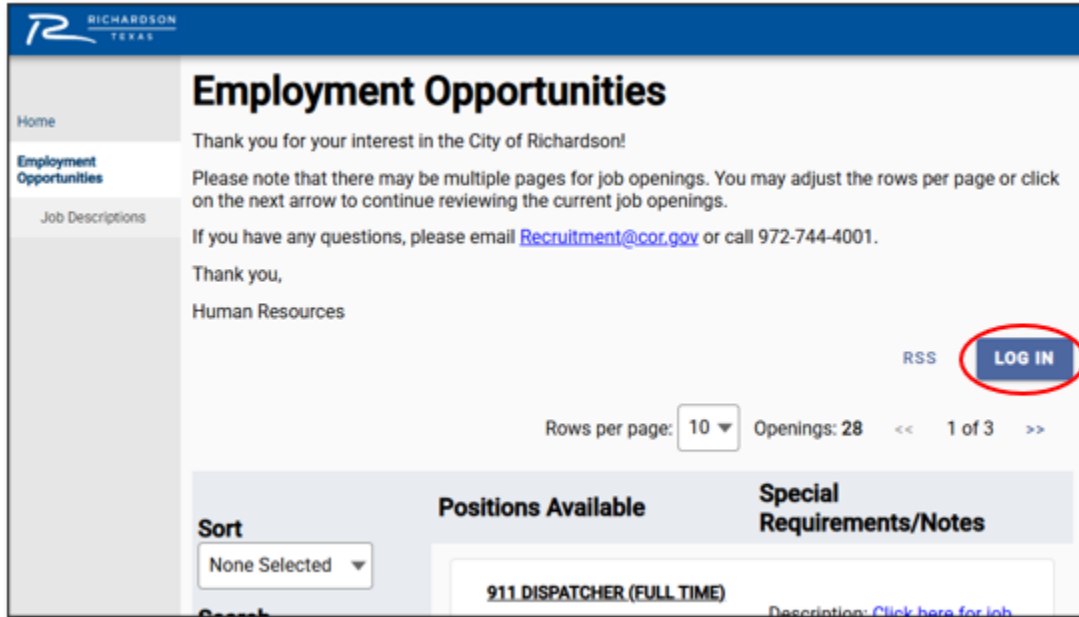


CITY OF RICHARDSON – EMPLOYMENT OPPORTUNITIES

FIRST TIME USERS - SIGN UP AND APPLY

URL: <https://cityofrichardson.tx.munisselfservice.com/ess/employmentopportunities/default.aspx>

Go to Employment Opportunities, click **LOG IN**



Employment Opportunities

Thank you for your interest in the City of Richardson!

Please note that there may be multiple pages for job openings. You may adjust the rows per page or click on the next arrow to continue reviewing the current job openings.

If you have any questions, please email Recruitment@cor.gov or call 972-744-4001.

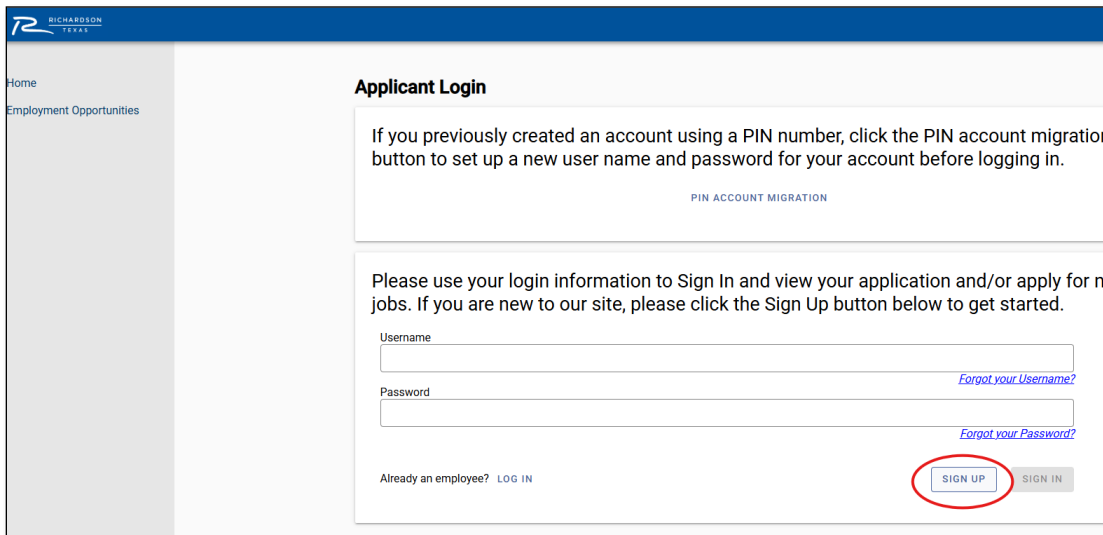
Thank you,
Human Resources

RSS **LOG IN**

Rows per page: 10 Openings: 28 << 1 of 3 >>

Sort	Positions Available	Special Requirements/Notes
None Selected	911 DISPATCHER (FULL TIME)	Description: Click here for job

Click **SIGN UP**



Applicant Login

If you previously created an account using a PIN number, click the PIN account migration button to set up a new user name and password for your account before logging in.

PIN ACCOUNT MIGRATION

Please use your login information to Sign In and view your application and/or apply for new jobs. If you are new to our site, please click the Sign Up button below to get started.

Username [Forgot your Username?](#)

Password [Forgot your Password?](#)

Already an employee? [LOG IN](#) **SIGN UP** [SIGN IN](#)

Enter Account Details then click **CREATE ACCOUNT**

Create Applicant

Enter Account Details

Username
TestUser

First Name
Test

Last Name
User

Password
.....

Confirm Password
.....

Email Address
testing@gmail.com

Confirm Email
testing@gmail.com

Enter these validation numbers into the box below them

6115

6115

CREATE ACCOUNT

Select three Security Questions and answers then click **CREATE SECURITY QUESTIONS**

Choose Security Questions

Your account has been created. Security questions are a way for you to recover your password if you ever forget it. Please choose three security questions and answers below to finish setting up your applicant account. Only letters, numbers, and spaces are allowed in your answer.

Security Question #1
What is the name of the street you grew up on? ▾

Answer
.....

Security Question #2
What is the make of your first vehicle? ▾

Answer
.....

Security Question #3
What is the name of your first pet? ▾

Answer
.....

CREATE SECURITY QUESTIONS

Verify email by entering the digits sent to your email then click **VERIFY EMAIL ADDRESS**

Create Applicant

User please verify your email address.

Email Verification is the last step. You must verify your email address to continue. We sent a verification code to: **testing@gmail.com**. You may need to wait a few moments to receive the email. Please enter your verification code in the box below.

Verification Code

VERIFY EMAIL ADDRESS

Create Applicant

You have successfully created an applicant account.

You may now use your account to log in and apply for job openings.

[CONTINUE TO EMPLOYMENT OPPORTUNITIES](#)

Enter Username and Password created then click **SIGN IN**

Applicant Login

If you previously created an account using a PIN number, click the PIN account migration button to set up a new user name and password for your account before logging in.

[PIN ACCOUNT MIGRATION](#)

Please use your login information to Sign In and view your application and/or apply for new jobs. If you are new to our site, please click the Sign Up button below to get started.

Username ✓ [Forgot your Username?](#)

Password ✓ [Forgot your Password?](#)

Already an employee? [LOG IN](#)

[SIGN UP](#) [SIGN IN](#)

Proceed with completing the application and submit.