

COMMUNITY SERVICES DEPARTMENT

BUILDING PERMIT FEE SCHEDULE

EFFECTIVE – 10/01/2025

1. Single family dwelling	\$2250.00
2. Duplex dwelling	\$1,600.00
3. Multi-family buildings (cost per unit)	\$900.00
4. Detached building and/or structure greater than 150 sq. ft.	\$200.00
5. Detached building and/or structure 150 sq. ft. or less	\$100.00
6. Swimming pool	\$200.00
7. Spa, hot tub, or above ground pool	\$100.00
8. To erect, alter, replace, or relocate a permanent sign	\$100.00
9. Temporary sign	\$50.00
10. Sign repair	\$75.00
11. Fence permit (Residential)	\$50.00
Fence permit (Commercial)	\$100.00
12. Antenna permit (Residential)	\$30.00
Antenna permit (Commercial)	\$50.00
13. Certificate of Occupancy when no building permit has been issued	\$100.00
• No fee with the completion of work under a building permit	
14. Utility Release (Commercial)	\$100.00
15. Moving permit	\$75.00
16. Demolition permit	\$50.00
17. Reinspection fee	\$50.00
18. Temporary building permit	\$50.00
19. Concrete permit (Residential)	\$50.00
Concrete permit (Commercial)	\$50.00
20. Miscellaneous permit (Residential)	\$100.00
(for work not included in a building permit)	
21. Miscellaneous permit (Commercial)	\$150.00
(for work not included in a building permit)	
22. Contractor Registration Fee	\$100.00
23. Filing fee for appeals to the Sign Control Board	\$250.00

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24. Residential - Additions, alterations, repairs, remodeling, fire damage, etc.
• (Not to exceed the permit fee for new complete structures.)

<u>Building Area (Sq. Ft.)</u>	<u>Permit Fee</u>
0 to 500	\$200.00 Minimum Fee
501 and up	\$200.00 + \$0.10 / sq. ft.

25. Commercial - Additions, alterations, repairs, remodeling, fire damage, etc.
One Percent (1.00%) of actual total market value
• (Not to exceed the permit fee for new complete structures.)
Minimum permit fee. (Commercial)\$225.00

26. New non-residential use buildings - all buildings except those specifically mentioned above.

(A) NEW FINISHED BUILDINGS

<u>Building Area (Sq. Ft.)</u>	<u>Permit Fee</u>
0 to 2,500	\$1,200.00 Minimum Fee
2,501 to 10,000	\$200.00 + \$0.40 / sq. ft.
10,001 to 50,000	\$400.00 + \$0.37 / sq. ft.
50,001 to 100,000	\$1,400.00 + \$0.35 / sq. ft.
100,001 to 300,000	\$2,400.00 + \$0.34 / sq. ft.
300,001 and up	\$8,400.00 + \$0.32 / sq. ft.

(B) NEW SHELL BUILDINGS

<u>Building Area (Sq. Ft.)</u>	<u>Permit Fee</u>
0 to 2,500	\$950.00 Minimum Fee
2,501 to 10,000	\$200.00 + \$0.30 / sq. ft.
10,001 to 50,000	\$400.00 + \$0.27 / sq. ft.
50,001 to 100,000	\$1,400.00 + \$0.25 / sq. ft.
100,001 to 300,000	\$2,400.00 + \$0.24 / sq. ft.
300,001 and up	\$8,400.00 + \$0.22 / sq. ft.

(C) INTERIOR FINISH OF SHELL BUILDINGS

<u>Building Area (Sq. Ft.)</u>	<u>Permit Fee</u>
0 to 2,500	\$500.00
2,501 and up.....	\$500.00 + \$0.12/sq. ft.

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- 27. Residential Roof Recovering
Permit fee. (Residential)\$100.00

- 28. Commercial Roof Recovering
One Percent (1.00%) of actual total market value
Minimum permit fee. (Commercial)\$150.00

REFUNDS. There will be no refunds of fees except in the following instances:

- 1. When it is determined that the permit was issued due to an error by the Building Inspection Department. A full refund may be authorized in this case.
- 2. When it is determined that a permit cannot be legally issued; or
- 3. When a permit has been issued and no portion of the work has been commenced. The City will retain \$50.00, or the total amount paid if less than \$50.00, in these cases.

FEE EXEMPTION. No permit fee is required for work involving buildings or structures; the title of which is directly vested in the U. S. Government, the State of Texas, the Counties of Collin and Dallas, the City of Richardson, or the public school districts. This fee exemption shall not be construed as exempting any work from permits and inspections or any regulation of the City of Richardson.

DOUBLE FEES. When work for a permit is required and such work is started prior to obtaining said permit, the fees specified herein may be doubled. The payment of such fees shall not relieve any person from fully complying with the requirements of the applicable codes or ordinances in the execution of the work nor from any other penalties prescribed in such codes or ordinances.

VALUATION ESTIMATE. The valuation estimate is not used to determine the permit fee for new construction (building area is used), but it is used for remodeling, additions and alterations.

The dollar value of the proposed work is important to accurately report the total building activity in the City of Richardson. It should be the present best estimate of the total market value (all of the owner's costs including contractor's overhead and profit, but excluding raw land costs) of the proposed construction work. Permit fees on applications with undervalued estimations will be calculated on nationally published building valuation data.

NEW BUILDING PERMIT FEE. A new building permit fee includes all fees for the building, electrical, plumbing, mechanical, and concrete work included on the plans submitted and performed during the new construction. Construction work not submitted on the plans and/or commenced after the final inspection will require additional permits for repairs, alterations, additions or finishing of shell buildings or miscellaneous work. *All Fire Systems are permitted and fees transacted through the Richardson Fire Marshal's Office (972)744-5750.*