

**CITY OF RICHARDSON
CITY PLAN COMMISSION MINUTES – JANUARY 20, 2026**

The Richardson City Plan Commission met on January 20, 2026, at 6:00 p.m. in the Multipurpose Room #CH157 of the Richardson City Hall, 2360 Campbell Creek Boulevard, Suite 525, Richardson, TX.

MEMBERS PRESENT: Jeremy Thomason, Vice Chairperson
Michael Keller, Commissioner
Gary Beach, Commissioner
Nate Roberts, Commissioner
Joe Quirk, Commissioner
Kristen Schascheck, Commissioner
Byron Purdy, Commissioner (Alternate)
Rebecca Poynter, Commissioner (Alternate)

MEMBERS ABSENT: Bryan Marsh, Chairperson

CITY STAFF PRESENT: Tina Firgens, Director of Development Services
Andrew Bogda, Asst. Director of Dev. Services – Planning
Derica Peters, Senior Planner
Christine Ross, Planner II
Anna Jo Castaneda, Executive Secretary

BRIEFING SESSION

Prior to the start of the regular business meeting, the City Plan Commission met with staff at 6:00 p.m. for a discussion of regular agenda items. Regarding proposed amendments to the Commission’s bylaws, Tina Firgens, Director of Development Services, gave a presentation that summarized feedback received from the consultation from the City Attorney related to questions posed by the Commission at its prior meeting, and as summarized in the staff memo (refer to agenda packet).

No formal action was taken. The briefing session was adjourned at 6:34 p.m.

CALL TO ORDER

Vice Chairperson Thomason called the regular business meeting to order at 7:00 p.m.

Since there were eight (8) commissioners present (but only seven (7) can vote), Vice Chairperson Thomason designated Commissioner Purdy as the designated alternate voter.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

REGULAR BUSINESS MEETING

1. Approval of the Minutes of the regular business meeting of January 6, 2026.

Motion: Commissioner Schascheck made a motion to approve the minutes as presented. Commissioner Purdy seconded the motion. Motion passed 7-0.

CONSENT AGENDA

2. **Replat – T.J. Jacksons Subdivision, Lot 18A & 19A, Block 1:** Consider and act on a request for a replat of Lots 18 & 19, Block 1 of the T. J. Jacksons Subdivision, to dedicate a street easement and to establish lot lines. The approximate 0.32-acre tract is located west of the intersection of Abrams Rd. and Wista Vista Dr. *Owner: ABSAR, LLC represented by Mohammed Rahman. Staff: Aaron Zilz*
3. **Replat – T.J. Jacksons Subdivision, Lot 13A, Block 1:** Consider and act on a request for a replat of Lot 13, Block 1 of the T. J. Jacksons Subdivision and Tracts 54 & 57 of the Original Town of Richardson, to dedicate a street easement and to establish lot lines. The approximate 0.27-acre tract is located west of the intersection of Abrams Rd. and Wista Vista Dr. *Owner: ABSAR, LLC represented by Mohammed Rahman. Staff: Aaron Zilz*

Motion: Commissioner Roberts made a motion to approve the Consent Agenda as presented. Commissioner Beach seconded the motion. Motion passed 7-0.

PUBLIC HEARING

4. **Zoning File 25-24 – Dallas Scalp Associates:** Consider and act on a request for a Special Permit for a Cosmetic Tattooing Establishment, in a 1,000-square-foot-suite space on a 0.7-acre lot located at 2100 Alamo Road, on the east side of Alamo Road, west of Central Expressway, north of Campbell Road, and currently zoned PD Planned Development for Local Retail LR-M(2). *Owner: Bravo Central LLC. Staff: Christine Ross Rescheduled to February 3, 2026*

Vice Chairperson Thomason advised that since this public hearing item has been rescheduled for February 3, 2026, no formal action was to be taken on this item.

INDIVIDUAL CONSIDERATION

5. **Consider and take action regarding proposed amendments to the City Plan Commission Bylaws.**

Vice Chairperson Thomason suggested, and confirmed with the Commission, that they would refer to the information provided in the briefing session presentation.

Director of Development Services Tina Firgens stated her appreciation to the Commission for their input regarding the City Plan Commission Bylaws. She stated that previous bylaw discussions were had on December 16, 2025, January 6, 2026, and tonight during the briefing session.

Ms. Firgens advised the proposed bylaws presented to the Commission during tonight's briefing session are reflective of the Commission's direction and discussion received at their prior meetings on December 16, 2025 and January 6, 2026, and she believes that all issues have been addressed.

Therefore, should the Commission believe that the bylaw amendments are appropriate and reflect past direction, staff would recommend that a motion be provided to approve the bylaws as presented.

Motion: Commissioner Quirk made a motion to approve the City Plan Commission Bylaws as written and presented. Commissioner Roberts seconded the motion. The motion passed 7-0.

Ms. Firgens reminded the Commission that according to the new bylaws, the next meeting on February 3, 2026, would begin at 6:00 pm and action minutes would be kept going forward.

ADJOURN

With no further business before the Commission, Vice Chairperson Thomason adjourned the regular business meeting at 7:08 p.m.



Bryan Marsh, Chairperson