the advisory board to the city council and the city management in matters involving the promotion of close cooperation between the city and private citizens, institutions and agencies interested in or conducting activities relating to the arts. The Commission shall be responsible:

To provide and assist in the development of the cultural arts in the city by providing a biannual “state of the arts” assessment to the city council.

To make recommendations to the city council relative to expenditures of city funds for the purposes of promoting and sustaining the arts in the city.

To serve as a review board for the funding of proposed programs within the community that are to be funded from allocations made by the city council from hotel/motel occupancy tax.

To make recommendations on the allocation of funding for historical preservation and/or restoration that is to be funded by the allocation of funds from the hotel/motel occupancy tax.

Arts Initiative Grants

- ❑ Arts Initiative Grants are for **special opportunities that are not included in an arts organization's normal budget process or regular programming.**
- ❑ Eligible request include:
 - ❑ Unforeseen or unique opportunities that are not part of an organization's regular season
 - ❑ Equipment relative to the artists or professional aspects of an organization
- ❑ Project support is not designed to support an organization's annual expenses, but rather a specific event or item and can not exceed 50% of the estimated project cost
- ❑ \$15,000 was budgeted for the Arts Initiative Grants in FY 2018-2019.
 - ❑ Funding for the Arts Initiative Grant was first provided in FY 2014-2015 – funding provided for Ricochet 2015 and French New Wave Film Series at Alamo Drafthouse.
 - ❑ Funding for the Arts Initiative Grant was also provided in FY 2016-2017 – funding was provided for RSO flash mob at Cottonwood Art Festival, lighting equipment for Richardson Theatre Centre and sound equipment for Contemporary Chorale

Grant Process

- Grant guidelines and application forms were reviewed and revised in the Fall of 2018 by the Cultural Arts Commission
- Applications were provided in January 2019 to local arts groups who have received funding in the prior year and others who have expressed an interest in the grant program. This information was also posted on the City's website
- Applications were accepted until March 29, 2019

Grant Process

- Applications include application forms, a one page narrative, current year budget and 501(c)3 letter of determination from the IRS
- Applicant presentations were made to Cultural Arts Commission on April 11, 2019
- The Cultural Arts Commission deliberated on their recommended allocations of funds on April 11, 2019

Arts Initiative Grant Requests

- Thirteen applications were received
- The total amount of the requests was \$89,955
- The total amount of available funds for this program is \$15,000

2018-2019 Arts Initiative Grant Requests

Art Organization	Request
Arts Incubator of Richardson	\$11,000
Core Theatre	\$6,000
Dallas Chinese Community Center	\$25,000
Junior Players	\$5,000
Islamic Art Revival Series	\$10,000
Plano Civic Chorus	\$3,538
Repertory Company Theatre	\$5,000
Richardson Community Band	\$2,500
Richardson Community Chorale	\$3,282
Richardson Symphony Orchestra	\$8,000
Rich-Tones	\$3,135
Texas Performing Chinese Arts	\$3,500
Video Association of Dallas	\$4,000
TOTAL	\$89,955

Arts Initiative Grant Recommendations

- **Organization:** Dallas Chinese Community Center
- **Concept:** InspirASIAN, a one-day interactive event to celebrate and promote the Asian and Asian American culture
- **When:** July 2019
- **What:**
 - Host a one day event at UTD that includes TED-style talks, workshops and activities for attendees to learn more about art, music, film and entertainment
- **Amount of Funding Requested:** \$25,000
- **Amount of Funding Recommended:** \$2,500

Arts Initiative Grant Recommendations

- **Organization:** Richardson Community Band
- **Concept:** Commission an original composition to celebrate the Richardson Community Band's 50th Anniversary
- **When:** May 2020
- **What:**
 - Work with a Texas composer to commission a musical selection that will be dedicated to the Richardson Community Band
 - Play the commissioned musical selection at the May 2020 concert at the Eisemann Center
- **Amount of Funding Requested:** \$2,500
- **Amount of Funding Recommended:** \$2,500

Arts Initiative Grant Recommendations

- **Organization:** Richardson Community Chorale
- **Concept:** Sound equipment for Chorale outreach performances in the community
- **When:** Summer 2019
- **What:**
 - Provide funding for a sound console that can be used for Richardson Community Chorale performances in the community that lack sound equipment, such as nursing homes
- **Amount of Funding Requested:** \$3,282
- **Amount of Funding Recommended:** \$1,500



Arts Initiative Grant Recommendations

- **Organization:** Richardson Symphony Orchestra
- **Concept:** Family concert featuring “Green Eggs and Ham” and “Peter and the Wolf”
- **When:** November 2019
- **What:**
 - Provide a one hour concert for children and their families featuring narration and musical performances of Dr. Seuss’s “Green Eggs and Ham” and Prokofiev’s “Peter and Wolf” at First United Methodist Church
- **Amount of Funding Requested:** \$8,000
- **Amount of Funding Recommended:** \$7,500

Arts Initiative Grant Recommendations

- **Organization:** The Rich-Tone Chorus
- **Concept:** Wireless LCD projector to enhance vocal training
- **When:** Summer 2019
- **What:**
 - Provide funding for a wireless LCD projector that can be used the musical director to review music changes, show performance videos to enhance performance skills
- **Amount of Funding Requested:** \$3,135
- **Amount of Funding Recommended:** \$1,000



Final Recommendation

Organization	Grant Recommendation
Dallas Chinese Community Center	\$2,500
Richardson Community Band	\$2,500
Richardson Community Chorale	\$1,500
Richardson Symphony Orchestra	\$7,500
Rich-Tone Chorus	\$1,000
TOTAL	\$15,000

Next Steps

- Seek City Council feedback and direction
- If recommended, place an action item on the April 22nd City Council agenda formally approving this recommendation for City Council consideration
- Final reports are due from funded groups by May 31, 2020
- Cultural Arts Commission continues to work with the groups throughout the year